



City of Somerville, Massachusetts

Finance Committee

Regular Meeting Agenda

Tuesday, June 25, 2024

7:00 PM

Virtual

https://us02web.zoom.us/webinar/register/WN_AGp31mHcTHKQnLEDmLR5Zw

(Posted online: 6/21/24 at 8:00 AM)

Pursuant to Chapter 2 of the Acts of 2023, this meeting of a City Council Committee will be conducted via remote participation. We will post an audio recording, audio-video recording, transcript, or other comprehensive record of these proceedings as soon as possible after the meeting on the City of Somerville website and local cable access government channels.

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Roll Call

1. Minutes

- 1.1. Committee Minutes (ID # [24-0710](#)) **Agenda Ready:** Approval of the Minutes of the Finance Committee Meeting of May 21, 2024.
- 1.2. Committee Minutes (ID # [24-0935](#)) **Agenda Ready:** Approval of the Minutes of the Finance Committee of the Whole Meeting of May 30, 2024.
- 1.3. Committee Minutes (ID # [24-0936](#)) **Agenda Ready:** Approval of the Minutes of the Finance Committee of the Whole Meeting of June 4, 2024.
- 1.4. Committee Minutes (ID # [24-0937](#)) **Agenda Ready:** Approval of the Minutes of the Finance Committee Meeting of June 5, 2024.

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- 1.5. Committee Minutes (ID # [24-0938](#)) **Agenda Ready:** Approval of the Minutes of the Finance Committee of the Whole Meeting of June 6, 2024.
- 1.6. Committee Minutes (ID # [24-0939](#)) **Agenda Ready:** Approval of the Minutes of the Finance Committee Meeting of June 10, 2024.
- 1.7. Committee Minutes (ID # [24-0940](#)) **Agenda Ready:** Approval of the Minutes of the Finance Committee Meeting of June 12, 2024.
- 1.8. Committee Minutes (ID # [24-0941](#)) **Agenda Ready:** Approval of the Minutes of the Finance Committee Meeting of June 17, 2024.
- 1.9. Committee Minutes (ID # [24-0942](#)) **Agenda Ready:** Approval of the Minutes of the Finance Committee of the Whole Meeting of June 18, 2024.
- 2. Communications and Discussions**
- 2.1. Officer's Communication (ID # [24-0798](#)) **Referred for Recommendation:** City Clerk submitting recommendations for adjustments to certain fees charged by the City Clerk's Office, effective July 1, 2024.
- 3. Bonding**
- 3.1. Mayor's Request (ID # [24-0876](#)) **Referred for Recommendation:** Requesting authorization to borrow \$1,271,785 in a bond, and to appropriate the same amount for the purchase of Fire Pumper apparatus.
- 4. Grants and Gift Acceptances**
- 4.1. Mayor's Request (ID # [24-0719](#)) **Referred for Recommendation:** Requesting approval to accept a gift valued at \$18,000, from Boston's Office of Emergency Management to the Department of Public Works for a generator.
- 4.2. Mayor's Request (ID # [24-0853](#)) **Referred for Recommendation:** Requesting approval to accept and expend a \$4,573.32 grant with no new match required, from the Department of Environmental Protection to the Department of Public Works (DPW) for the Recycling Dividend Program.

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- 4.3. Mayor's Request (ID # [24-0774](#)) **Referred for Recommendation:** Requesting approval to accept and expend a \$75,000 grant with no new match required, from the MA Department of Conservation and Recreation to the Office of Strategic Planning and Community Development Public Space and Urban Forestry Division for a multi-use trail at Blessing of the Bay park.
- 4.4. Mayor's Request (ID # [24-0775](#)) **Referred for Recommendation:** Requesting approval to accept and expend a \$3,000 grant with no new match required, from the Barr Foundation to the Office of Strategic Planning and Community Development Mobility Division for the National Association of City Transportation Officials Designing Cities 2024 Conference Registration.
- 4.5. Mayor's Request (ID # [24-0773](#)) **Referred for Recommendation:** Requesting approval to accept and expend a \$100,000 grant with no new match required, from the MA Department of Conservation and Recreation to the Office of Strategic Planning and Community Development Mobility Division for traffic safety improvements at the Alewife Brook Parkway and Broadway intersection.
- 4.6. Mayor's Request (ID # [24-0772](#)) **Referred for Recommendation:** Requesting approval to accept and expend a \$60,067 grant with no new match required, from the Executive Office of Public Safety and Security to the Police Department for the traffic safety program.
- 4.7. Mayor's Request (ID # [24-0852](#)) **Referred for Recommendation:** Requesting approval to accept and expend a non-monetary grant with no new match required, from the Department of Energy Resources to the Office of Sustainability and Environment for technical assistance for writing a municipal building decarbonization roadmap.
- 5. Appropriations**
- 5.1. Mayor's Request (ID # [24-0860](#)) **Referred for Recommendation:** Requesting the appropriation of \$78,148.40 from the Street Reconstruction Stabilization Fund for continuing street, sidewalk, and pavement condition assessment and design services.

- 5.2. Mayor's Request (ID # [24-0859](#)) **Referred for Recommendation:** Requesting the appropriation of \$1,001,750.89 from the Facility Renovation Stabilization Fund for continuing building design services.
- 6. Transfers**
- 6.1. Mayor's Request (ID # [24-0856](#)) **Referred for Recommendation:** Requesting approval of a transfer of \$78,148.40 from the Infrastructure and Asset Management (IAM)-Engineering & Architecture Account to the Street Reconstruction Stabilization Fund for continuing street, sidewalk, and pavement condition assessment and design services.
- 6.2. Mayor's Request (ID # [24-0857](#)) **Referred for Recommendation:** Requesting approval of a transfer of \$927,590.89 from the Infrastructure and Asset Management (IAM)-Capital Projects Engineering & Architecture Account to the Facility Renovation Stabilization Fund for continuing building design services.
- 6.3. Mayor's Request (ID # [24-0858](#)) **Referred for Recommendation:** Requesting approval of a transfer of \$74,160 from the Infrastructure and Asset Management (IAM)-Capital Projects Professional & Technical Account to the Facility Renovation Stabilization Fund for continuing building design services.
- 6.4. Mayor's Request (ID # [24-0681](#)) **Referred for Recommendation:** Requesting approval of a transfer of \$40,000 from the Kennedy Pool Electricity Account to the Kennedy Pool Salaries & Wages Temporary Account to increase employees for programs.
- 6.5. Mayor's Request (ID # [24-0900](#)) **Referred for Recommendation:** Requesting approval of a transfer of \$109,428 from the Office of Strategic Planning and Community Development (OSPCD) Planning, Preservation and Zoning Division Professional Services account to the OSPCD Administration Division Legal Services account to pay outstanding legal fees related to the 90 Washington Street litigation.
- 6.6. Mayor's Request (ID # [24-0768](#)) **Referred for Recommendation:** Requesting approval of a transfer of \$7,182 from the Unemployment Compensation account to the Law Department Judgments and Settlements account to settle a pending claim.

7. Settlements

- 7.1. Mayor's Request (ID # [24-0767](#)) **Referred for Recommendation:** Requesting approval to settle a claim for \$7,182 pursuant to Section 2-124 of the Code of Ordinances.

8. Prior Year Invoices

- 8.1. Mayor's Request (ID # [24-0698](#)) **Referred for Recommendation:** Requesting approval to pay prior year invoices totaling \$250 using available funds in the Department of Racial and Social Justice Professional and Technical Services Account for translation/interpretation services.
- 8.2. Mayor's Request (ID # [24-0697](#)) **Referred for Recommendation:** Requesting approval to pay prior year invoices totaling \$385 using available funds in the Department of Racial and Social Justice Professional and Technical Services Account for transcription services.
- 8.3. Mayor's Request (ID # [24-0905](#)) **Referred for Recommendation:** Requesting approval to pay prior year invoices totaling \$3,847.47 using available funds in the Department of Public Works Buildings Natural Gas account for Edgerly School natural gas.
- 8.4. Mayor's Request (ID # [24-0785](#)) **Referred for Recommendation:** Requesting approval to pay prior year invoices totaling \$4,120 using available funds in the Police Department Professional and Technical account for random drug screening and breath alcohol testing.
- 8.5. Mayor's Request (ID # [24-0784](#)) **Referred for Recommendation:** Requesting approval to pay prior year invoices totaling \$199.99 using available funds in the Police Department In Service Training account for public relations training for first responders.
- 8.6. Mayor's Request (ID # [24-0897](#)) **Referred for Recommendation:** Requesting approval to pay prior year invoices totaling \$181.92 using available funds in the Human Resources Professional and Technical Services account for confidential paper shredding services.
- 8.7. Mayor's Request (ID # [24-0896](#)) **Referred for Recommendation:** Requesting approval to pay prior year invoices totaling \$750 using available funds in the Human Resources Advertising account for advertising costs of vacant positions.

9. Contracts and Easements

- 9.1. Mayor's Request (ID # [24-0720](#)) **Referred for Recommendation:** Requesting approval to execute the Third Amendment to the lease agreement with Dana Family Series, LLC, for the Grove Street parking lot, through June 30, 2025.

10. Orders and Resolutions

- 10.1. Resolution (ID # [24-0910](#)) **Sent for Discussion:** By Councilor Clingan That the Administration provide this Council with an up-to-date report on the financial activity of the Handicapped Parking Violation Fees fund.