



# City of Somerville, Massachusetts

## Legislation Details (With Text)

**File #:** 24-0654      **Version:** 1  
**Type:** Mayor's Request      **Status:** Approved  
**File created:** 5/3/2024      **In control:** City Council  
**On agenda:** 5/9/2024      **Final action:** 5/29/2024  
**Enactment date:** 5/23/2024      **Enactment #:** 217110

**Title:** Requesting approval to use available funds in the City Clerk Salaries account in the amount of \$1,913.40 to fund a Legislative Services Manager position.

**Sponsors:**

**Indexes:** City Clerk, Finance-Assessing, Finance-Auditing, Finance-Budget, Finance-Grants Development, Finance-Procurement & Contracting Services, Finance-Treasury

**Code sections:** Appropriation/Budget -

**Attachments:** 1. Legislative Services Manager 2024

Date	Ver.	Action By	Action	Result
5/29/2024	1	City Council	Mayoral Approval	
5/23/2024	1	City Council	Approved	Pass
5/21/2024	1	Finance Committee	Recommended to be approved	Pass
5/9/2024	1	City Council	Referred for recommendation	

Agenda Summary

Requesting approval to use available funds in the City Clerk Salaries account in the amount of \$1,913.40 to fund a Legislative Services Manager position.

Official Text

To the Honorable City Council:

The Mayor respectfully requests that this Council approve the use of available funds in the City Clerk Salaries account (0116151-511000) in the amount of \$1,913.40 to reclassify the Boards and Commissions Administrative Assistant position to a Legislative Services Manager position. The Legislative Services Manager position will be classified at Grade/Step NU 9-5 at a weekly salary of \$1,561.20. The amount requested covers the difference between that and the current Boards and Commissions Administrative Assistant weekly salary of \$1,082.85 (Grade/Step NU 12-7) for the period June 3, 2024-June 30, 2024.

Appropriate staff will be available to address any questions you may have. Thank you for your consideration of this item.

Respectfully Submitted,  
Katjana Ballantyne, Mayor