

Legislation Text

## File #: 23-0633, Version: 1

## Agenda Summary

Requesting approval of a transfer of \$1,000 from the Engineering Personal Services Salaries Account to the Infrastructure & Asset Management Personal Services Salaries Account to fund the IAM Administrative Assistant position reclassification.

## Official Text

To the Honorable City Council:

The Mayor respectfully requests that this Council approve the transfer of \$1,000 from the Engineering Personal Services Salaries Account (0140351-511000) to the Infrastructure & Asset Management Personal Services Salaries Account (0112951-511000) to fund a mid-year reclass of the IAM Head Clerk position to IAM Administrative Assistant.

Appropriate staff will be available to answer any questions you may have. Thank you for your consideration of this matter.

Respectfully Submitted, Katjana Ballantyne, Mayor