



City of Somerville, Massachusetts

Legislation Details (With Text)

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On agenda: 1/12/2023 **Final action:** 1/31/2023

Enactment date: 1/26/2023 **Enactment #:** 214860

Title: Requesting approval to pay prior year invoices totaling \$796.67 using available funds in the City Clerk Office Supplies Account for various supplies.

Sponsors:

Indexes: City Clerk, Finance-Assessing, Finance-Auditing, Finance-Budget, Finance-Grants Development, Finance-Procurement & Contracting Services, Finance-Treasury

Code sections: Prior Year Invoice -

Attachments: 1. WB Mason Invoices 796.67

Date	Ver.	Action By	Action	Result
1/31/2023	1	City Council	Mayoral Approval	
1/26/2023	1	City Council	Approved	Pass
1/24/2023	1	Finance Committee	Recommended to be approved	Pass
1/12/2023	1	City Council	Referred for recommendation	Pass

Agenda Summary

Requesting approval to pay prior year invoices totaling \$796.67 using available funds in the City Clerk Office Supplies Account for various supplies.

Official Text

To the Honorable City Council:

The Mayor respectfully requests that this Council approve the use of funds in the City Clerk Office Supplies Account (0116152-542000) to pay a FY 2021 invoice totaling \$219.36 and FY 2022 invoices totaling \$577.31 to W.B. Mason for a bookcase, stamps, printer toner, tape, binder clips, and a calculator. The invoices were not paid within the fiscal year because the Department had no record of receiving them.

The invoices are attached.

Appropriate staff will be available to answer any questions you may have. Thank you for your consideration of this matter.

Respectfully Submitted,
Katjana Ballantyne, Mayor