

# PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL24-000214

File #: 24-019723

**Application for:** Public Event

**Organization name:** Kelsey Kent

**Description:** Every Halloween Lexington Ave blocks off the streets so families can walk safely from door to door trick-or-treating.

**Date(s):** 10/31/24

**Setup starts at (time):** 4pm

**Cleanup after the event ends at (time):** 10pm

**Entertainment:** none

**Attendees:**

Max attendance at one time: 800-900

Maximum attendees accommodated: 800

**Attendee fees or suggested donations:** none

**Social or cultural benefits:**

Every Halloween Lexington Ave closes the streets to provide a safe place for the community to walk and do trick-or-treating. All families welcome!

**Event Contact:** Kelsey Kent

**Event name:** Lexington Ave Halloween

**Location:** It is a one way residential street. LEXINGTON AVE from Willow Avenue to Cedar Street

**Rain date(s):** none

**Event starts at (time):** 5pm

**Event ends at (time):** 9pm

**Temporary Structures:** none

Total people attending: 900

Total Somerville residents attending: 800

**What is your budget for this event:** none

**Financial benefits:**

n/a

**Event Contact Phone:** 617-913-2729

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Event Information	Yes/No	If yes, Describe
Open to the public?	Yes	word of mouth and reminders to families living on the street.
Food served?	No	
Caterer used?		
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	Yes	Lexington Avenue from Willow Avenue to Cedar Street and all of its access points should be blocked off from any traffic. This includes blocking off Henry Avenue where it connects to Lexington Ave, Lesley Avenue where it connects to Lexington Avenue, and Hancock Street where it connects to Lexington Avenue.
Sidewalks blocked?	No	
Describe any accessibility features available to attendees/participants		sidewalks are accessible to community.
<b>Arrangements:</b>		
Police Detail:	No	
Parking (for Attendees)?	No	

Restrooms?	No	
Liability Insurance?	No	
Will any public parks be used?	Yes	Lexington Park
Has the event occurred in the last two years?	Yes	All previous Halloweens including 10/31/18- 10/31/19, 10/31/20, we might have skipped one year for covid but some families probably still came.

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**Approved By:**

**CS Mayor, Approved**

**Kevin Roche, Approved**

**CS Traffic and Parking, Approved**

**Eric Weisman, Approved**

**Susan Yerkes, Approved**

**Charles Breen, Approved with Conditions**

Use easily moveable barriers to block street. Travel portion of the street must be kept clear of obstructions so that emergency vehicles may pass through if necessary.

**Timothy Mitsakis, Approved with Conditions**

Must follow city noise ordinance

**Kimberly M. Wells, Approved**