

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL17-000139
File #: 15-008104

Organization name: Dan Butler

Description: Potluck for those who live on Fairfax.

Date(s): 09/09/2017

Setup starts at (time): 11:00 am

Cleanup after the event ends at (time): 7:00 pm

Attendees:

Max attendance at one time: 50

Maximum attendees accommodated: 100

Attendee fees or suggested donations: None

Social or cultural benefits:

Community event designed to help people of the street get to know each other.

Event name: Fairfax St Community Potluck

Location: 61 FAIRFAX ST Fairfax St. We would like to close the street to allow kids to ride bikes and play games without worry about traffic.

Rain date(s): No Rain Date

Event starts at (time): 12:00 pm

Event ends at (time): 6:00 pm

Total people attending: 100

Total Somerville residents attending: 100

What is your budget for this event: Community building.

Financial benefits:

Event Information	Yes/No	If yes, Describe
Food served?	Yes	Potluck
Alcohol served?	No	
Grill/open-flame device used?	Yes	Propane Grill available for people to cook.
Streets blocked?	Yes	We would like Fairfax St blocked during the event.
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	No	
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	9/9/2016, 9/12/2015

Approval Conditions:

Reviewer: John J. Long, City Clerk, Complete

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: Scott Whalen, Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: CS Fire, Fire Prevention, Approved with Conditions

1. When using a grill for a public event or social gathering whether it be propane or solid fuel, grills should never be in close proximity to the public or children playing in the area. Supervision of the apparatus is also required when in use

Reviewer: John J. Long, City Clerk, Approved
