



City of Somerville, Massachusetts

Finance Committee

Regular Meeting Agenda

Tuesday, November 14, 2023

6:00 PM

Virtual

https://us02web.zoom.us/webinar/register/WN_cAx9-dszT1KQXN33tCcRpg

(Posted online: 11/10/23 at 1:30 PM)

Pursuant to Chapter 2 of the Acts of 2023, this meeting of a City Council Committee will be conducted via remote participation. We will post an audio recording, audio-video recording, transcript, or other comprehensive record of these proceedings as soon as possible after the meeting on the City of Somerville website and local cable access government channels.

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Roll Call

1. Committee Minutes (ID # 23-1650) **Approval Review:** Approval of the Minutes of the Finance Committee Meeting of November 6, 2023.

Contracts and Easements

2. Mayor's Request (ID # [23-1553](#)) **Referred for Recommendation:** Requesting approval of a time-only contract extension of five months for Suffolk Construction, for Construction Manager services for the Somerville High School project.
3. Mayor's Request (ID # [23-1586](#)) **Referred for Recommendation:** Requesting approval of a thirty-month extension to the Benefit Strategies, LLC contract for Flexible Spending Account employee benefit administration.

Prior Year Invoices

4. Mayor's Request (ID # [23-1588](#)) **Referred for Recommendation:** Requesting approval to pay a prior year invoice totaling \$2,205 using available funds in the Human Resources Professional and Technical Services Account for employment medical screens.
5. Mayor's Request (ID # [23-1587](#)) **Referred for Recommendation:** Requesting approval to pay a prior year invoice totaling \$1,424 using available funds in the Human Resources Professional and Technical Services Account for employment medical screens.
6. Mayor's Request (ID # [23-1591](#)) **Referred for Recommendation:** Requesting approval to pay prior year invoices totaling \$900 using available funds in the Parks and Recreation Transportation Account for Dilboy Field bus transportation.
7. Mayor's Request (ID # [23-1660](#)) **Referred for Recommendation:** Requesting approval to pay prior year invoices totaling \$1,970 using available funds in the Department of Racial and Social Justice Professional and Technical Services Account for transcription services.
8. Mayor's Request (ID # [23-1508](#)) **Referred for Recommendation:** Requesting approval to pay prior year invoices totaling \$500 using available funds in the Department of Racial and Social Justice Professional and Technical Services Account for transcription services.
9. Mayor's Request (ID # [23-1672](#)) **Referred for Recommendation:** Requesting approval to pay prior year invoices totaling \$718.51 using available funds in the Mayor's Office Maint Contract-Office Equip Account for additional printing needed for Community Meeting materials.
10. Mayor's Request (ID # [23-1640](#)) **Referred for Recommendation:** Requesting approval to pay prior year invoices totaling \$475 using available funds in the City Clerk's R&M - Software Account for ordinance hosting annual support fee.
11. Mayor's Request (ID # [23-1669](#)) **Referred for Recommendation:** Requesting approval to pay a prior year invoice totaling \$375 using available funds in the Mayor's Office Food Supplies and Refreshment Account for dinner for staff for FY 2024 budget hearings.

Grant Acceptances

12. Mayor's Request (ID # [23-1581](#)) **Referred for Recommendation:** Requesting approval to accept and expend a Community Compact Best Practices Technical Assistance grant for \$45,000 with no new match required, from the MA Department of Revenue Division of Local Services to the Economic Development Division for the development of a Commercial Tenant Guidebook.

Appropriations

13. Mayor's Request (ID # [23-1516](#)) **Referred for Recommendation:** Requesting approval to appropriate \$56,215.42 from the Bike Share Stabilization Fund for installation and startup cost of a BlueBike station at the 74 Middlesex Avenue Development site.
14. Mayor's Request (ID # [23-1663](#)) **Referred for Recommendation:** Requesting a supplemental appropriation of \$28,200 to the Department of Public Works Snow Removal Account for the procurement of roadway sensors for snow removal equipment.
15. Mayor's Request (ID # [23-1568](#)) **Referred for Recommendation:** Requesting the appropriation of \$1,370,177 from the Unreserved Fund Balance ("Free Cash") to the 90 Washington Demonstration Project Account for additional legal services.
16. Mayor's Request (ID # [23-1655](#)) **Referred for Recommendation:** Requesting approval to appropriate \$165,687 from the Energy Stabilization Fund to pay for the final phase of the LED conversion project at the Albert F. Argenziano School.
17. Mayor's Request (ID # [23-1670](#)) **Referred for Recommendation:** Requesting a supplemental appropriation of \$384,858 from the FY 2024 Tax Levy to the School Department for unbudgeted expenditures relating to the relocation of Winter Hill Community Innovation School students.
18. Mayor's Request (ID # [23-1671](#)) **Referred for Recommendation:** Requesting a supplemental appropriation of \$272,970 from the FY 2024 Tax Levy to the School Department to fund forensic services on the School Department Information Technology (IT) network.

19. Mayor's Request (ID # [23-1674](#)) **Referred for Recommendation:** Requesting a supplemental appropriation of \$219,697 from the FY 2024 Tax Levy to various Department of Public Works Accounts to fund unbudgeted expenditures related to the Winter Hill Community Innovation School move.
20. Mayor's Request (ID # [23-1673](#)) **Referred for Recommendation:** Requesting a supplemental appropriation of \$49,974 from the FY 2024 Tax Levy to the School Department School Lunch Revolving Fund for providing meal services to participants in summer programs run by the Parks & Recreation Department.
21. Mayor's Request (ID # [23-1661](#)) **Referred for Recommendation:** Requesting the appropriation of \$2,502,191 from the Receipts Reserved for Appropriation, Parking Meter Receipts Account to reduce the FY 2024 Tax Rate.
22. Mayor's Request (ID # [23-1676](#)) **Referred for Recommendation:** Requesting a supplemental appropriation of \$500,000 from the FY 2024 Tax Levy to the Capital-Building Improvements Account to fund needed building improvements.
23. Mayor's Request (ID # [23-1675](#)) **Referred for Recommendation:** Requesting a supplemental appropriation of \$8,150 from the FY 2024 Tax Levy to the Public, Education, and Government (PEG) Access Salaries Account to correct a budget miscalculation.