

## Application Response

<b>ORGANIZATION NAME:</b>	City of Somerville		
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<b>VENDOR CODE:</b>	VC6000192138		
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Applying to: Only checkone

- ☐ To expand current shared services arrangements to include additional municipalities, complete [Application 1](#).
- ☐ To expand current shared services arrangements to provide a more comprehensive set of public health services and/or sustainable business model, complete [Application 2](#).
- ☒ To establish a new cross-jurisdictional shared services arrangement, complete [Application 3](#).

A COMPLETE RFR RESPONSE MUST INCLUDE:

- Application form – complete information above and based on check box selected, complete Application 1,2, or 3 below
- Signed Attestation form
- 12-month Program Budget

# Application Form1

To expand current shared services arrangements to include more municipalities

Lead Municipality/Regional Planning Agency/Federally-recognized Tribe:

List municipalities in current Shared Services Area:

Municipality	Population	% of Environmental Justice Population	Type of Government City/Town	Type of Board of Health Elected/Appointed

If additional rows are needed, please attach a separate sheet.

List proposed added municipalities:

Municipality	Population	% of Environmental Justice Population	Type of Government City/Town	Type of Board of Health Elected/Appointed

If additional rows are needed, please attach a separate sheet.

Provide a brief description of the shared service area and plan for expansion, including rationale. Specifically state how the addition of municipalities strengthens the current shared services arrangement and advances the effectiveness, efficiency and equity of the delivery of public health services (text limit 2,000 characters, approximately 300 words).

Provide information about the current staffing in each municipality of your proposed shared services arrangement. Indicate FTE of each position listed below. Provide the number of FTEs rather than number of personnel. For example, if there are three part-time staff who provide inspections for a total of 1.5 FTE, enter 1.5 not 3.

Municipality	Health Director/Health Agent	Inspector	Public Health Nurse	Epidemiologist	Clerk

If additional rows are needed, please attach a separate sheet.

Indicate FTE for all current and proposed shared service staff roles. Provide brief rationale for additional staff. Provide the number of FTEs rather than number of personnel. For example, if there are three part-time staff who provide inspections for a total of 1.5 FTE, enter 1.5 not 3.

	Current shared FTE	Proposed additional shared FTE	Rationale (provide 1 sentence)
Shared Services Coordinator			
Health Director/Agent			
Deputy/Assistant Director			
Inspector			
Public Health Nurse			
Epidemiologist			
Clerk			
Other			

If additional rows are needed, please attach a separate sheet.

## Application Form2

To expand current shared services arrangements to provide a more comprehensive set of public health services and/or sustainable business model.

Lead Municipality/Regional Planning Agency/Federally-recognized Tribe submitting response:

List municipalities in current Shared Services Area:

Municipality	Population	% of Environmental Justice Population	Type of Government City/Town	Type of Board of Health Elected/Appointed

If additional rows are needed, please attach a separate sheet.

Provide information about the current staffing in each municipality of your shared service area. Indicate FTE of each position listed below. Provide the number of FTEs rather than number of personnel. For example, if there are three part-time staff who provide inspections for a total of 1.5 FTE, enter 1.5 not 3.

Municipality	Health Director/Health Agent	Inspector	Public Health Nurse	Epidemiologist	Clerk

If additional rows are needed, please attach a separate sheet.

Indicate FTE for all current and proposed shared service staff roles. Provide brief rationale for additional staff. Provide the number of FTEs rather than number of personnel. For example, if there are three part-time staff who provide inspections for a total of 1.5 FTE, enter 1.5 not 3.

	Current shared FTE	Proposed additional shared FTE	Rationale
Shared Services Coordinator			
Health Director/Agent			
Deputy/Assistant Director			
Inspector			
Public Health Nurse			
Epidemiologist			
Clerk			
Other			

If additional rows are needed, please attach a separate sheet.

Provide a brief description and rationale of how your proposed expansion of shared services arrangement will provide a more comprehensive set of public health services and/or a sustainable business model within your existing shared services area. Include how your proposal advances the effectiveness, efficiency and equity of the delivery of public health services (text limit 2,000 characters, approximately 300 words).

## Application Form 3

Establish a new cross-jurisdictional shared service arrangement.

Lead Municipality/Regional Planning Agency/Federally-recognized Tribe submitting response: Somerville

Briefly describe the capacity of the lead entity to coordinate the shared services arrangement (text limit 2,000 characters, approximately 300 words).

Somerville's Health and Human Services Department (HHS), which will manage this grant, has almost 30 years of experience leading and participating in shared services arrangements. It has been leading the 6-City Tobacco Initiative for Cambridge, Chelsea, Everett, Revere and Winthrop since 1992, first as coordinator of 5 separate municipal tobacco control teams, more recently as the manager and lead staff for a combined 6-city effort. Somerville has been leading the BSAS-funded Substance Abuse Prevention Collaborative (SAPC) for Somerville, Arlington, Cambridge, and Everett since 2016. This project pools the four municipalities' collective capacity to prevent substance abuse among youth. On July 1, 2021 Somerville will assume leadership for SAPC's next iteration, the Massachusetts Collaborative for Action, Leadership, and Learning 3 Substance Misuse Prevention Grant Program (MassCALL3). The participants in

Briefly describe any current or history of collaboration among the proposed cross-jurisdictional municipalities, such as emergency preparedness coalitions, tobacco control collaborative, Mass in Motion, etc. (text limit 2,000 characters, approximately 300 words).

As mentioned in the question above, Somerville has been partnering with Arlington on the Substance Abuse Prevention Collaborative (SAPC) grant since 2016 and is about to embark on the next iteration of this partnership through the MassCALL3 grant (initially two years, but with possible extension to 10 years) to share resources and services that can prevent substance use among youth. Somerville and Medford have partnered for years on a broad range of local programming. Most recently, the two cities have shared management and outreach responsibilities for COVID-19 testing sites in multiple locations. Collaboration on this issue has been critical, because the Tufts University campus spreads across both cities and more than 4,700 Tufts students live on and off-campus and float between the two communities. Somerville and Medford continue to share knowledge relating to rodent infestation and

List proposed municipalities for new shared service arrangement:

Municipality	Population	% of Environmental Justice Population	Type of Government City/Town	Type of Board of Health Elected/Appointed
Somerville	79,507	53.8	City	Appointed
Arlington	44,408	17.1	Town	Appointed
Medford	57,180	39.0	City	Appointed

If additional rows are needed, please attach a separate sheet.

Provide a brief description of the proposed shared service area and rationale for developing this arrangement. Specifically state how the cross-jurisdictional arrangement will increase the proposed shared services arrangement's capacity to strengthen and advance the effectiveness efficiency, and equity of the delivery of public health services (text limit 2,000 characters, approximately 300 words).

Somerville, Arlington, and Medford are three contiguous communities immediately west/north-west of Boston. All are less than 9 square miles in size and have populations below 80,000. In earlier decades Arlington was seen a suburb while Somerville and Medford were seen as urban, but gentrification is creating the same socioeconomic divisions in all three communities. The communities have partnered on shared initiatives in the past and are eager to work together. The COVID-19 pandemic demonstrated the importance of having epidemiological capacity in-house. None of the communities could afford to hire or contract for an epidemiologist on their own (and still cannot). Each community had to scramble to understand COVID-19, identify risk factors and at-risk populations, develop programmatic responses and messaging, track populations, and collect data. This experience highlighted to all three communities the inefficiency and

Provide information about the current staffing in each municipality of your proposed cross-jurisdictional area. Indicate FTE of each position listed below. Provide the number of FTEs rather than number of personnel. For example, if there are three part-time staff who provide inspections for a total of 1.5 FTE, enter 1.5 not 3.

Municipality	Health Director/Health Agent	Inspector	Public Health Nurse	Epidemiologist	Clerk
Somerville	1.0	5.0	2.0	0	1.0
Arlington	1.0	3.0	0.46	0	1.0
Medford	1.0	3.0	1.0	0	1.0

If additional rows are needed, please attach a separate sheet.

Provide proposed FTE for shared staffing arrangement. Provide the number of FTEs rather than number of personnel. For example, if there are three part-time staff who provide inspections for a total of 1.5 FTE, enter 1.5 not 3.

	Proposed Shared Services FTE	Rationale
Shared Services Coordinator	1.0	Program Coord/Governance Board/Point of Contact
Health Director/Agent		
Deputy/Assistant Director		
Inspector		
Public Health Nurse		
Epidemiologist	1.0	Research, data interp., policy dev., program eval., planning
Clerk		
Other		

If additional rows are needed, please attach a separate sheet.