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PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Event name Ed Markey meet and greet
Description United States Senate candidate meeting with supporters, brief speaking program
Location (attach a route if applicable) Powderhouse Square - corner by roundabout/Dunkin Donuts
Date(s) Saturday, April 27 Rain date(s) _____
Start time (include setup) 9:00am End time (include breakdown) 11:15am
Estimated maximum attendance at any one time 100-150
Attendee fees or suggested donations none
Will food be served? ☒ Y ☐ N If yes, describe coffee/bagels
Will alcohol be served? ☐ Y ☒ N If yes, describe _____
Will a grill/open-flame device be used? ☐ Y ☒ N If yes, describe _____
Will streets or sidewalks be blocked? ☐ Y ☒ N If yes, describe _____

Organization name Ed Markey Committee
Mailing address (to mail the license) 465 Medford Street, Suite 400 Charlestown MA 02129
Contact person Julia Leja
Telephone 617 850 2296 Email jleja@edmarkey.org

Have you made arrangements for:

Auxiliary Police? ☐ Yes ☒ No If yes, describe _____
Police Detail? ☐ Yes ☒ No If yes, describe _____
Parking (for Attendees)? ☐ Yes ☒ No If yes, describe _____
Restrooms? ☐ Yes ☒ No If yes, describe _____
Liability Insurance? ☐ Yes ☒ No If yes, describe _____

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.
3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Julia Lopez Date 4/23/13
 Print name Julia Lopez Phone 617 891 2296 Email jlopez@edmarkey.org
 Event name (taken from page 1) Ed Markey meet and greet

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<p>Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> Date <u>4/23/13</u></p> <p>Signed: <u>[Signature]</u></p> <p>Police Chief or Designee</p> <p>Added Conditions: <u>NO Immediate Registration OR Vehicle</u></p>	<p>Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____</p> <p>Signed: _____</p> <p>Chief Fire Engineer or Designee</p> <p>Added Conditions: _____</p>
<p>Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____</p> <p>Signed: _____</p> <p>Traffic and Parking Director or Designee</p> <p>Added Conditions: _____</p>	<p>Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____</p> <p>Signed: _____</p> <p>DPW Commissioner or Designee</p> <p>Added Conditions: _____</p>

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

<p>Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____</p> <p>Signed: _____</p> <p>Health Inspector or Designee</p> <p>Added Conditions: _____</p>

Once signed, the Department should:

- ☐ Contact the applicant at the phone number/email address above to arrange for pick-up.
- ☐ Fax the application (no cover page) to the following fax number _____.
- ☐ Fax the application to the City Clerk at 617 625-4239.

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Applicant signature Julia Spia Date 4/23/13
 Print name Julia Spia Phone 617 890 2296 Email julia@edmarkey.org
 Event name (taken from page 1) Ed Markey meet and greet

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Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____ _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____ _____

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Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____ _____
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 Print name [Name] Phone [Number] Email [Email]
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