



CITY OF SOMERVILLE, MASSACHUSETTS

CITY CLERK'S OFFICE

JOSEPH A. CURTATONE

MAYOR

JOHN J. LONG

City Clerk

August 23, 2012

To Whom It May Concern:

The Glenwood Road Block Party Committee has requested permission hold a Block Party on Glenwood Road between Vernon Street and Medford Street on Sunday, September 9, 2012, from 10:00 AM to 8:00 PM.

The Police, Fire, Traffic and Parking, and Public Works Departments have all signed off on the appropriate documents, which are now at City Hall awaiting the next meeting of the Board of Aldermen.

The Signatures below will indicate interim approval by the Board of Aldermen.

Sincerely,

John J. Long
City Clerk

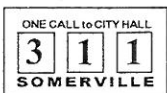
Approved by President:

President Thomas F. Taylor

Approved by Committee on Licenses and Permits:

Chairman Dennis M. Sullivan

Approved by Ward Alderman:

Alderman Sean T. O'Donovan

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Date 8/16/2012

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name Glenwood Road Block PartyDescription Block PartyLocation Glenwood Road between Vernon St. and Medford St.Date and time Sunday ~~August 12~~ September 9, 2012 10am - 8pmRain date and time (if applicable) NAEstimated maximum attendance at any one time 60Attendee fees or suggested donations NAOrganization name Glenwood Road Block Party CommitteeMailing address 30 Glenwood Road #1, Somerville MA 02145Telephone 617 470 6675

Have you made any arrangements for:

Auxiliary Police?	Yes	<input checked="" type="checkbox"/> No	If yes, describe
Security?	Yes	<input checked="" type="checkbox"/> No	If yes, describe
Parking?	Yes	<input checked="" type="checkbox"/> No	If yes, describe
Food?	Yes	<input checked="" type="checkbox"/> No	If yes, describe <u>potluck</u>
Restrooms?	Yes	<input checked="" type="checkbox"/> No	If yes, describe
Liability Insurance?	Yes	<input checked="" type="checkbox"/> No	If yes, describe

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Pearl Emmons Date 8/16/2012
Applicant name (print) Pearl Emmons Applicant phone 617 470 6675
Event name (taken from page 1) Glenwood RD block Party

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<u>Approved</u> <u>Denied</u> Date <u>8/21/12</u> _____ Police Chief or Designee Conditions: _____ _____	<u>Approved</u> <u>Denied</u> Date _____ _____ Chief Fire Engineer or Designee Conditions: _____ _____
<u>Approved</u> <u>Denied</u> Date _____ _____ Traffic and Parking Director or Designee Conditions: _____ _____	<u>Approved</u> <u>Denied</u> Date _____ _____ DPW Commissioner or Designee Conditions: _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<u>Approved</u> <u>Denied</u> Date _____ _____ Health Inspector or Designee Conditions: _____ _____

Once signed, the Department should:

- ☐ Contact the applicant at the phone number above to arrange for pick-up.
- ☐ Fax the application (no cover page) to the following fax number: _____
- ☒ Fax the application to the City Clerk at 617 625-4239.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a carning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Pearl Emmons Date 8/16/2012
 Applicant name (print) Pearl Emmons Applicant phone 617 470 6675
 Event name (taken from page 1) Glenwood RD block Party

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

Approved _____ Denied _____ Date _____ Police Chief or Designee Conditions: _____ _____ _____	X Approved _____ Denied _____ Date <u>8/17/12</u> <u>Michael L. Kelly</u> Chief Fire Engineer or Designee Conditions: <u>MOVABLE</u> <u>BARBERS ONLY</u>
Approved _____ Denied _____ Date _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	Approved _____ Denied _____ Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

Approved _____ Denied _____ Date _____ Health Inspector or Designee Conditions: _____ _____ _____

Once signed, the Department should:

- _____ Contact the applicant at the phone number above to arrange for pick-up.
- _____ Fax the application (no cover page) to the following fax number: _____
- X Fax the application to the City Clerk at 617 625-4239.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Pearl Emmons Date 8/16/2012
 Applicant name (print) Pearl Emmons Applicant phone 617 470 6675
 Event name (taken from page 1) Glenwood RD block Party

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<p><u> </u> Approved <u> </u> Denied <u> </u> Date <u> </u></p> <p>Police Chief or Designee</p> <p>Conditions: <u> </u></p>	<p><u> </u> Approved <u> </u> Denied <u> </u> Date <u> </u></p> <p>Chief Fire Engineer or Designee</p> <p>Conditions: <u> </u></p>
<p><u> </u> Approved <u> </u> Denied <u> </u> Date <u>8/20/12</u></p> <p>Traffic and Parking Director or Designee</p> <p>Conditions: <u> </u></p>	<p><u> </u> Approved <u> </u> Denied <u> </u> Date <u>8-23-12</u></p> <p>DPW Commissioner or Designee</p> <p>Conditions: <u> </u></p>

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<p><u> </u> Approved <u> </u> Denied <u> </u> Date <u> </u></p> <p>Health Inspector or Designee</p> <p>Conditions: <u> </u></p>
--

Once signed, the Department should:

- Contact the applicant at the phone number above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number:
- ☒ Fax the application to the City Clerk at 617 625-4239.