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PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Date 8/10/11

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name BRIAN HIGGINS ROAD RACE
Description 4TH ANNUAL "HALFWAY TO ST. PATRICK'S DAY" ROAD RACE
TO BENEFIT THE BRIAN HIGGINS FOUNDATION.
Location THE PUB, BALL SQ., AND AREA STREETS: BROADWAY,
MEDFORD ST, WALNUT ST, HIGHLAND AVE, COLLEGE AVE, BROADWAY
Date and time SUNDAY, SEPTEMBER 18, 2011, 9 AM - 3 PM
Rain date and time (if applicable) -
Estimated maximum attendance at any one time 200
Attendee fees or suggested donations \$ 20 ENTRY FEE
Organization name BRIAN HIGGINS FOUNDATION INC
Mailing address c/o BRUCE DESMOND, 220A SUMMER ST, 02143
Telephone BRUCE DESMOND: 617 666-1757

Have you made any arrangements for:

Auxiliary Police? Yes No If yes, describe IN PROCESS
Security? Yes X No If yes, describe _____
Parking? Yes X No If yes, describe _____
Food? Yes X No If yes, describe _____
Restrooms? X Yes No If yes, describe THE PUB
Liability Insurance? Yes X No If yes, describe _____

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

AUG-18-2011 THU 10:37 AM SOMERVILLE POLICE DETECTIVE

FAX: 617 778 9234

P. 003

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CITY CLERKS OFFICE

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3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a carning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature _____ Date 8/19/11
 Applicant name (print) BRUCE DESMOND Applicant phone 617 666-1757
 Event name (taken from page 1) BRIAN HIGGINS ROAD RACE

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

Approved _____ Denied _____ Date <u>8/17/11</u> Police Chief or Designee Conditions: _____ _____ _____	Approved _____ Denied _____ Date <u>8/19/11</u> Chief Fire Engineer or Designee Conditions: _____ _____ _____
Approved _____ Denied _____ Date _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	Approved _____ Denied _____ Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

Approved _____ Denied _____ Date _____ Health Inspector or Designee Conditions: _____ _____ _____

Once signed, the Department should:

- ___ Contact the applicant at the phone number above to arrange for pick-up.
- ___ Fax the application (no cover page) to the following fax number: _____
- ___ Fax the application to the City Clerk at 617 625-4239.

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CITY CLERKS OFFICE

TRAFFIC AND PARKING
CITY CLERKS OFFICE

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<u>Approved</u> <u>Denied</u> Date _____	<u>Approved</u> <u>Denied</u> Date _____
Police Chief or Designee Conditions: _____	Chief Fire Engineer or Designee Conditions: _____
<u>Approved</u> <u>Denied</u> Date <u>8-11-11</u>	<u>Approved</u> <u>Denied</u> Date <u>8/22/11</u>
Traffic and Parking Director or Designee Conditions: _____	DPW Commissioner or Designee Conditions: _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<u>Approved</u> <u>Denied</u> Date _____
Health Inspector or Designee Conditions: _____

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John Long

From: Bruce Desmond [brucedesmond@yahoo.com]
Sent: Thursday, August 05, 2010 3:12 PM
To: John Long
Subject: Higgins road race

John,

The Brian Higgins Foundation Inc. is the sponsor.

Entry Fee \$20

The course is as follows:

Begins at 682 Broadway and proceeds down Broadway, turning onto Cedar St, Franey Rd, Ryan Rd, back to Broadway turning onto Medford St, to Walnut St, up Walnut St to Highland Ave turning on College Ave to Powderhouse Rotary and returning to Broadway and ending at 682 Broadway.

We have already sent a communication to the Auxilliary Police.

Please let me know if there is anything else that is needed.

Thanks

Bruce D.



City of Somerville
Police Department
220 Washington Street
Somerville, MA 02143-1307
(617) 625-1600
www.somervillema.gov




Thomas Pasquarello
Chief of Police

To: Chief Thomas Pasquarello
Fr: Lieutenant James Stanford
Date: August 17, 2011
Re: Brian Higgin's Road Race

Sir,

I have reviewed the Public Event Permit Application for the Brian Higgin's Road Race scheduled for September 18, 2011. All aspects of the permit are in order and the Somerville Auxiliary Police will have sufficient manpower available to cover the event. I recommend the permit application be approved.

Respectfully,


Lieutenant James Stanford
Somerville Police Department
Special Operations Division
617-625-1600 X7285
jstanford@police.somerville.ma.us