



City of Somerville, Massachusetts

Legislation Text

File #: 24-0654, **Version:** 1

Agenda Summary

Requesting approval to use available funds in the City Clerk Salaries account in the amount of \$1,913.40 to fund a Legislative Services Manager position.

Official Text

To the Honorable City Council:

The Mayor respectfully requests that this Council approve the use of available funds in the City Clerk Salaries account (0116151-511000) in the amount of \$1,913.40 to reclassify the Boards and Commissions Administrative Assistant position to a Legislative Services Manager position. The Legislative Services Manager position will be classified at Grade/Step NU 9-5 at a weekly salary of \$1,561.20. The amount requested covers the difference between that and the current Boards and Commissions Administrative Assistant weekly salary of \$1,082.85 (Grade/Step NU 12-7) for the period June 3, 2024-June 30, 2024.

Appropriate staff will be available to address any questions you may have. Thank you for your consideration of this item.

Respectfully Submitted,
Katjana Ballantyne, Mayor