



City of Somerville, Massachusetts

Legislation Details (With Text)

File #: 24-0897 **Version:** 1
Type: Mayor's Request **Status:** Approved
File created: 6/7/2024 **In control:** City Council
On agenda: 6/13/2024 **Final action:** 6/28/2024
Enactment date: 6/27/2024 **Enactment #:** 217359

Title: Requesting approval to pay prior year invoices totaling \$181.92 using available funds in the Human Resources Professional and Technical Services account for confidential paper shredding services.

Sponsors:

Indexes: Finance-Assessing, Finance-Auditing, Finance-Budget, Finance-Grants Development, Finance-Procurement & Contracting Services, Finance-Treasury, Human Resources

Code sections: Prior Year Invoice -

Attachments: 1. HRDept_FY23_ProShred_060623, 2. HRDept_FY23_ProShred_062923

Date	Ver.	Action By	Action	Result
6/28/2024	1	City Council	Mayoral Approval	
6/27/2024	1	City Council	Approved	Pass
6/25/2024	1	Finance Committee	Recommended to be approved	Pass
6/13/2024	1	City Council	Referred for recommendation	

Agenda Summary

Requesting approval to pay prior year invoices totaling \$181.92 using available funds in the Human Resources Professional and Technical Services account for confidential paper shredding services.

Official Text

To the Honorable City Council:

The Mayor respectfully requests that this Council approve the use of funds in the Human Resources Professional and Technical Services Account (0115252-530000) to pay two FY23 invoices totaling \$181.92 to ProShred Security for confidential paper shredding services. The invoices weren't paid within the fiscal year because they were not received on time. The vendor has reconciled accounts and invoices were submitted in FY24 for payment.

The invoices are attached.

Appropriate staff will be available to answer any questions you may have. Thank you for your consideration of this matter.

Respectfully Submitted,
Katjana Ballantyne, Mayor