



**Charles Femino**  
Chief of Police

## City of Somerville Police Department

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To: Public Health and Public Safety Committee  
From: Police Chief Charles Femino  
Date: May 15, 2023  
Re: Order ID 22-2111

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22-2111 That the Chief of Police report to this Council, the percentage of requested traffic details for construction projects that have been filled by Somerville Police Department officers, filled by non-Somerville police officers, and unfilled, for the past three years.

The current details software system is not set up to run reports that would answer this inquiry accurately. The details software system XtraDuty, does not record details filled by outside officers. This information is recorded on the details sheet and is not a part of our detail system because the outside officers are responsible for their own billing. Further, due to the software system's autofill option, the system is always looking for available officers to assign to a detail. For example, if an officer signs up for a detail and subsequently becomes unavailable, they cannot simply be deleted from that detail because XtraDuty does not know that the officer is no longer available and will try to assign them to a different detail. In such cases, the detail office deletes all unfilled jobs at the start of each day.

In order to comply with this order, one would need to review each daily "Detail" sheet manually to separate total details worked and by whom – Somerville Officers, Outside officers, and then Unfilled details. It is estimated it would take up to 3 hours for each month's review or at least 108 hours for the past three years. Due to the volume of work in the detail office, this would have to be done outside of normal work hours.

I'm requesting that the committee decrease the amount of data they are requesting or that they randomly select months to be audited within the three-year time frame.

Please contact me with any questions.