



CITY OF SOMERVILLE, MASSACHUSETTS
CLERK OF COMMITTEES

October 7, 2014

REPORT OF THE LICENSES AND PERMITS COMMITTEE

Attendee Name	Title	Status	Arrived
Dennis M. Sullivan	Chair	Present	
Maryann M. Heuston	Vice Chair	Present	
Katjana Ballantyne	Ward Seven Alderman	Present	

Also present: Alderman Mark Niedergang, City Clerk John Long, Jaklyn Rossetti - Communications, Goran Smiljic - ISD, Omar Boukili - Mayor's Office

196740 - Deputy Director of Communications responding to #196239, conveying a calendar of FY14 public events and providing information about the public event review process.:

Ms. Rossetti spoke about the application process and the benefits derived by the city from various events. An event calendar has been created and is accessible to all BOA members through the city's Citizen Serve portal. Alderman Heuston stated that she would like to be able to see where an application is in the process at any given time, and Mr. Rossetti said that an upgrade is being worked on. Alderman Niedergang expressed his concern that the BOA doesn't have adequate data to make decisions regarding permits.

Better utilization of the current calendar on the city's website was discussed, as was a suggestion by Mr. Long for a window of no more than 6 month when applying for permits.

RESULT:

WORK COMPLETED

196760 - That the Administration create a process to evaluate public events for financial impacts on city resources, and use it for all public event applications.:

Mr. Rossetti discussed the evaluation process, profit vs. Non-profit events and permit fees, noting that the city does not charge an application fee.

Alderman Heuston's motion, *that the City Clerk and/or the City Solicitor explore the option of charging an application fee for public events, considering profit vs. non-profit*, was approved.

RESULT:

KEPT IN COMMITTEE

196789 - That the Administration appoint a point person to provide an explanation, cost analysis, and recommendation to this Board about whether an application for a public event permit should be approved, unless the application is by the City or is for a block party or other localized event on a residential street.:

RESULT:

WORK COMPLETED

196800 - That the City Clerk determine the amount of public event fees charged by other communities.:

Mr. Long reported that no fees are charge by other communities.

RESULT:

WORK COMPLETED

197342 - Public Event Permit, SVG Films filmshoot, Lincoln Park, Jul 17-18, 9AM-6PM (raindate Jul 25-26).:

RESULT:

PLACED ON FILE

197442 - Public Event Permit, Team Chase Autism 5k Road Race, East End Grill and area streets, Oct 12, 8AM-2PM.:

RESULT:

PLACED ON FILE

197536 - Deputy Director of Communications responding to #196760 re: updating this Board with respect to the public event review process.:

RESULT:

WORK COMPLETED

197537 - City Clerk responding to #196800 re: fees for public events charged by other communities.:

RESULT:

WORK COMPLETED

197552 - Public Event Permit, 5Point Film Festival, Davis Sq. Statue Park, Nov 5-6, 3-9PM.:

The applicant appeared before the committee and reviewed the plans.

RESULT:

APPROVED

197553 - Sign/Awning Permit, Brazil Express, 429 Somerville Ave., 1 sign.:

RESULT:

KEPT IN COMMITTEE

197556 - New Outdoor Seating License, Reliable Market, 45 Union Sq., 1 A-frame sign.:**RESULT:****PLACED ON FILE****197630 - Public Event Permit, CBS Radio-Comcast Fall Rush Table, Davis Sq. Statue Park, Aug 30 4-7PM, Aug 31 12:30-3:30 PM.:****RESULT:****PLACED ON FILE****197734 - Public Event Permit, Wolf Blitzer Band Concert, Perry Park, Oct 18, 2-9:30PM (raindate Oct 19).:**

The applicant appeared before the committee and explained the reason for the request, The item was approved with an amendment that the hours be changed from 2:00 PM to 7:00 PM

RESULT:**APPROVED AS AMENDED**