

City of Somerville, Massachusetts City Council

Regular Meeting Agenda

Thursday, November 10, 2022 7:00 PM City Council Chamber and Remote Participation

Published November 8, 2022, 2:00PM. Revised November 10, 2022 12:35PM.

NOTICE: Pursuant to Chapter 107 of the Acts of 2022, this meeting of the City Council may be conducted and via remote participation. We will post an audio recording, audiovideo recording, transcript, or other comprehensive record of these proceedings as soon as possible after the meeting on the City of Somerville website and local cable access government channels.

Register at the following website to view this meeting live or to testify at any public hearing: https://attendee.gotowebinar.com/register/4399306978260816909.

Individuals with disabilities who need auxiliary aids and services for effective communication (i.e. CART, ASL), written materials in alternative formats, or reasonable modifications in policies and procedures, in order to access the programs and activities of the City of Somerville or to attend meetings, should contact Adrienne Pomeroy in advance, at 617-625-6600 x2059 or ada@somervillema.gov.

1. OPENING CEREMONIES

- 1.1. Roll Call Call of the Roll. (ID # 22-1973)
- 1.2. Remembrances Remembrances. (ID # 22-1974)
- 1.3. Minutes Approval of the Minutes of the Regular Meeting, October 13, (ID # 22-1975) 2022.

2. CITATIONS

3. PUBLIC HEARINGS

3.1. Grant of Location (ID # 22-1859) Eversource applying for a Grant of Location to install 98 feet of conduit in Broadway, from Manhole 1969 located at the intersection of Broadway and Main Street to a point of pickup at 390 Broadway.

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3.2.	Grant of Location (ID # <u>22-1860</u>)	Comcast applying for a Grant of Location to install 756 feet of conduit in Middlesex Avenue from Utility Pole 213/11 at the intersection of Middlesex Ave and McGrath Hwy connecting 3 proposed manhole to Utility Pole 213/5 at 60 Middlesex Ave. The work will also include 340 feet of conduit to be installed from the rear of 74 Middlesex Ave to a point of pickup at the proposed manhole 1.
3.3.	Grant of Location (ID # <u>22-1861</u>)	Comcast applying for a Grant of Location to install 70 feet of conduit in Ten Hills Rd, from Utility Pole 498/10 to a proposed handhole in 77 Ten Hills Rd.
3.4.	Grant of Location (ID # 22-1862)	Cambridge Network Solutions applying for a Grant of Location to install 263 feet of conduit in Somerville Ave, from Manhole 0515-3400 to a point of pickup at the intersection of Spring St and Somerville Ave.
4.	ORDERS, ORDI	NANCES, RESOLUTIONS AND MOTIONS OF MEMBERS
4.1.	Order (ID # <u>22-1884</u>)	By Councilor Strezo That the Director of Parks and Recreation eliminate equity barriers for residents signing up for recreation programs.
4.2.	Order (ID # <u>22-1924</u>)	By Councilor Clingan That the Director of Mobility install a speed hump on Evergreen Avenue between Thurston and Sycamore Streets.
4.3.	Order (ID # <u>22-1926</u>)	By Councilor McLaughlin That the Director of Mobility implement traffic calming measures, including speed bumps and raised intersections, on streets perpendicular to Washington Street, including Myrtle, Florence, Pinckney and Dell Streets.
4.4.	Order (ID # <u>22-1928</u>)	By Councilor McLaughlin That the Director of Mobility update the Ward 1 City Councilor on the proposed Kensington Connector walkway connecting Assembly Row to East Somerville.
4.5.	Order (ID # <u>22-1929</u>)	By Councilor McLaughlin That the Urban Forestry and Landscape Planner work with relevant stakeholders to replace grass patches at the community garden on Glen Street with pollinator plants.
4.6.	Order (ID # <u>22-1930</u>)	By Councilor McLaughlin That the Director of Engineering ensure that the sidewalks surrounding the new housing development near 779 McGrath Highway have curb cuts for pedestrian and ADA accessibility.

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4.7.	Order (ID # <u>22-1927</u>)	By Councilor McLaughlin and Councilor Gomez Mouakad That the Commissioner of Public Works provide the current noise readings of the mechanical systems on the roof of the East Somerville Community School and verify that they are in compliance with Noise Control Ordinance regulations.
4.8.	Order (ID # <u>22-1932</u>)	By Councilor Pineda Neufeld and Councilor Scott That the Chief Fire Engineer inform the appropriate Ward Councilor, as soon as safely practicable, when a major fire has occurred in their Ward, including the number of residents impacted.
1.9.	Order (ID # <u>22-1933</u>)	By Councilor Pineda Neufeld and Councilor Scott That the Director of Emergency Management, the Director of the Office of Housing Stability, the Director of Health and Human Services, the Chief Fire Engineer, and other relevant staff, discuss with this Council the resources and support services provided to residents impacted by a disaster or crisis such as fire or flood.
4.10.	Resolution (ID # <u>22-1934</u>)	By Councilor Pineda Neufeld and Councilor Scott That the Mayor designate a central point of contact for providing on-site response for mass displacement events such as fires and floods, and coordinating efforts to assist impacted residents.
4.11.	Resolution (ID # <u>22-1931</u>)	By Councilor Burnley Jr. That this City Council supports the United Labor of Tufts Resident Assistants (ULTRA).
5.	UNFINISHED B	USINESS
5.1.	Public Communication (ID # <u>22-1407</u>)	Boynton Yards LandCo LLC requesting approval of the attached Land Conveyance petition for Boynton Yards.
5.2.	Mayor's Request (ID # <u>22-1430</u>)	Requesting ordainment of an amendment to the Somerville Zoning Ordinance Article 3, Residence Districts and Article 9, Use Provisions, to permit the adaptive reuse of commercial building types in the NR and UR zoning districts.
5.3.	Mayor's Request (ID # <u>22-1431</u>)	Requesting ordainment of an amendment to the Somerville Zoning Ordinance Articles 4 (Mid Rise Districts), 5 (High Rise Districts), 6 (Commercial Districts), 8 (Overlay Districts), and 9 (Use Provisions) to permit additional uses for any ground story commercial space fronting a Pedestrian Street.

6. REPORTS OF COMMITTEES

6.A. CHARTER REVIEW SPECIAL COMMITTEE

6.A.1. Committee Report Report of the Special Committee on Charter Review, meeting (ID # 22-1897) as a Committee of the Whole on November 9, 2022.

6.B. CONFIRMATION OF APPOINTMENTS AND PERSONNEL MATTERS COMMITTEE

6.B.1. Committee Report Report of the Committee on Confirmation of Appointments (ID # 22-1895) and Personnel Matters, meeting on November 2, 2022.

6.B.2. Mayor's Request (ID # 22-1585) Requesting confirmation of the appointment of Mark Scullari to the position of Firefighter.

RECOMMENDED: Recommended to be approved.

6.B.3. Mayor's Request (ID # 22-1586) Requesting confirmation of the appointment of Christopher Tirrell to the position of Firefighter.

RECOMMENDED: Recommended to be approved.

6.B.4. Mayor's Request Requesting confirmation of the appointment of Alex Artinian (ID # 22-1587) to the position of Firefighter.

RECOMMENDED: Recommended to be approved.

6.B.5. Mayor's Request (ID # 22-1588) Requesting confirmation of the appointment of Brian Langton to the position of Firefighter.

RECOMMENDED: Recommended to be approved.

6.B.6. Mayor's Request (ID # <u>22-1676</u>) Requesting confirmation of the appointment of Adeleine Mannion to the Somerville Housing Authority Board of Commissioners.

RECOMMENDED: Recommended to be approved.

6.B.7. Mayor's Request Requesting confirmation of the appointment of Brian Cook to the Zoning Board of Appeals.

RECOMMENDED: Recommended to be approved.

6.B.8. Mayor's Request (ID # 22-1720) Requesting confirmation of the appointment of Sisia Daglian to the Zoning Board of Appeals.

RECOMMENDED: Recommended to be approved.

6.B.9. Mayor's Request (ID # 22-1825) Requesting confirmation of the appointment of Kelly J. Cooper to the Election Commission.

RECOMMENDED: Recommended to be approved.

6.C. FINANCE COMMITTEE

6.C.1. Committee Report Report of the Committee on Finance, meeting on November 3, (ID # 22-1896) 2022.

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6.C.2.	Order (ID # <u>22-0073</u>)	By Councilor Scott, Councilor Wilson, Councilor Clingan, Councilor Burnley Jr. and Councilor Davis That the administration assign staff to support the Wage Theft Advisory Committee. RECOMMENDED: Recommended to be marked work completed.
6.C.3.	Mayor's Request (ID # <u>22-1629</u>)	Requesting approval to pay prior year invoices totaling \$13,770.21 using available funds in the Parking Department's Credit Card Convenience Account for May 2022 credit card fees. RECOMMENDED: Recommended to be approved.
6.C.4.	Mayor's Request (ID # <u>22-1669</u>)	Requesting approval to pay prior year invoices totaling \$5,418.98 using available funds in the Parking Department Professional Services Account for Ticket/Permit Processing Vendor, Conduent State & Local Solutions. RECOMMENDED: Recommended to be approved.
6.C.5.	Mayor's Request (ID # <u>22-1823</u>)	Requesting approval to accept and expend a \$38,752,085.12 American Rescue Plan Act of 2021 grant from the United States Treasury. RECOMMENDED: Recommended to be approved.
<u>6.D.</u>	LEGISLATIVE M	ATTERS COMMITTEE
6.D.1.	Committee Report (ID # 22-1894)	Report of the Committee on Legislative Matters, meeting on November 1, 2022.
6.D.2.	Ordinance (ID # <u>22-0835</u>)	By Councilor Strezo, Councilor Pineda Neufeld and Councilor Gomez Mouakad Amending Sec. 11-63 of the Code of Ordinances regarding the removal of poles, conduits and wires. RECOMMENDED: Recommended to be approved as amended.
6.D.3.	Public Communication (ID # <u>22-1772</u>)	Bill Valletta submitting comments regarding Item #214069, proposed amendments to the Neighborhood Council Designation Ordinance (Chapter 7, Article IX). RECOMMENDED: Recommended to be placed on file.
6.D.4.	Resolution (ID # <u>22-1987</u>)	By Councilor Davis That the Administration work with the City Council to establish a process for enforcement of Section 11-63 of the Code of Ordinances.

6.E. SCHOOL BUILDING FACILITIES AND MAINTENANCE SPECIAL COMMITTEE

6.E.1. Committee Report Report of the Special Committee on School Building Facilities (ID # 22-1893) and Maintenance, meeting on October 26, 2022.

	(ID # <u>22-1893</u>)	and Maintenance, meeting on October 26, 2022.
7.	COMMUNICATIONS OF THE MAYOR	
7.1.	Mayor's Request (ID # <u>22-1923</u>)	Requesting the appropriation of \$1,616,575 from the Receipts Reserved for Appropriation Parking Meter Receipts Account to reduce the FY 2023 Tax Rate.
7.2.	Mayor's Request (ID # <u>22-1983</u>)	Requesting a supplemental appropriation of \$949,338 to the Capital Outlay, Infrastructure-Streets Account for street resurfacing projects.
7.3.	Mayor's Request (ID # <u>22-1888</u>)	Requesting a supplemental appropriation of \$650,000 to the Fire Department Overtime Account.
7.4.	Mayor's Request (ID # <u>22-1892</u>)	Requesting a supplemental appropriation of \$500,000 to the Capital Projects, Building Improvements Account for repairs and upgrades to HVAC systems.
7.5.	Mayor's Request (ID # <u>22-1972</u>)	Requesting a supplemental appropriation of \$500,000 to the Salary Contingency, Salaries Account.
7.6.	Mayor's Request (ID # <u>22-1925</u>)	Requesting a supplemental appropriation of \$424,950.10 to the Information Technology eRate Account to replace all Somerville Public School network equipment via the eRate grant program.
7.7.	Mayor's Request (ID # <u>22-1875</u>)	Requesting a supplemental appropriation of \$300,000 to the 90 Washington Demonstration Project Account for ongoing litigation and planning costs.
7.8.	Mayor's Request (ID # <u>22-1918</u>)	Requesting a supplemental appropriation of \$250,000 to the Law Department, Legal Services Account for outside legal counsel services.
7.9.	Mayor's Request (ID # <u>22-1979</u>)	Requesting a supplemental appropriation of \$200,000 to the Traffic Safety Stabilization Fund to fund traffic safety measures.
7.10.	Mayor's Request (ID # <u>22-1890</u>)	Requesting a supplemental appropriation of \$110,000 to the Capital Projects Division, Capital Outlay, Fences Account to fund temporary construction fencing at the 90 Washington Street site.
7.11.	Mayor's Request (ID # <u>22-1915</u>)	Requesting a supplemental appropriation of \$100,000 to the DPW Sanitation, Hazardous Waste Removal Account to fund a shortfall.

7.12.	Mayor's Request (ID # <u>22-1919</u>)	Requesting a supplemental appropriation of \$100,000 to the Law Department, Judgments and Settlements Account.
7.13.	Mayor's Request (ID # <u>22-1905</u>)	Requesting a supplemental appropriation of \$70,000 to the Fire Alarm Overtime Account.
7.14.	Mayor's Request (ID # <u>22-1889</u>)	Requesting a supplemental appropriation of \$50,000 to the Immigrant Legal Services Stabilization Fund for additional immigrant legal defense services.
7.15.	Mayor's Request (ID # <u>22-1985</u>)	Requesting a supplemental appropriation of \$50,000 to various Finance Department-Auditing Division Accounts to support the Public Participatory Budgeting Project.
7.16.	Mayor's Request (ID # <u>22-1911</u>)	Requesting a supplemental appropriation of \$10,000 to the Police-Animal Control Overtime Account.
7.17.	Mayor's Request (ID # <u>22-1773</u>)	Requesting approval to amend a contract with Greenberg Traurig LLP for an additional two years and \$300,000, for ongoing litigation related to the 90 Washington Street eminent domain taking.
7.18.	Mayor's Request (ID # <u>22-1858</u>)	Requesting approval of a time-only contract extension with Stantec Consulting Services Inc. for Poplar Street Pump Station Design Services.
7.19.	Mayor's Request (ID # <u>22-1857</u>)	Requesting approval to accept and expend a \$6,000 grant with no new match required, from Somerville Cambridge Elder Services to the Council on Aging for transportation to Council on Aging sponsored events.
7.20.	Mayor's Request (ID # <u>22-1856</u>)	Requesting approval to accept and expend a \$3,000 grant with no new match required, from Somerville Cambridge Elder Services to the Council on Aging for transportation to events at the Council on Aging.
7.21.	Mayor's Request (ID # <u>22-1880</u>)	Requesting approval to pay prior year invoices totaling \$116,166.91 using available funds in various Public Works Ordinary Maintenance Accounts for invoices in Administration, Buildings, Grounds, Lights and Lines, Highway, Fleet, Sanitation, and Snow
7.22.	Mayor's Request (ID # <u>22-1851</u>)	Requesting approval to pay prior year invoices totaling \$409.60 using available funds in the City Clerk Ordinary Maintenance Credit Card Convenience Fees Account for credit card convenience fees.
7.23.	Mayor's Request (ID # <u>22-1876</u>)	Requesting confirmation of the appointment of Michael McNeley to the Planning Board.

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7.24.	Mayor's Request (ID # <u>22-1878</u>)	Requesting confirmation of the appointment of Luc Schuthe Planning Board.	ister to
7.25.	Mayor's Request (ID # <u>22-1904</u>)	Requesting confirmation of the appointment of James Za the Housing Authority Board of Commissioners.	mer to
8.	COMMUNICAT	IONS OF CITY OFFICERS	
8.1.	Officer's Communication (ID # <u>22-1920</u>)	Chief Assessor requesting to appear at this Council's November 22 meeting for the Tax Classification Public Hearing and the determination and adoption of tax levy percentages for FY 2023.	
8.2.	Officer's Communication (ID # <u>22-1910</u>)	Acting City Solicitor responding to item 22-1768, to upd City Council on the 8/25/2022 Henry Lima Civil Service Decision.	
8.3.	Officer's Communication (ID # <u>22-1855</u>)	Retirement Board requesting approval of an increase in the retiree cost of living adjustment base to \$16,000.	he
8.4.	Officer's Communication (ID # <u>22-1881</u>)	Planning Board conveying recommendations for items 22-1430, 22-1431, 22-1407, and 22-1356.	
8.5.	Officer's Communication (ID # <u>22-1912</u>)	Memorialization Committee conveying the naming of a repark as part of the 346 Somerville Ave/Lake Street development, in honor of Martha Perry Lowe.	new
8.6.	Officer's Communication (ID # <u>22-1913</u>)	Memorialization Committee conveying the naming of a restreet as part of the Clarendon Hill Redevelopment in hos Stephenson Aman.	
9.	NEW BUSINESS		
9.1.	License (ID # <u>22-1864</u>)	New Sign/Awning License, PNC Bank National Associa 405 Grand Union Blvd, 2 wall signs and 8 awnings.	tion,
9.2.	License (ID # <u>22-1969</u>)	Renewing Drainlayer's License, Mendez Masonry & Construction Inc.	
9.3.	License (ID # <u>22-1935</u>)	Renewing Lodging House License, Tufts University, 90-Curtis St.	92-94
9.4.	License (ID # <u>22-1936</u>)	Renewing Lodging House License, Tufts University, 136 Curtis St.	,
9.5.	License (ID # <u>22-1937</u>)	Renewing Lodging House License, Tufts University, 176 Curtis St.	, ,

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9.6.	License (ID # <u>22-1938</u>)	Renewing Lodging House License, Tufts University, 32 Dearborn Rd.
9.7.	License (ID # <u>22-1939</u>)	Renewing Lodging House License, Tufts University, 29 Latin Way.
9.8.	License (ID # <u>22-1940</u>)	Renewing Lodging House License, Tufts University, 39R Latin Way.
9.9.	License (ID # <u>22-1941</u>)	Renewing Lodging House License, Tufts University, 40A Latin Way.
9.10.	License (ID # <u>22-1942</u>)	Renewing Lodging House License, Tufts University, 43 Latin Way.
9.11.	License (ID # <u>22-1943</u>)	Renewing Lodging House License, Tufts University, 75 Packard Ave.
9.12.	License (ID # <u>22-1944</u>)	Renewing Lodging House License, Tufts University, 123 Packard Ave.
9.13.	License (ID # <u>22-1945</u>)	Renewing Lodging House License, Tufts University, 126 Packard Ave.
9.14.	License (ID # <u>22-1946</u>)	Renewing Lodging House License, Tufts University, 73 Powder House Blvd.
9.15.	License (ID # <u>22-1947</u>)	Renewing Lodging House License, Tufts University, 125 Powder House Blvd.
9.16.	License (ID # <u>22-1948</u>)	Renewing Lodging House License, Tufts University, 14 Professors Row.
9.17.	License (ID # <u>22-1949</u>)	Renewing Lodging House License, Tufts University, 56 Professors Row.
9.18.	License (ID # <u>22-1950</u>)	Renewing Lodging House License, Tufts University, 92 Professors Row.
9.19.	License (ID # <u>22-1951</u>)	Renewing Lodging House License, Tufts University, 98 Professors Row.
9.20.	License (ID # <u>22-1952</u>)	Renewing Lodging House License, Tufts University, 106 Professors Row.
9.21.	License (ID # <u>22-1953</u>)	Renewing Lodging House License, Alpha Tau Omega, 134 Professors Row.
9.22.	License (ID # <u>22-1954</u>)	Renewing Lodging House License, Tufts University, 13 Sawyer Ave.

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9.23.	License (ID # <u>22-1956</u>)	Renewing Lodging House License, Tufts University, 37 Sawyer Ave.
9.24.	License (ID # <u>22-1957</u>)	Renewing Lodging House License, Tufts University, 45 Sawyer Ave.
9.25.	License (ID # <u>22-1968</u>)	Renewing Lodging House License, Tufts University, 9 Sunset Rd.
9.26.	License (ID # <u>22-1958</u>)	Renewing Lodging House License, Tufts University, 13-15 Talbot Ave.
9.27.	License (ID # <u>22-1959</u>)	Renewing Lodging House License, Tufts University, 45 Talbot Ave.
9.28.	License (ID # <u>22-1960</u>)	Renewing Lodging House License, Tufts University, 100 Talbot Ave.
9.29.	License (ID # <u>22-1961</u>)	Renewing Lodging House License, Tufts University, 101 Talbot Ave.
9.30.	License (ID # <u>22-1962</u>)	Renewing Lodging House License, Tufts University, 8 Whitfield Rd.
9.31.	License (ID # <u>22-1963</u>)	Renewing Lodging House License, Tufts University, 15 Whitfield Rd.
9.32.	License (ID # <u>22-1964</u>)	Renewing Lodging House License, Tufts University, 21 Whitfield Rd.
9.33.	License (ID # <u>22-1955</u>)	Renewing Lodging House License, Walnut Hill Properties Alpha Phi, 14 Sawyer Ave.
9.34.	License (ID # <u>22-1965</u>)	Renewing Lodging House License, Walnut Hill Properties Kappa Alpha, 25 Whitfield Rd.
9.35.	License (ID # <u>22-1863</u>)	Renewing Lodging House License, Walnut Hill Properties Theta Chi, 100 Packard Ave.
9.36.	License (ID # <u>22-1865</u>)	Renewing Used Car Dealer License Class 2, D.M. Auto Body, 48 Joy St.
9.37.	License (ID # <u>22-1866</u>)	Renewing Used Car Dealer License Class 3, Ed's Used Auto Parts, 516 Columbia St.
9.38.	License (ID # <u>22-1867</u>)	Renewing Used Car Dealer License Class 2, Hillside Service Center, 45 Mystic Ave.
9.39.	License (ID # <u>22-1868</u>)	Renewing Used Car Dealer License Class 1, Herb Chambers Mercedes Benz of Boston Commercial Vans, 161 Linwood St.

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9.40.	License (ID # <u>22-1971</u>)	Renewing Used Car Dealer License Class 2, James A. Kiley Co., 15 Linwood St.
9.41.	License (ID # <u>22-1967</u>)	Renewing Used Car Dealer License Class 3, Joseph Talewsky & Sons, 508-512 Columbia St.
9.42.	License (ID # <u>22-1869</u>)	Renewing Used Car Dealer License Class 1, Mercedes Benz of Boston, 259 McGrath Hwy.
9.43.	License (ID # <u>22-1870</u>)	Renewing Used Car Dealer License Class 2, Real Auto Shop, 463 McGrath Hwy.
9.44.	License (ID # <u>22-1871</u>)	Renewing Used Car Dealer License Class 1, Smart Center Boston, 257 McGrath Hwy.
9.45.	License (ID # <u>22-1872</u>)	Renewing Used Car Dealer License Class 2, Teele Square Auto, 1284 Broadway.
9.46.	License (ID # <u>22-1966</u>)	Renewing Used Car Dealer License Class 2, United Motors, 188 Broadway.
9.47.	License (ID # <u>22-1873</u>)	Renewing Used Car Dealer License Class 2, Webster Auto Sales, 61 Prospect St.
9.48.	Public Communication	Andrew Puglia submitting comments regarding Professor's Row.
	(ID # <u>22-1970</u>)	
10.	(ID # <u>22-1970</u>) SUPPLEMENTA	AL ITEMS
10. 10.1.	SUPPLEMENTA	By Councilor Burnley Jr. and Councilor Scott Amending Section 1-4 of the Code of Ordinance to add definitions for relationship status and intimate personal relationship.
	SUPPLEMENTA Ordinance	By Councilor Burnley Jr. and Councilor Scott Amending Section 1-4 of the Code of Ordinance to add definitions for relationship status and intimate personal
10.1.	SUPPLEMENTA Ordinance (ID # 22-1992) Ordinance	By Councilor Burnley Jr. and Councilor Scott Amending Section 1-4 of the Code of Ordinance to add definitions for relationship status and intimate personal relationship. By Councilor Burnley Jr. and Councilor Scott Amending Section 2-326 of the Code of Ordinances, related to
10.1. 10.2.	Ordinance (ID # 22-1992) Ordinance (ID # 22-1993) Ordinance	By Councilor Burnley Jr. and Councilor Scott Amending Section 1-4 of the Code of Ordinance to add definitions for relationship status and intimate personal relationship. By Councilor Burnley Jr. and Councilor Scott Amending Section 2-326 of the Code of Ordinances, related to the Personnel program. By Councilor Burnley Jr. and Councilor Scott Amending Sections 7-41, 7-43, 7-44, and 7-47 of the Code of

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10.6.	Order (ID # <u>22-1991</u>)	By Councilor Burnley Jr. and Councilor Scott That the City Solicitor work with this Council to amend t Code of Ordinances to include nondiscrimination provisi based on relationship status.	
10.7.	Resolution (ID # <u>22-1990</u>)	By Councilor Burnley Jr. and Councilor Scott Supporting Family Inclusion and Relationship Diversity.	

11. LATE ITEMS

12. ADJOURNMENT