



City of Somerville, Massachusetts

Finance Committee

Meeting Minutes Dispositions

Tuesday, November 14, 2023

6:00 PM

Virtual

This meeting was held via Zoom and was called to order by Chair Wilson at 6:00 p.m. and adjourned at 6:59 p.m. on a Roll Call Vote: 4 in favor (Councilors Pineda Neufeld, Clingan, Kelly, Wilson), 0 opposed, 1 absent (Councilor Scott).

Others present:

Michael Potere – Assistant Clerk of Committees; Kim Wells – City Clerk; Barbara Brown – Benefits Manager; Hannah Carrillo – Legislative Liaison; Francis Gorski – Chief Financial Director, Somerville Public Schools; Alan Inacio – Director of Finance & Community Development; Erik Larson – Energy Manager, Office of Sustainability and Environment; Julie Spurr-Knight – Finance and Administration Director; Edward Bean – Finance Director; Catherine Lester Salchert – Acting Special Counsel, Law Department; Susan Yerkes – Director, Parks and Recreation; Jill Lathan – Commissioner of DPW; Melissa Woods – Director of Capital Projects.

Roll Call

Present: Chairperson Jake Wilson, Charlotte Kelly, Jesse Clingan and Judy Pineda Neufeld

Absent: Vice Chair Jefferson Thomas (J.T.) Scott

1. Approval of the Minutes of the Finance Committee Meeting of November 6, 2023. [23-1650](#)

Accepted

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Absent: Vice Chair Scott

Contracts and Easements

2. Requesting approval of a time-only contract extension of five months for Suffolk Construction, for Construction Manager services for the Somerville High School project. [23-1553](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Absent: Vice Chair Scott

3. Requesting approval of a thirty-month extension to the Benefit Strategies, LLC contract for Flexible Spending Account employee benefit administration. [23-1586](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Absent: Vice Chair Scott

Prior Year Invoices

4. Requesting approval to pay a prior year invoice totaling \$2,205 using available funds in the Human Resources Professional and Technical Services Account for employment medical screens. [23-1588](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Absent: Vice Chair Scott

5. Requesting approval to pay a prior year invoice totaling \$1,424 using available funds in the Human Resources Professional and Technical Services Account for employment medical screens. [23-1587](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Absent: Vice Chair Scott

6. Requesting approval to pay prior year invoices totaling \$900 using available funds in the Parks and Recreation Transportation Account for Dilboy Field bus transportation. [23-1591](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Absent: Vice Chair Scott

7. Requesting approval to pay prior year invoices totaling \$1,970 using available funds in the Department of Racial and Social Justice Professional and Technical Services Account for transcription services. [23-1660](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld
Absent: Vice Chair Scott

8. Requesting approval to pay prior year invoices totaling \$500 using available funds in the Department of Racial and Social Justice Professional and Technical Services Account for transcription services. [23-1508](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld
Absent: Vice Chair Scott

9. Requesting approval to pay prior year invoices totaling \$718.51 using available funds in the Mayor's Office Maint Contract-Office Equip Account for additional printing needed for Community Meeting materials. [23-1672](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld
Absent: Vice Chair Scott

10. Requesting approval to pay prior year invoices totaling \$475 using available funds in the City Clerk's R&M - Software Account for ordinance hosting annual support fee. [23-1640](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld
Absent: Vice Chair Scott

11. Requesting approval to pay a prior year invoice totaling \$375 using available funds in the Mayor's Office Food Supplies and Refreshment Account for dinner for staff for FY 2024 budget hearings. [23-1669](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld
Absent: Vice Chair Scott

Grant Acceptances

12. Requesting approval to accept and expend a Community Compact Best Practices Technical Assistance grant for \$45,000 with no new match required, from the MA Department of Revenue Division of Local Services to the Economic Development Division for the development of a Commercial [23-1581](#)

Tenant Guidebook.

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Absent: Vice Chair Scott

Appropriations

13. Requesting approval to appropriate \$56,215.42 from the Bike Share Stabilization Fund for installation and startup cost of a BlueBike station at the 74 Middlesex Avenue Development site. [23-1516](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Absent: Vice Chair Scott

14. Requesting a supplemental appropriation of \$28,200 to the Department of Public Works Snow Removal Account for the procurement of roadway sensors for snow removal equipment. [23-1663](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Absent: Vice Chair Scott

15. Requesting the appropriation of \$1,370,177 from the Unreserved Fund Balance ("Free Cash") to the 90 Washington Demonstration Project Account for additional legal services. [23-1568](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Absent: Vice Chair Scott

16. Requesting approval to appropriate \$165,687 from the Energy Stabilization Fund to pay for the final phase of the LED conversion project at the Albert F. Argenziano School. [23-1655](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Absent: Vice Chair Scott

17. Requesting a supplemental appropriation of \$384,858 from the FY 2024 Tax [23-1670](#)

Levy to the School Department for unbudgeted expenditures relating to the relocation of Winter Hill Community Innovation School students.

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Absent: Vice Chair Scott

18. Requesting a supplemental appropriation of \$272,970 from the FY 2024 Tax Levy to the School Department to fund forensic services on the School Department Information Technology (IT) network. [23-1671](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Absent: Vice Chair Scott

19. Requesting a supplemental appropriation of \$219,697 from the FY 2024 Tax Levy to various Department of Public Works Accounts to fund unbudgeted expenditures related to the Winter Hill Community Innovation School move. [23-1674](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Absent: Vice Chair Scott

20. Requesting a supplemental appropriation of \$49,974 from the FY 2024 Tax Levy to the School Department School Lunch Revolving Fund for providing meal services to participants in summer programs run by the Parks & Recreation Department. [23-1673](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Absent: Vice Chair Scott

21. Requesting the appropriation of \$2,502,191 from the Receipts Reserved for Appropriation, Parking Meter Receipts Account to reduce the FY 2024 Tax Rate. [23-1661](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Absent: Vice Chair Scott

22. Requesting a supplemental appropriation of \$500,000 from the FY 2024 Tax [23-1676](#)
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Levy to the Capital-Building Improvements Account to fund needed building improvements.

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Absent: Vice Chair Scott

- 23.** Requesting a supplemental appropriation of \$8,150 from the FY 2024 Tax Levy to the Public, Education, and Government (PEG) Access Salaries Account to correct a budget miscalculation. [23-1675](#)

Recommended to be approved

Aye: Chairperson Wilson, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Absent: Vice Chair Scott

Referenced Documents:

- Finance - 2023-11-14 CCFinCom Contract Ext 2023Nov09 (with 23-1553)
- Finance - 2023-11-14 HR Dept Prior Year Invoices (with 23-1587, 23-1588)