

Dec.09.2009 02:22 AM

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**PUBLIC PROPERTY/EVENT PERMIT APPLICATION****City of Somerville, Commonwealth of Massachusetts****Date:****To the Honorable, the Board of Aldermen of the City of Somerville:**

The undersigned respectfully prays that he/she may be granted permission to occupy the following public property for the purpose of conducting an event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full to the appropriate City Department prior to issuance of the Permit.

Event name: Prospect Hill Annual Block Party**Description:** Pot luck barbeque, live music, games for kids. Munroe St closed from P Hill Ave to Greenville St**Location:** Prospect Hill Park**Date and time:** Saturday Sept 17 4-8 . *rain date: Sept. 18.***Estimated maximum attendance at any one time:** 75**Attendee fees or suggested donations:** 0**Organization name:** Prospect Hill Neighborhood Group *% Janine Fay***Mailing address:** 43 Munroe St**Telephone:** 617-628-2580**Email:** jfay@gis.net**Have you made any arrangements for:****Auxiliary Police?** ☒ No If yes, describe ____**Security?** ____ No If yes, describe ____**Parking?** ☒ No If yes, describe ____**Food?** ☒ Yes ____ No If yes, describe. Pot luck barbeque**Restrooms?** ☒ no ____ No If yes, describe ____**Liability Insurance?** ☒ no ____ No If yes, describe ____

Officers or Auxiliary Police Officers will be acceptable. Detours and road closures must be approved in advance by the Traffic and Parking Director and any signage required must remain in place as specified for the duration of the event.

3. If the applicant requires the use of signage loaned by the Department of Traffic and Parking, a security deposit will be required to ensure that the signage is returned. Failure to return the signage will result in forfeiture of the deposit.
4. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
5. If the event is a canning drive, the applicant will provide all canners with reflector vests provided by the Police, will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
6. If the event is a musical performance, the performance will not occur before 9:00 A.M or after 10:00 P.M, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature _____ Applicant name _____

Event name (taken from page 1) _____

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>7/26/11</u>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____
Police Chief or Designee Conditions: _____	Chief Fire Engineer or Designee Conditions: _____
Road Race: Route OK'ed by Auxiliary Police? <input type="checkbox"/> Y <input type="checkbox"/> N	
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____
Traffic and Parking Director or Designee Conditions: _____	DPW Commissioner or Designee Conditions: _____

Note the following Conditions:

1. The applicant will not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein.
2. If the applicant requires road closures, those road closures or detours will not be implemented without proper traffic controls in place. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. Temporary stoppage of traffic by Police Officers or Auxiliary Police Officers will be acceptable. Detours and road closures must be approved in advance by the Traffic and Parking Director and any signage required must remain in place as specified for the duration of the event.
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Applicant signature Tanine Fay Applicant name Tanine Fay
 Event name (taken from page 1) Prospect Hill Annual Block Party

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Applicant signature Janine Fay Applicant name Janine Fay
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<p><u>Approved</u> <u>Denied</u> <u>Date</u> <u>8-3-4</u></p> <p>Traffic and Parking Director or Designee</p> <p>Conditions: _____</p> <p>_____</p>	<p><u>Approved</u> <u>Denied</u> <u>Date</u> _____</p> <p>DPW Commissioner or Designee</p> <p>Conditions: _____</p> <p>_____</p>

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Applicant signature Tammy Fay Applicant name Tammy Fay
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<u>Approved</u> <u>Denied</u> <u>Date</u>	<u>Approved</u> <u>Denied</u> <u>Date</u> <u>2-3-11</u>
Traffic and Parking Director or Designee Conditions: _____	DPW Commissioner or Designee Conditions: _____