



**CITY OF SOMERVILLE, MASSACHUSETTS**  
**SomerStat**  
**KATJANA BALLANTYNE**  
**MAYOR**

*ANNA GARTSMAN*  
*SomerStat Director*

**MEMORANDUM**

**TO:** Finance Committee  
**FROM:** Anna Gartsman, SomerStat Director  
**DATE:** November 14, 2023  
**RE:** Request to Fund Additional Temporary Employee Time Through Use of Available Funds

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Thank you in advance for your consideration of the following request to fund additional temporary employee time in SomerStat through use of available OM funds totaling \$25,000 from the lines listed in the table below. In the five months since the FY24 budget was approved, we have found that the work we have for the Open Data portal needs more investment than we anticipated, and we can better address these needs with temporary staff than with our planned combination of OM activities during this fiscal year.

From	To	Amount
Professional & Technical Services 0112252-530000	Salaries & Wages Temporary 0112251-512000	\$10,000.00
In-State Conferences 0112252-571001	Salaries & Wages Temporary 0112251-512000	\$5,000.00
Software Services 0112252-530028	Salaries & Wages Temporary 0112251-512000	\$5,000.00
Stationery 0112252-542001	Salaries & Wages Temporary 0112251-512000	\$3,000.00
Employee Training 0112252-530008	Salaries & Wages Temporary 0112251-512000	\$2,000.00

Thank you for your consideration and please feel free to contact me if you have any questions.

**CC:** Ed Bean, Chief Financial Officer  
Mike Mastrobuoni, Budget Director