



# City of Somerville, Massachusetts

## Finance Committee

### Meeting Minutes Dispositions

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Tuesday, March 21, 2023

6:00 PM

Virtual

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#### Roll Call

1. Approval of the Minutes of the Finance Committee Meeting of March 7, 2023. [23-0341](#)

Accepted

#### Appropriations

2. Requesting the appropriation of \$400,000 from the Community Preservation Act Fund for the construction of Junction Park. [23-0180](#)  
Recommended to be approved
3. Requesting the appropriation of \$350,000 from the Community Preservation Act Fund for the construction of Henry Hansen Park. [23-0179](#)  
Recommended to be approved
4. Requesting the appropriation of \$250,000 from the Community Preservation Act Fund to the Mystic River Watershed Association to design a shared use community path at Blessing of the Bay Park. [23-0177](#)  
Recommended to be approved
5. Requesting the appropriation of \$100,000 from the Community Preservation Act Fund for design of a park at 217 Somerville Ave. [23-0176](#)  
Recommended to be approved
6. Requesting the appropriation of \$425,000 from the Community Preservation Act (CPA) Fund to the Somerville Hispanic Association for community development for continued historic preservation of Grace Baptist Church. [23-0312](#)  
Recommended to be approved

7. Requesting the appropriation of \$151,000 from the Community Preservation Act (CPA) Fund to the Somerville Museum for collections conservation. [23-0310](#)

Recommended to be approved

8. Requesting the appropriation of \$827,000 from the Unreserved Fund Balance ("Free Cash") to the Capital Stabilization Fund for site preparation, construction, and furnishing of a safe consumption site. [23-0325](#)

Recommended to be approved

#### Contracts & Easements

9. Requesting approval of a grant of easement and maintenance agreement for BRE-BMR Assembly I Innovation LLC and BRE-BMR Middlesex LLC. [23-0332](#)

Recommended to be approved

#### Transfers

10. Requesting approval of a transfer of \$20,125 from the Information Technology Department Salaries Account to the Information Technology Department Maintenance Software Account to procure and standardize on the Zoom platform for remote meetings. [23-0311](#)

Recommended to be approved

11. Requesting approval of a transfer of \$306.05 from the IAM-Engineering Personal Services-Overtime Account to the Department of Public Works Custodians Personal Services-Overtime Account for DPW staff time related to Engineering work. [23-0243](#)

Recommended to be approved

#### Lease Agreements

12. Requesting approval of a three-year extension to the lease with BwB-Square LLC for Nibble Community Kitchen. [23-0268](#)

Recommended to be approved

#### Grant Acceptances

13. Requesting approval to accept and expend a \$67,050 grant with no new match required, from the Mass Cultural Council to the Arts Council for unrestricted operational support. [23-0195](#)

Recommended to be approved

14. Requesting approval to accept and expend a \$100,000 grant with no new match required, from the MA Department of Conservation and Recreation to the Mobility Division for traffic engineering design and related implementation at the intersection of Alewife Brook Parkway and Broadway. [23-0198](#)  
Recommended to be approved
15. Requesting approval to accept and expend a \$79,500 grant with no new match required, from the MA Executive Office of Public Safety to the Police Department for staffing costs. [23-0190](#)  
Kept in committee
16. Requesting approval to accept and expend a \$17,821.96 grant with no new match required, from the MA Department of Fire Services to the Fire Department for the purchase of ballistic vests, helmets and medical equipment. [23-0184](#)  
Recommended to be approved
17. Requesting approval to accept and expend a \$5,234.59 grant with no new match required, from the Office of Emergency Management (OEM) to the Fire Department for the purchase of protective equipment to support active threat preparedness initiatives. [23-0315](#)  
Recommended to be approved
18. Requesting approval to accept and expend a \$2,982.40 grant with no new match required, from the Office of Emergency Management (OEM) to the Fire Department for equipment to develop emergency operations capacity. [23-0297](#)  
Recommended to be approved
19. Requesting approval to accept and expend a \$5,761.47 grant with no new match required, from the Office of Emergency Management (OEM) to the Fire Department for equipment to develop emergency operations capacity. [23-0296](#)  
Recommended to be approved

#### Prior Year Invoices

20. Requesting approval to pay prior year invoices totaling \$65,686.35 using available funds various Public Works Ordinary Maintenance accounts for various services. [23-0301](#)  
Recommended to be approved

21. Requesting approval to pay prior year invoices totaling \$480 using available funds in the Engineering Capital Outlay Engineering/Architecture Account for the FY22 Pavement & Sidewalk Assessment. [23-0313](#)

Recommended to be approved

22. Requesting approval to pay prior year invoices totaling \$289.68 using available funds in the Elections Department Office Supplies Account for index dividers, ledger paper, and water. [23-0290](#)

Recommended to be approved

### Communications

23. Finance Director conveying the FY 2023 Mid-Year Financial Report in accordance with Section 2-48 of the Code of Ordinances. [23-0283](#)

Recommended to be placed on file

### Referenced Documents:

- Finance 2023-03-21 Response (with 23-0176, 23-0177, 23-0179, 23-0180, 23-0310, 23-0312)
- Finance 2023-03-21 Responses (with 23-0184, 23-0926, 23-0927, 23-0315)
- Finance 2023-03-21 Response (with 23-0243)
- Finance 2023-03-21 Response (with 23-0290)
- Finance 2023-03-21 Response (with 23-0313)
- Finance 2023-03-21 FY23 Mid Fiscal March 21 (with 23-2083)
- Finance 2023-03-21 FY24 Debt Service Breakdown (with 23-2083)
- Finance 2023-03-21 YTD Revenue budget report as of 3.19.23 (with 23-2083)
- Finance 2023-03-21 Feb 23 YTD Revenue budget report (with 23-2083)
- Finance 2023-03-21 Feb 23 YTD Expense budget report (with 23-2083)
- Finance 2023-03-21 School Gen Fund Feb 23 YTD budget (with 23-2083)