

# PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL26-000041

File #: 26-010961

**Event Name:** Finished Compost Giveaway

**Business Name:** City of Somerville, Office of Sustainability and Environment

**Location:** 5 PALMER AVE

**Application Type:** Public Event License

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## APPLICANT

**Company Name:**

**Business Address:**

**Work Phone:**

**Email:** kbossingham@somervillema.gov

**# of days:** 1

**Does this event occupy a public space or significantly affect nearby residents?:** Yes

**Are you the party applying for the Public Event License?:** Yes

**Describe the location in detail:** The public event will be held at Glen Park community garden at 5 Palmer Avenue and the adjacent driveway south of the garden. The City's vendor, Garbage to Garden, will provide a load of finished compost which will be set on the driveway.

**In the last 5 years, have you been found guilty, liable, or responsible, in any judicial or administrative proceeding, for any violation of the City Wage Theft Ordinance or any State or Federal laws or regulations regulating the payment of wages?** [City Wage Theft Ordinance](#): No

**Date:** 05/05/2026

**Event Setup Begins:** 11:30 AM

**Start Time:** 01:00 PM

**End Time:** 05:00 PM

**Event Cleanup Ends:** 06:00 PM

**Do You Have a Proposed Rain Date for Your Public Event?:** Yes

**Date:** 05/12/2026

**Start Time:** 01:00 PM

**End Time:** 05:00 PM

**Organization name; if none, your name:** City of Somerville, Office of Sustainability and Environment

**Describe any social or cultural benefits of this event for Somerville residents :** Somerville residents will receive free finished compost for use in their gardens or containers. The event will also serve to raise awareness and interest in the city's curbside food waste collection pilot program in East Somerville, which provides a number of benefits to enrolled residents.

**Describe any financial benefits of this event for Somerville businesses or organizations:** Any leftover compost from the event will be available for gardeners at Glen Park Community Garden.

**What is the budget for this event?:** \$1000

**Complete Mailing Address :** 50 Evergreen Avenue Somerville, MA 02145

**Contact name for follow-up questions (Will be available to the public):** Kate Bossingham

**Email:** kbossingham@somervillema.gov

**Phone (Will be available to the public):** 857-270-4608

**Event Name :** Finished Compost Giveaway

**Describe the Event:** The City of Somerville's Office of Sustainability and Environment is applying for a public event license to host a compost giveaway on Tuesday May 5th from 1pm-5pm during the City's SustainaVille week. The event will be hosted at Glen Park and has been planned in coordination with the Glen Park Community Garden coordinator. The city's vendor for the curbside food waste collection pilot program, Garbage to Garden, will provide the finished compost and staff for the event. The Office of Sustainability and several community organizations will attend to share resources and assist residents. The event will also be an opportunity to raise awareness and interest in the city's curbside food waste collection pilot program in East Somerville.

**Describe any Entertainment at the Event (if none, type None):** Non-amplified music

**Describe any tents, inflatables, or other temporary structures to be used (if none, type None):** We anticipate using approximately 2-3 tents for resource tables.

**Describe any accessibility features available to attendees/participants:** The event will take place at Glen Park, which is accessible through curb ramps from existing sidewalks.

**Estimated maximum attendance at one time :** 125

**Estimated total number of people attending:** 250

**Estimated total number of Somerville residents attending :** 100

**Maximum number of attendees you will accommodate:** 250

**Attendee fees or suggested donations :** None

**Will this event be open to the public?:** Yes

**Describe your outreach/publicity:** Flyers at locations near the garden and community bulletin boards in East Somerville, promotion of event to Capuano Early Childhood Education Center community through staff. Information on event will be included in all SustainaVille Week advertising through City social media channels, posters, webpage, and more.

**Will food be served?:** No

**Will a grill/open-flame device be used? :** No

**Will any streets be blocked? :** No

**Will any sidewalks be blocked? :** Yes

**If yes, describe::** The city's vendor, Garbage to Garden, will drive onto the driveway south of Glen Park community garden at 5 Palmer Avenue and set a load of finished compost there. It will block any other vehicles from parking in that driveway.

**Will any public parks be used? :** Yes

**If yes, name of park(s) :** Glen Park

**Has this event occurred in the last two years? :** No

**Police Detail :** No

**Parking for Attendees :** No

**Restrooms :** No

**Liability Insurance :** Yes

**If yes, describe::** City of Somerville

**Approval Conditions:**

**Reviewer:** CS Mayor, Mayor's Office, Approved

**Reviewer:** Kevin Roche, Engineering, Approved

**Reviewer:** Eric Weisman, Public Works, Approved

**Reviewer:** Yianny Tsirigotis, Recreation, Approved

**Reviewer:** Charles Breen, Fire Prevention, Approved

**Reviewer:** Suzanne Rinfret, Traffic and Parking, Approved

**Reviewer:** Mackenzie Richardson, Police, Approved

**Reviewer:** Kimberly M. Wells, City Clerk, Approved

**Reviewer:** Jesse Moos, Engineering, Complete