



CITY OF SOMERVILLE, MASSACHUSETTS
KATJANA BALLANTYNE
MAYOR

To: Honorable Members of the City Council
Re: Planned FY23 Amended General Fund Budget Adjustments
Date: June 23, 2022

This memo describes the changes incorporated into the amended FY23 General Fund budget compared to the preliminary budget submitted to the City Council on June 2nd. These changes fall into three categories:

1. Corrections and adjustments to the proposed budget
2. Cuts made as part of the FY23 budget process
3. Reinvestment of funding from departmental cuts

Category 1: Corrections and adjustment to the proposed budget

The following adjustments and corrections are applied to the amended budget totaling \$382,358:

Department	Budget Line	Description	Amount
Fire	Hazardous Duty Stipend	Error	\$300,000
Emergency Management	Salaries	Project Manager added	\$40,302
Council on Aging	Salaries	Correction to a salary step	\$1,786
Arts Council	Salaries	Correction to a position grade	\$9,781
Assessing	Salaries	Assessor Analyst and Senior Clerk July funding	\$9,607
Procurement & Contracting Services	Overtime	Line incorrectly assigned	\$1,000
DPW Admin	Salaries	Correction to a salary step	\$5,940
Human Resources	Salaries	Various Step Corrections	\$13,942
Net Change			\$382,358

Category 2: Cuts made as part of the FY23 budget process

The City Council voted to approve six cuts to departments totaling \$676,219:

Department	Budget Line	Description	Amount
Police	551010	Audio-Visual Supplies for Body-Worn Cameras	\$(127,833)
Police	511000	Salaries for Body-Worn Cameras	\$(277,000)
Police	511000	6 Vacant Positions Funded at 1 month	\$(27,330)
Police	511000	Vacant Sergeant Position	\$(134,235)
Accountability, Transparency, & Access		Total Personnel Services	\$(89,821)
Accountability, Transparency, & Access		Total Ordinary Maintenance	\$(20,000)
Net Change			\$(676,219)

Category 3: Reinvestment of funding from departmental cuts

After accounting for cuts voted by the City Council as well as adjustments based on corrections to the original budget proposal, the amended general fund budget is \$293,861 less than the original appropriation. On June 22nd, the Council made a number of resolutions to increase funding using available capacity under the levy limit. The Administration is including three investments in the final proposal:

Department	Budget Line	Description	Amount
Health & Human Services	530000	SNAP Match Increase	\$40,000
Libraries	542007	Braille Machine Purchase	\$4,500
City Clerk	511000	Boards & Commissions Administrative Assistant (10/1/22 Start Date)	\$40,902
Net Change			\$85,402

- That the Administration allocate \$40,000 to SnapMatch via the Professional and Technical Services Line in the Health and Human Services budget.
- That the amount of \$4,500 be added to the Libraries Department for the purchase of a Braille printer.
- That the Administration create an NU11 position in the City Clerk budget for a Meetings and Minutes Clerk.
- In response to the committee's resolution seeking additional funding for the Law Department, the Acting City Solicitor has requested the flexibility for an existing Part-

Time Paralegal to temporarily increase their hours. This change has been noted in the position listing in the budget document and will be cost-neutral and funded by anticipated salary lag within the department.

The Administration appreciates the Council's diligent consideration of the budget and thoughtful resolutions. We are looking forward to returning to the Council for supplemental appropriations as soon as possible on the following items:

- a reliable, high-functioning hybrid meeting capability for the City Council Chambers for the purpose of holding hybrid public meetings and
- ensuring all City meetings open to the public are hosted in an online platform that enables interpretation support.

The Administration recognizes the value of many of the other resolutions voted on by the Council, and they require additional consideration and due diligence as well as conversations with staff and the Council, and relevant unions. We look forward to engaging with the City Council regarding these resolutions.

The proposed reinvestments total \$85,402. The amended General Fund Appropriation of \$292,511,636 is, therefore, \$208,459 lower than the original proposal and \$208,459 below the levy limit.