



CITY OF SOMERVILLE, MASSACHUSETTS
DEPARTMENT OF PARKING

February 6, 2023

To: Members of the City Council Finance Committee

From: Suzanne Rinfret, Director of Parking

Re: 23-0058- Requesting approval to extend the Invoice Cloud contract for credit card processing for over-the-counter and meter transactions.

The Parking Department is requesting a time-only extension of its current credit card processing contract. An RFP was put out for a new contract for credit card processing for over-the-counter and meter transactions, and the current vendor did not respond. A new vendor will need to be selected, and more time is needed to research the respondent to ensure they can perform the requirements in the RFP. There was only one respondent so the Parking Department needs the additional time to ensure they could take on the account requirements before awarding the contract.

Respectfully,

Suzanne Rinfret
Director of Parking