

PUBLIC EVENT PERMIT APPLICATION

City of Somerville, Commonwealth of Massachusetts

Date 27 March 2012

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full to the appropriate City Department prior to the event.

Event name Cinco de Mayo Festival
Description Festival with stage, 3 or 4 bands, Kids Activities outside dining-- Fenced off in front of restaurant (see back of sheet)
Location Union Square Parking lot

Date and time Sat, May 5, 2012

Rain date and time (if applicable) 12 to 8 pm

Estimated maximum attendance at any one time 400 to 600

Attendee fees or suggested donations No

Organization name La Taqueria Mexican / Cantina La Mexican

Mailing address 247 Washington St.

Telephone 617.309.6503

Have you made any arrangements for:

Auxiliary Police?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe	<u>Will call Mr. Caruso.</u>
Security?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, describe	<u>Auxiliary or detail if needed.</u>
Parking?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe	<u>Somerville Ct.</u>
Food?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe	<u>outside dining food run from rest.</u>
Restrooms?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe	<u>on-site</u>
Liability Insurance?	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, describe	<u>restaurant's insurance</u>

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.

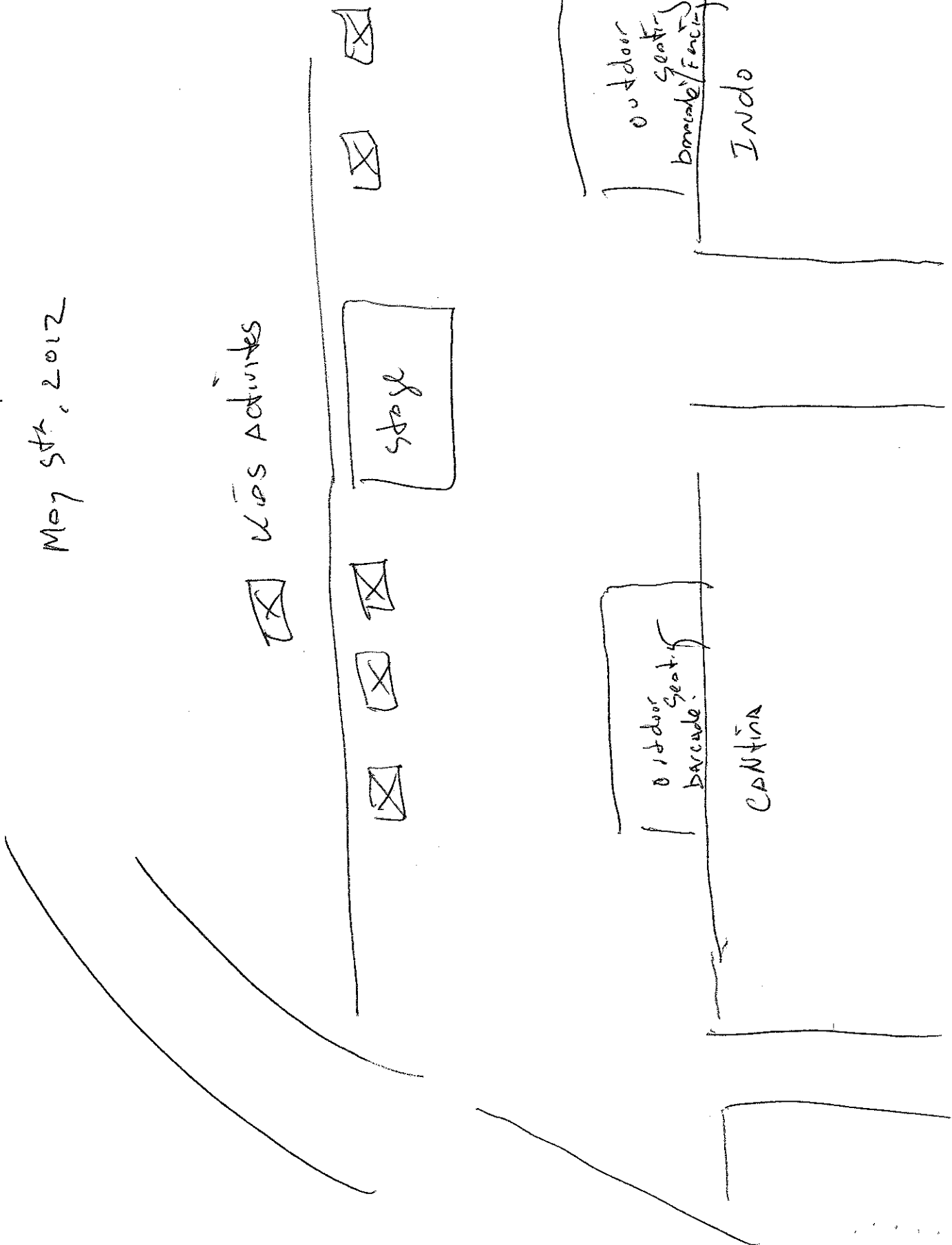
- How many bands
 - will you sell alcohol.
-

Festival held with other rest. in square & other organizations
like SCAT, CAAS, will have small stage rented for 3 to 4
bands. Ken Kelly @ Independent will be selling food
outdoors as well. We plan to have children's games &
activities. Overall a festival for families.
We plan to sell alcohol; hearing is on April 23rd.

Cinco de Mayo

May 5th, 2012

Wine Activities



- 3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
- 4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
- 5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Robert Rendon Date 4-2-2012
 Applicant name (print) Robert Rendon Applicant phone 617-309-6503
 Event name (taken from page 1) Cinco de Mayo

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<p><u>(Reading)</u> Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> Date <u>4/3/2012</u> Police Chief or Designee Conditions: <u>MUST HIRE AT LEAST (1) DETAIL SINCE ALCOHOL WILL BE SERVED OUTSIDE</u></p>	<p>Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Chief Fire Engineer or Designee Conditions: _____</p>
<p>Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Traffic and Parking Director or Designee Conditions: _____</p>	<p>Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ DPW Commissioner or Designee Conditions: _____</p>

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

Approved Denied Date _____
 Health Inspector or Designee
 Conditions: _____

Once signed, the Department should:

- Contact the applicant at the phone number above to arrange for pick-up. let him know to sign
- Fax the application (no cover page) to the following fax number: _____
- Fax the application to the City Clerk at 617 625-4239.

2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned. Failure to return the signage will result in forfeiture of the deposit.
3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
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Applicant signature Robert W. Renda Date 3-27-12
 Applicant name (print) Robert W. Renda Applicant phone 617-309-6503
 Event name (taken from page 1) Cinco de Mayo

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Approved _____ Denied _____ Date _____ Police Chief or Designee Conditions: _____ _____ _____	<input checked="" type="checkbox"/> Approved _____ Denied _____ Date <u>3/27/12</u> <u>Sam W. Gillin</u> Chief Fire Engineer or Designee Conditions: <u>Movable barriers only</u> <u>at entrance outside</u> <u>Seating + barricades CANNOT</u> <u>BLOCK ENTRANCE.</u>
Approved _____ Denied _____ Date _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	Approved _____ Denied _____ Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____

* FIRE DETAIL MAYBE
 Required. To be determined
 if COOKING OUTSIDE IS
 TAKING PLACE + ALSO
 SALE OF ALCOHOL OUTSIDE.

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<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>4/9/12</u> Traffic and Parking Director or Designee Conditions: _____ <u>[Signature]</u> _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____

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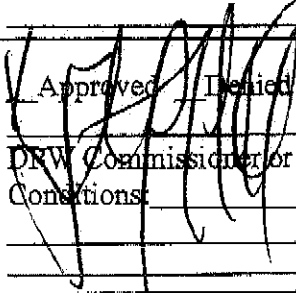
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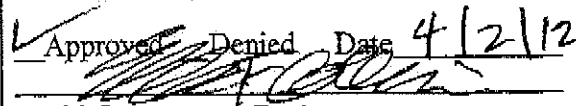
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<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>4/2/12</u>  Health Inspector or Designee Conditions: <u>please call Health office at x4307 to discuss food plans.</u> _____ _____
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Thomas Pasquarello
Chief of Police

**City of Somerville
Police Department**

220 Washington Street
Somerville, MA 02143-1307
(617) 625-1600
www.somervillema.gov/spd



Memo

To: Chief Thomas Pasquarello
From: Lt. Stephen Carrabino (SC)
Date: 4/2/2012
Re: Cinco de Mayo on Saturday, May 5th

I have spoken with Auxiliary Chief Jerry Carvalho, and he and his officers are able to assist with this event. Because alcohol is being served and the projected attendance of potentially hundreds of people, I would recommend the Organizer be required to hire (2) police detail officers.

AT LEAST (1) detail required