



**CITY OF SOMERVILLE, MASSACHUSETTS**  
*HEALTH AND HUMAN SERVICES DEPARTMENT*

**MEMORANDUM**

**TO:** Chair, Finance Committee  
**CC:** Hannah Carrillo, Legislative Liaison

**FROM:** Karin Carroll, HHS Director

**DATE:** May 20, 2023

**RE:** Item 23-0772- Grant Approval

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Requesting approval to accept a \$17,950 grant with no new match required, from the Massachusetts Department of Agricultural Resources to Health and Human Services.

As a result of the pandemic, the Office of Food Access and Healthy Communities has taken a more prominent role in co-leading the Somerville Food Security Coalition. We are looking to restructure the Coalition so it can return to a more community/organization lead group with our office stepping back in a supporting role. The grant funds will be expended by hiring a consultant to advise on the restructuring of the Coalition- Somerville's version of a local food policy council. The consultants will represent community members most impacted by food access programs and policies and non-profits. The grant funds will also be used to hire an intern to assist with logistics, analysis, and reporting (8 hours/week). Supplies and light refreshments for the Coalition meeting will also be funded through the grant. If there are additional questions about food security work, please visit the [Somerville Food Security website](#) or our [newly published Food Action Plan progress report](#).

Thank you for your consideration.

Sincerely,