

Jurett Mooltrey-Weathers

Resume - Somerville Affordable Housing Trust

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OBJECTIVE

To Contribute to Somerville Affordable Housing Trust by using knowledge that I have acquired over my many years as a Person committed to advocating for [Truly] affordable housing for the vulnerable population who are spoken about in public policies, but then are eased-and a lot of times pushed-out their homes and communities; and are generally met with a lot of excuses on why such situations had to be.

EXPERIENCE

Cambridge And Somerville Legal Services (December 2022 - December 2025):

Position: Assistant Paralegal

Cambridge & Somerville Legal Services funded by Senior Community Service Employment Program administered by Operation A.B.L.E.

- Completing intake calls and gathering necessary intake information and documents.
- Providing appropriate referral information.
- Making referral calls when appropriate
- Responding to "walk in" members of the community.
- Performing receptionist duties at CASLS' front desk.
- Assisting with office administrative tasks, plus direct advice and advocacy for some clients under attorney supervision.

Massachusetts Advocate for Children (November 2020 Thru March 2021 —Temporarily funded initiative)

Position: Boston Parent Advocate

- Assisted with MAC Helpline by returning phone calls to callers seeking assistance
- Intake Duties when appropriate
- Provided referrals to those in need of resources.
- Assisted families in advocating for their children's Special Education Rights.
- Attended Special Education IEP school meetings.
- Communications with social service providers.
- Helped to facilitate an online "Chat Series" for Boston parents regarding education legal rights.

Greater Boston Legal Services/CASLS (2016-2019)

Position: Volunteer Paralegal

- Assisted CASLS attorneys with tasks related to their legal cases, including gathering needed intake information and documents.
- Provided case notes, communications with clients, and other related administrative tasks.

HomeStart (October 2018 - December 2018 —Temporary work)

Position: Housing Court Research Project Data Collection Specialist

- Temporary funded position to collect and organize Housing Court data, review files, and input data for their research project.

EDUCATION

- Paralegal Studies Associate Degree (partial completion) Bunker Hill College (Boston, MA) — Completed part-time coursework in first year of two-year program towards Associates' Degree, in Paralegal Studies.

Awarded Bunker Hill Community College Merit Recognition for achieving a high GPA.

(Unfortunately, I could not complete this program due to a significant family member's death, and sudden health challenges.)

SKILLS

- Many Years of Experience in the Greater Boston Legal Services Intake process
- Empathy and Respect for GBLS' Clients and their challenges
- Continued growth -gaining knowledge- in Client-Centered thought of how services are structured and delivered
- Excellent attention to detail
- Adept in the intake duties

- Eager for [respectful] constructive feedback, and honest (once again respectful) communications
- Committed to ongoing personal growth and continual job performance improvement
- Experience in public speaking and advocacy

HONORS & ACTIVITIES

- Member of Client Caucus for Greater Boston Legal Services Board (2018 - Present)
- Member of City of Somerville's Anti-Displacement Task Force (2019-2025)
- Featured in Award-Winning Somerville Community Corporation documentary, "Somerville For All" (2020)
- Moderator For MCLE's 2019 Legal Services Conference (May 2019)
- Featured in NADA Newsletter (2019)
- Featured Speaker at The Guidance Center's "System of Care Committee Meeting" (April 6, 2016)
- Volunteer in Somerville Public Schools (2012 - 2014)
- Featured in documentary by Susan Zeig, "A Community Concerned" (2007)
- ACORN Awards - "Committed to Serving and Organizing Parents and Schools" (June 2007)
- ACORN Awards - "Community Pillar of Strength" (January 20, 2006)
- Boston Parent Organizing Network - "Parent Leader Award" (2006)