

PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL19-000074

File #: 17-001662

Application for: Public Event

Organization name: Somerville Foundation for Animals

Description: Annual fundraiser with dog-centric sponsor booths, dog sports demonstrations, police K9 demo, dog contests and play.

Date(s): Sunday, September 8, 2019

Setup starts at (time): 7am

Cleanup after the event ends at (time): 5pm

Entertainment: Dog sports demonstrations, Play with dog actors

Attendees:

Max attendance at one time: 2,500

Maximum attendees accommodated: 6,000

Attendee fees or suggested donations: Free admittance

Social or cultural benefits:

Fundraiser to buy pet food for local food pantries, including Project Soup.

Event Contact: Rebecca Waugaman

Event name: Somerville Dog Festival

Location: Trum Field

Rain date(s): None

Event starts at (time): 11am

Event ends at (time): 3pm

Temporary Structures: 10x10 tents for sponsors

Total people attending: 4,000

Total Somerville residents attending: 2,000-2,500

What is your budget for this event: \$10,000

Financial benefits:

As above. Also, attracts large crowd to support area businesses.

Event Contact Phone: 781-932-5802

Event Information	Yes/No	If yes, Describe
Open to the public?	Yes	Flyers, social media, website
Food served?	Yes	Food trucks will be present
Caterer used?	Yes	Food trucks TBD
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	Yes	Franey Road
Sidewalks blocked?	No	
Arrangements:		
Police Detail:	Yes	Auxiliary police or SPD; will coordinate with Deputy Chief Carrabino
Parking (for Attendees)?	No	
Restrooms?	Yes	Those present at Trum Field
Liability Insurance?	Yes	Coordinated through Northstar Insurance
Will any public parks be used?	Yes	Trum Field
Has the event occurred in the last two years?	Yes	09/09/2018, 09/10/2017

Approval Conditions:

Reviewer: Elise Collins, ISD Health, Under Review

1. Food trucks must apply for Temporary Food Permits and be inspected by Fire Prevention.

Reviewer: CS Fire, Fire Prevention, Approved with Conditions

1. Any food truck hired to vend and utilizes propane or any other fuel to cook with, must be inspected and permitted by the Fire Prevention office. Failure to be inspected will result in the truck being shut down.

Approved By:

John J. Long, Approved

CS Fire, Approved with Conditions

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CS Mayor, Approved

CS Traffic and Parking, Approved with Conditions

Scott Whalen, Approved

Jill Lathan, Approved

Christine Morin, Approved