

TO:City Clerk/Public Event Permit Application COMPANY:

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of MassachusettsDate 03/08/11**To the Honorable, the Board of Aldermen of the City of Somerville:**

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name Post Spring Cleanup BarbecueDescription A post cleanup barbecue for all participantsLocation Nunziato Field - corner of Vinal Avenue and Summer StreetDate and time Saturday, April 30, 2011Rain date and time (if applicable) Sunday, May 1, 2011Estimated maximum attendance at any one time 250Attendee fees or suggested donations -0-Organization name Mayor's Office/Office of CommunicationsMailing address Somerville City HallTelephone 617-625-6600 ext. 2600 Fax 617-776-8061

Have you made any arrangements for:

Auxiliary Police? Yes ☒ No If yes, describe _____
Security? Yes ☒ No If yes, describe _____
Parking? Yes ☒ No If yes, describe _____
Food? ☒ Yes No If yes, describe donated food items to be grilled
Restrooms? Yes ☒ No If yes, describe _____
Liability Insurance? Yes ☒ No If yes, describe _____

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

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CITY CLERK'S OFFICE
SOMERVILLE, MA

TO: Police Dept/Public Event Permit COMPANY:

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a carning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature: Anna Sherwood Date 03/08/11
Applicant name (print) Anna Sherwood Applicant phone 617-625-6600 ext. 2600
Event name (taken from page 1) Somerville Spring Cleanup Barbecue

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>3/10/2011</u> _____ Police Chief or Designee Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Chief Fire Engineer or Designee Conditions: _____ _____ _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ DPW Commissioner or Designee Conditions: _____ _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Health Inspector or Designee Conditions: _____ _____ _____

Once signed, the Department should:

- ___ Contact the applicant at the phone number above to arrange for pick-up.
- ___ Fax the application (no cover page) to the following fax number: _____
- ___ Fax the application to the City Clerk at 617 625-4239.

City Fax Server 3/8/2011 12:42:12 PM PAGE 4/004 Fax Server

TO: Fire Dept./Public Event Permit Application COMPANY:

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TO: T&P/Public Event Permit Application COMPANY:

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TO: DPW/Public Event Permit Application COMPANY:

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