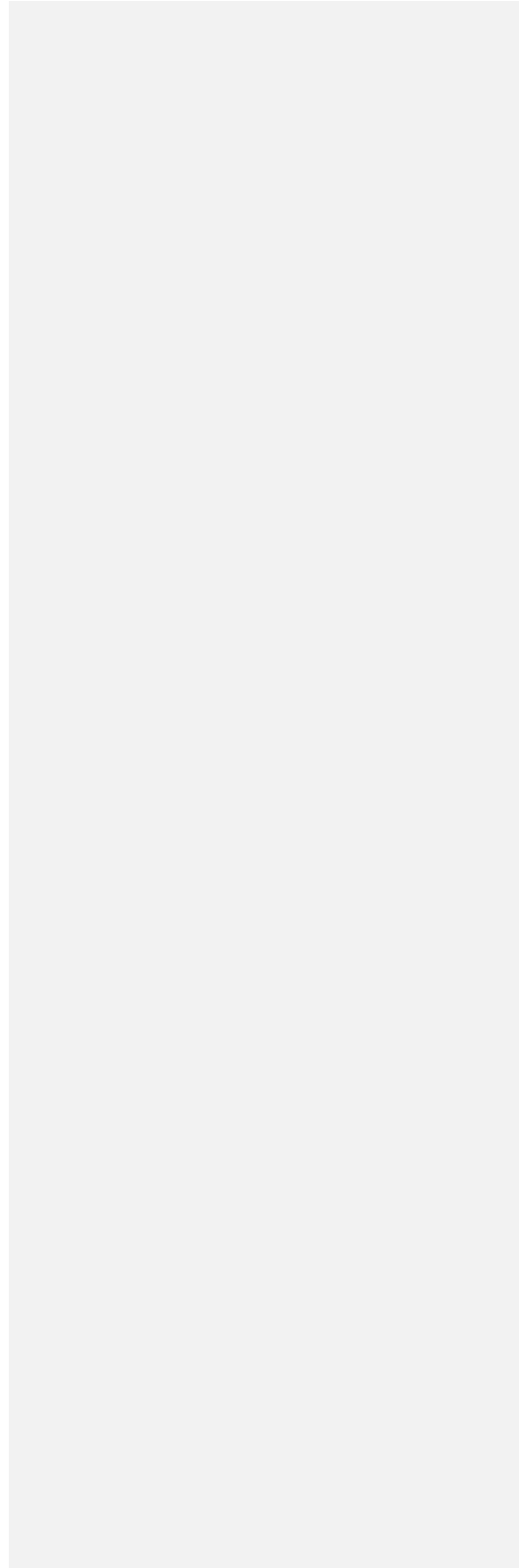


Approved Proposed Somerville Charter Text

July 14, 2022

Approved Unanimously by the Somerville Charter Review Committee



1 PREAMBLE  
2 We, the people of Somerville, with our diversity in culture and thought, in order to reaffirm the liberties  
3 of the people with respect to the conduct of our local government, adopt this charter to continue and  
4 enhance the city's strong traditions of the pursuit of justice; empowerment of residents; ethical,  
5 transparent and responsive leadership; wise use of public resources; representation for all; and an engaged  
6 populace. We expect that our government will be approachable, accountable, equitable, inclusive, and  
7 respectful towards all people, and it will strive to provide all residents an equal opportunity to participate  
8 fully in the economic, cultural and intellectual life of the city.

9

ARTICLE 1

10

INCORPORATION; SHORT TITLE; DEFINITIONS

11

SECTION 1-1: INCORPORATION

12

The residents of the City of Somerville within the territorial limits established by law, shall continue to be

13

a municipal corporation, a body corporate and politic, under the name "City of Somerville."

14

SECTION 1-2: SHORT TITLE

15

This instrument shall be known and may be cited as the City of Somerville Charter ("charter").

16

SECTION 1-3: SEPARATION OF POWERS

17

The administration of the fiscal, prudential and municipal affairs of the ~~City of Somerville~~ city shall be

18

vested in an executive branch led by a mayor and a legislative branch consisting of a city council. The

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legislative branch shall never exercise any executive power and the executive branch shall never exercise

20

any legislative power.

21

SECTION 1-4: POWERS OF THE CITY

22

Subject only to express limitations on the exercise of any power or function by a municipal government in

23

the constitution or General Laws, it is the intention and the purpose of the municipal voters of

24

~~Somerville~~ the city, through the adoption of this charter, to secure for themselves and their government all

25

of the powers it is possible to secure as fully and as completely as though each power were specifically

26

and individually enumerated in this charter.

27

SECTION 1-5: CONSTRUCTION

28

The powers of the ~~City of Somerville~~ city under this charter are to be construed liberally in favor of the

29

city and the specific mention of any particular power is not intended to limit the general powers of the

30

city as stated in section 1-4. To the extent that any provision of this charter shall conflict with any special

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act or law adopted by the city to the contrary, the provisions of this charter shall prevail.

32 SECTION 1-6: INTERGOVERNMENTAL RELATIONS

33 Subject only to express limitations in the constitution or General Laws, ~~Somerville the city~~ may exercise  
34 any of its powers or perform any of its functions and may participate in the financing thereof, jointly or in  
35 cooperation, by contract or otherwise, with the commonwealth or any of its agencies or political  
36 subdivisions, or with the United States government or any of its agencies.

37 SECTION 1-7: DEFINITIONS

38 Unless the context clearly requires otherwise, the following ~~words/terms~~ shall have the following  
39 meanings as used in this charter:

- 40 ~~4)~~ “Business day~~(s)~~”~~;~~— any day that is not a Saturday, Sunday, or legal holiday.
- 41 ~~2)~~ “Charter”~~;~~— this charter and any adopted amendments to it.
- 42 ~~3)~~ “~~The C~~city”~~;~~— the City of Somerville.
- 43 ~~4)~~ “City agency”~~;~~— any multiple member body, department, division or office of the ~~City of~~  
44 ~~Somerville~~city.
- 45 ~~5)~~ “City officer”~~;~~ or “department head”~~;~~— a person having charge of a city office or department.
- 46 ~~6)~~ “City website”~~;~~— an online site established and maintained by the city as its repository of  
47 municipal information.
- 48 ~~7)~~ —“Day(s)”~~— calendar days.~~
- 49 ~~8)~~ “Emergency”~~;~~— a sudden, generally unexpected occurrence or set of circumstances demanding  
50 immediate action or response.
- 51 ~~9)~~ “Full city council”~~;~~— the entire authorized membership of the city council, notwithstanding any  
52 vacancy which might exist.
- 53 ~~10)~~ “Full multiple member body”~~;~~— the entire authorized membership of a multiple member body,  
54 notwithstanding any vacancy that exists.

55 ~~11)~~ “General Laws”<sub>;</sub> the ~~General Laws of the Commonwealth of~~ Massachusetts General Laws, a  
56 codification and revision of statutes enacted on December 22, 1920, and including all amendments  
57 subsequently adopted.

58 ~~12)~~ “Majority vote”<sub>;</sub> when used in connection with a meeting of a multiple member body, shall  
59 mean a majority of those present and voting, unless another provision is made by ordinance or by ~~such the~~  
60 body’s own rules<sub>;</sub> ~~provided~~, however, that General Laws related to any vote to meet in executive  
61 session shall always require a majority of the full multiple member body.

62 ~~13)~~ “Measure”<sub>;</sub> any ordinance, order, other vote or proceeding adopted, or proposed to be adopted,  
63 by the city council or the school committee.

64 ~~14)~~ “Multiple member body”<sub>;</sub> any council, commission, committee, subcommittee or other body  
65 consisting of ~~two~~ 2 or more persons, whether elected, appointed or otherwise constituted, but not  
66 including the city council, the school committee, or an advisory committee or task force established by  
67 the mayor or city council.

68 ~~15)~~ “Municipal voter(s)”<sub>;</sub> anyone who is eligible to vote ~~pursuant to this charter~~ in a municipal  
69 election pursuant to this charter.

70 ~~16)~~ “Statewide voter(s)”<sub>;</sub> anyone who is eligible to vote ~~pursuant to state and federal law~~.

71 ~~17)~~ “Organization or reorganization plan”<sub>;</sub> a plan submitted by the mayor to the city council which  
72 proposes: ~~(i)~~ (i) a change in the organization or the administrative structure of the city administration or  
73 organization<sub>;</sub> or ~~(ii)~~ (ii) a change in the way in which municipal services are delivered.

74 ~~18)~~ “Posting or postPost”<sub>;</sub> making available publicly on the city website, at city hall, and as  
75 otherwise may be required ~~under the General Laws~~ by law. For the purposes of this definition, a local  
76 newspaper shall be a newspaper of general circulation within the city, with either weekly or daily  
77 circulation. The city council president may, from time to time, select a local newspaper for posting  
78 according to a procedure that shall be set forth in the rules of the city council.

79 “Quorum”<sub>;</sub> a majority of all voting members of a multiple member body unless some other number is  
80 required by law or by ordinance.

**Commented [KW1]:** Approved - Special Committee on  
Charter Review 4/26; City Council 4/27

81 49) “Statewide voter(s)”— anyone who is eligible to vote pursuant to state and federal law.

82 “Year”— a calendar year, unless otherwise specified.

CHARTER REVIEW COMMITTEE DRAFT

83

ARTICLE 2

84

LEGISLATIVE BRANCH

85 SECTION 2-1: COMPOSITION; TERM OF OFFICE; ELIGIBILITY

86 (a) Composition - There shall be a city council consisting of ~~eleven-11~~ members which shall exercise the  
 87 legislative powers of the city. Four of these members, to be known as councilors-at-large, shall be  
 88 nominated and elected by the municipal voters at large. Seven of these members, to be known as ward  
 89 councilors, shall be nominated from and elected by the municipal voters in each ward; ~~with one-1 such~~  
 90 ward councilor to be elected from each of the ~~seven-7~~ wards into which the city is divided under section  
 91 7-7.

92 (b) Term of Office - The term of office for councilors shall be ~~two-2~~ years each, beginning on the first  
 93 business day in January following the municipal election.

94 (c) Eligibility - Any statewide voter shall be eligible to hold the office of councilor-at-large. Any  
 95 statewide voter in the ward from which election is sought shall be eligible to hold the office of ward  
 96 councilor. If the city council determines that a ward councilor or a councilor-at-large has removed from  
 97 the city during the councilor's term, that office shall immediately be deemed vacant and filled in the  
 98 manner provided in section 2-12. A ward councilor who removes from the ward in which the councilor  
 99 was elected and who remains a municipal voter of the city may continue to serve the balance of the  
 100 ~~current term~~ term to which elected.

101 SECTION 2-2: PROHIBITIONS

102 (a) Holding Other City Position – Except as otherwise provided by this charter, a member of the city  
 103 council shall hold no other compensated city position. A former member of the city council shall not hold  
 104 any compensated appointed city position for 1 year after termination of their service on the city council,  
 105 unless approved by affirmative vote of eight-8 members of the city council-~~approve the appointment~~. This  
 106 section shall not prevent a city employee who vacated a position to serve as a member of the city council  
 107 from returning to the same position upon the expiration of the term for which that person was elected.

108 (b) Interference with Administration - The city council or any member of the city council shall not give  
109 orders or directions to any employee of the city appointed by the mayor, either publicly or privately.

110 SECTION 2-3: COMPENSATION

111 The members of the city council shall receive compensation for their services as set by ordinance. An  
112 ordinance increasing or reducing the compensation of the members of the city council shall not be  
113 effective unless:

- 114 (i) it is adopted by a ~~2/3~~ affirmative vote of ~~8 members of the full~~ city council;  
115 (ii) it is adopted ~~during the first 18~~ prior to the last 6 months of the council's term; and  
116 (iii) it provides that the compensation increase or reduction is to take effect upon the organization of the  
117 city government following the next regular city election.

118 SECTION 2-4: GENERAL POWERS

119 Except as otherwise provided by the General Laws or by this charter, all powers of the city shall be vested  
120 in the city council which shall provide for the performance of all duties and obligations imposed upon the  
121 city by law.

122 SECTION 2-5: EXERCISE OF POWERS; QUORUM; RULES

123 (a) Exercise of Powers - Except as otherwise provided by General Laws or by this charter, the legislative  
124 powers of the city council may be exercised in a manner determined by the city council.

125 (b) Quorum - Once a quorum is present, the affirmative roll call vote of a majority of members present  
126 shall be required to adopt any ordinance, except as otherwise provided by General Laws or by this  
127 charter.

128 (c) Rules of Procedure - The city council shall adopt rules regulating the procedures of the city council,  
129 which shall include, but not be limited to, the following rules:



130 (~~i~~1) regular meetings of the city council shall be held at a time and place fixed by ordinance and all  
131 regular meetings of the city council shall provide for a period of public comment; ~~†~~The city council may  
132 make rules that regulate the period of public comment;

133 (~~ii~~2) special meetings of the city council shall be held at the call of the president or at the call of any 3 or  
134 more members, for any purpose. Except in an emergency as declared by the city council president, notice  
135 of the meeting shall be delivered to each member at least 2 business days in advance of the time set and  
136 shall specify the date, time, location, and purpose for which the meeting is to be held. A copy of each  
137 notice shall immediately be posted.

138 (~~iii~~3) all sessions of the city council and every city council committee or subcommittee shall, at all times,  
139 be open to the public, unless otherwise specified by law; and

140 (~~iv~~4) a full, accurate, up-to-date account of the proceedings of the city council shall be maintained by the  
141 city clerk, which shall include a record of each vote taken and be made available with reasonable  
142 promptness following each meeting. Executive session minutes shall be made available as soon as  
143 publication of the minutes would not defeat the purpose of the executive session, unless otherwise  
144 provided by law.

145 SECTION 2-6: ELECTION, TERM, AND POWERS OF CITY COUNCIL PRESIDENT AND VICE-  
146 PRESIDENT

147 (a) Election and Term - As soon as practicable after the councilors-elect have been qualified following  
148 each regular city election, as provided in section 7-4, the city council shall elect from among its members  
149 a president and vice-president who shall serve for 1-year terms. The member of the council with the most  
150 years of service shall preside at ~~such the~~ election. If ~~two-2~~ or more members have the same term of  
151 service the councilor with the last name that is first in alphabetical order from among ~~such the~~ councilors  
152 shall preside. The conduct of all elections of the city council president and vice-president shall otherwise  
153 be prescribed within the rules of the city council.

154 (b) Powers and Duties - The president shall have the following powers and duties:

155 (i) prepare the agenda for city council meetings;  
156 (ii) preside at all meetings of the city council, regulate its proceedings, and decide all questions of order,  
157 ~~but provided, however, that~~ the vice-president shall preside in the absence of the president;  
158 (iii) appoint all members of committees of the city council, whether special or standing;  
159 (iv) have the same powers to vote upon measures coming before the city council as any other member of  
160 the city council; and  
161 (v) perform any other duties consistent with the office that are established by this charter, ordinance or  
162 other vote of the city council.

163 SECTION 2-7: APPOINTMENTS OF THE CITY COUNCIL

164 (a) Advisory Legal Counsel - Subject to appropriation, the city council may secure legal services, when  
165 needed, to seek a secondary legal opinion. The city council shall make a reasonable request for such legal  
166 services, and such that request shall not be unreasonably denied by the mayor. The city solicitor and any  
167 advisory legal counsel shall consult to the extent practicable prior to the release of any secondary opinion.  
168 The legal services provided to the council shall not include representation of the council or any councilor  
169 in any litigation, or the issuance of formal legal opinions on behalf of the city. The city solicitor shall  
170 remain the only authorized officer of the city in all legal matters involving the city's government. The city  
171 ~~council may secure legal services, either by employment or on a contractual basis. Such legal services~~  
172 ~~shall be solely in the service of the council and may include research, analysis, and drafting assistance.~~  
173 ~~The mayor shall annually provide to the city council a sum of money sufficient to satisfy the estimated~~  
174 ~~cost of legal services as presented to the mayor, in writing, by the city council. The legal services~~  
175 ~~provided to the council shall not include representation of the council or any councilor in any court matter~~  
176 ~~or related litigation, or the issuance of formal legal opinions on behalf of the city. The city solicitor shall~~  
177 ~~remain the only authorized officer of the city in all legal matters involving the city's government.~~  
178 (b) Other Staff - Subject to appropriation, the city council may employ staff as it deems necessary.

Commented [KW2]: Approved - Special Committee on Charter Review 4/12; City Council 4/13

179 (c) Removals and Suspensions of City Council Staff – City council appointments may be removed at the  
180 sole discretion of the city council subject to limitations and requirements imposed by federal and state  
181 laws, rules ~~and~~ or regulations.

182 SECTION 2-8: CITY COUNCIL CONFIRMATION OF CERTAIN APPOINTMENTS

183 (a) Department Heads - The mayor shall refer to the city council for confirmation and simultaneously file  
184 with the city clerk the name of each person the mayor ~~desires to appoint~~has appointed as a department  
185 head. ~~The city council~~These appointments shall ~~have become confirmed~~ 30 days from the date of the first  
186 regularly scheduled city council meeting after the date on which notice of the ~~proposed~~ appointment was  
187 filed with the city clerk ~~to vote to approve, unless the city council within said 30 days shall reject~~ the  
188 appointment ~~with approval by the vote of 8 members, not to be unreasonably withheld. An approved~~  
189 ~~appointment shall be effective immediately. However, if no city council meeting is held within the~~  
190 subsequent 30 days of the first meeting, the city council shall instead have 30 days from the second  
191 regularly scheduled meeting after the appointment to reject the appointment. The city council shall not  
192 unreasonably reject an appointment and shall accompany a rejection ~~of the appointment~~ with a written  
193 statement describing the reason, which shall be delivered to and placed on file with the city clerk within  
194 30 days of filing. ~~If the city council does not take up the appointment within 30 days, the appointment~~  
195 ~~shall be deemed approved.~~ The question on rejection of any appointment made by the mayor shall not be  
196 subject to the procedure of charter objection provided in section 2-9(b) of this charter.

197 (b) Multiple Member Bodies - The mayor shall refer to the city council and simultaneously file with the  
198 city clerk the name of each person the mayor desires to appoint as a member of a multiple member body.  
199 The city council shall have 45 days after the date on which notice of the proposed appointment was filed  
200 with the city clerk to vote to approve or reject the appointment, with approval not to be unreasonably  
201 withheld. If the city council does not approve or reject the appointment within 45 days, it may file a 15-  
202 day extension with the city clerk. If the time period elapses and no extension has been filed, the  
203 appointment shall be deemed approved. Multiple member body members may be removed at the

204 discretion of their appointing authority subject to limitations and requirements imposed by federal and  
205 state laws, rules, ~~and~~ or regulations.

206 ~~————~~(1) In the event of a vacancy on a multiple member body where the seat has remained vacant in  
207 excess of ~~one~~ year and the mayor has not referred to the city council any proposed appointees to fill the  
208 vacancy, the city council president may present to the mayor the names of no more than ~~three~~<sup>3</sup>  
209 individuals as recommendations for appointment. The procedure for selecting names for presentation to  
210 the mayor shall be established within the rules of the city council.

211 (2) The mayor shall twice annually, in February and August, post a complete list of the vacancies within  
212 all multiple member bodies, as well as the procedures for individuals to apply to become a member of  
213 those bodies.

214 (c) Constables - The mayor shall refer to the city council and simultaneously file with the city clerk the  
215 name of each person the mayor desires to appoint as a constable within the city. The city council shall not  
216 unreasonably withhold confirmation of ~~such~~ appointments and shall accompany a rejection with a written  
217 statement describing the reason, which shall be delivered to and placed on file with the city clerk within  
218 30 days of filing. The question on confirmation of any appointment submitted by the mayor shall not be  
219 subject to the procedure of charter objection provided in section 2-9 (b) of this charter.

220 (d) Civil Service Employees - The mayor shall refer to the city council and simultaneously file with the  
221 city clerk the name of each person the mayor desires to appoint as a member or officer of the police  
222 department or the fire department. The city council shall not unreasonably withhold confirmation of  
223 appointments, shall adhere to any merit principles identified in applicable law, including, but not limited  
224 to applicable civil service law, and shall accompany a rejection with a written statement describing the  
225 reason, which shall be delivered to and placed on file with the city clerk within 30 days of that rejection.  
226 The question on confirmation of any appointment submitted by the mayor shall not be subject to the  
227 procedure of charter objection provided in section 2-9(b) of this charter.

228 SECTION 2-9: ORDINANCES AND OTHER MEASURES

**Commented [KW3]:** Approved - Special Committee on Charter Review 4/26; City Council 4/27

**Commented [KW4]:** Approved - Special Committee on Charter Review 4/26; City Council 4/27

**Commented [BS5]:** Approved - Special Committee on Charter Review 5/10; City Council 5/11

229 (a) Measures - Every adopted measure shall become effective at the expiration of 10 days after adoption  
230 or upon the signature of the mayor, whichever occurs first, unless the ordinance or this charter provides  
231 otherwise. An ordinance shall not be amended or repealed except by another ordinance adopted in  
232 accordance with this charter.

233 (b) Charter Objection - On the first occasion that the question on adoption of a measure is put to the city  
234 council, a single member present may object to the taking of the vote, and postpone the vote until the next  
235 meeting of the city council, whether regular or special. If ~~two~~<sup>2</sup> or more present members object, the vote  
236 shall be postponed until the next regular meeting. This procedure shall not be used more than once for any  
237 specific matter regardless of whether it has been amended. A charter objection shall have privilege over  
238 all motions ~~but~~<sup>provided, however, that it</sup> shall be raised prior to or at the call for a vote by the presiding  
239 officer and all debate shall cease.

240 SECTION 2-10: ACCESS TO INFORMATION

241 (a) In General - The city council may make investigations into the affairs of the city and into the conduct  
242 and performance of any city agency. Absent compelling circumstances or an emergency which shall be  
243 declared on record and noted in the city council minutes, the city council shall give a minimum of 14  
244 days' notice to a person it may require to appear before it under this section. In circumstances involving  
245 compelling circumstances or emergency, 7 days' notice shall be allowed. The notice shall include specific  
246 questions on which the city council seeks information and any person called to appear before the city  
247 council under this section shall not be required to respond to any question not relevant or related to those  
248 questions presented in advance and in writing. The mayor shall receive a copy of any notice issued under  
249 this section at the same time as the person who is requested to appear before the council. ~~Any notice~~  
250 ~~under this section shall not be issued without first being authorized by a majority vote of the city~~  
251 ~~council.~~ Majority vote of the city council shall be required to issue notice under this section.

252 (b) Department Head - The city council may require, by majority vote, specific information from a  
253 department head or their designee on any matter related to the municipal services, functions and powers  
254 or duties which are within the scope of responsibility of that person. The department head or their  
255 designee shall not be required to answer questions relating to any other matter outside the scope of the  
256 matter noticed.

257 (c) Mayor - The city council may request, by majority vote, specific information from the mayor on any  
258 municipal matter. The mayor or their designee shall appear before the city council and respond to the  
259 questions. The mayor or their designee shall not be required to answer questions relating to any other  
260 matter. The mayor may bring to this meeting any assistant, department head or other city officer or  
261 employee that the mayor may consider necessary to assist in responding to the questions posed by the city  
262 council.

263 SECTION 2-11: GROUP PETITIONS

264 The city council shall hold a public hearing and act with respect to every petition which is addressed to it  
265 and which is signed by at least 100 municipal voters as certified by the ~~B~~board of ~~E~~election  
266 ~~C~~ommissioners. The hearing shall be held by the city council or by a committee or subcommittee  
267 thereof, and the city council shall act on the petition within 3 months of filing with the city clerk.  
268 Hearings on ~~two~~ 2 or more petitions filed under this section may be held at the same time and place. At  
269 least 14 days before the hearing, the city clerk shall notify the ~~ten~~ 10 petitioners whose names first appear  
270 on each ~~such~~ petition, publish a general summary of the subject matter of the petition, and post notice of  
271 the date and time of the public hearing. A hearing shall not be held upon any subject more than once in a  
272 ~~given~~ 12-month period, as determined by the city council president.

273 SECTION 2-12: FILLING OF VACANCIES

274 (a) Councilor At-~~L~~arge – Whenever a vacancy occurs in the office of councilor at-large the process for  
275 filling of the vacancy shall be determined by the number of days remaining until the next municipal  
276 election. In all occurrences of a vacancy, the city clerk shall notify the city council and the chairperson of  
277 the board of election commissioners of the vacancy within 7 days. Within 7 days after notification, the  
278 chairperson of the board of election commissioners or a designee shall certify, in writing, to the city clerk  
279 that the defeated candidate for the office of councilor ~~-~~at-large with the next highest number of votes at  
280 the municipal election at which councilors ~~-~~at-large were elected for the term in which the vacancy occurs  
281 shall serve as councilor ~~-~~at-large. If the person is eligible and willing to serve, the city clerk shall  
282 administer the oath of office to the person within 15 days after certification and the person shall serve. If  
283 the person who is eligible declines the office, is not eligible and willing to serve, or fails to take the oath  
284 of office within the time period set forth in this section, then the person with the next highest number of  
285 votes at the election who is eligible and willing to serve shall serve.

286 If a vacancy occurs:

287 (i) ~~More~~ More than 180 days until the next municipal election, the next highest candidate serves the  
288 ~~\_\_\_\_\_~~ remainder of the unexpired term. If there is no defeated candidate eligible and willing to serve  
289 ~~\_\_\_\_\_~~ who has taken the oath of office, there shall be a special election.

290 (ii) Less than or equal to 180 days ~~or less~~ prior to any regular municipal election in the office of  
291 councilor at-large, the next highest candidate serves until the next municipal election. If there is no  
292 eligible and willing candidate from the most recent municipal election, then the seat remains vacant until  
293 the next regular municipal election. The person elected shall fill the vacancy for the remainder of the  
294 unexpired term and the term to which elected. The city clerk shall administer the oath of office to them at  
295 the next meeting of the city council.

296 (b) Ward Councilor - If a vacancy occurs in the office of ward councilor more than 180 days prior to any  
297 regular municipal election, the city council shall immediately order a special election to fill the vacancy  
298 for the remainder of the unexpired term. If a vacancy occurs 180 days or less prior to any regular  
299 municipal election, the seat shall remain vacant until the next regular municipal election for the office and  
300 the person elected shall fill the vacancy for the remainder of the unexpired term and the term to which  
301 elected. The city clerk shall administer the oath of office to the person at the next meeting of the city  
302 council.



303

ARTICLE 3

304

EXECUTIVE BRANCH

305

SECTION 3-1: MAYOR: ROLE; TERM OF OFFICE; ELIGIBILITY

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(a) Role – The chief executive officer of the city shall be a mayor, elected by the municipal voters of the

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city at large. ~~The role of mayor shall be a full-time position.~~

308

(b) Term of Office – The term of office for mayor shall be four years, beginning on the first business day

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in January following the municipal election.

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(c) Eligibility – Any statewide voter in ~~Somerville~~the city, shall be eligible to hold the office of mayor.

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~~The mayor shall devote full time to the office and shall not hold any other elective public office.~~

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SECTION 3-2: PROHIBITIONS

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The mayor shall not hold another compensated city position or other elected public office. A former

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mayor shall not hold a compensated appointed city office or city employment for 1 year after termination

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of their service as the mayor. Any former mayor shall not receive compensation for contracted work

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authorized during their tenure as the mayor, provided, however, that they may be compensated for limited

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hours advising the incoming mayor. This subsection shall not prevent a city officer or other city employee

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who has vacated a position to serve as the mayor from returning to the same office or other position of

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city employment held when the position was vacated. This prohibition shall not apply to persons covered

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by a leave of absence under section 37 of chapter 31 of the General Laws.

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SECTION 3-3: COMPENSATION

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The mayor shall receive compensation for their services as set by the city council by ordinance. An

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ordinance increasing or reducing the compensation of the mayor shall not be effective unless:

324

~~(#1)~~ it is adopted by aaffirmative 2/3-vote of 8 members of the ~~full~~ city council;

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~~(#2)~~ it ~~has been is~~ adopted ~~on or before~~prior to the ~~last 6-42nd~~ last 6-42nd months of the mayor’s term; and

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~~(#3)~~ it provides that the compensation increase or reduction is to take effect upon the organization of the

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city government following the next regular city election.

328 SECTION 3-4: EXECUTIVE POWERS

329 (a) Executive Powers - The executive powers of the city shall be vested solely in the mayor and may be  
330 exercised by the mayor either personally or through the city agencies under the general supervision and  
331 control of the office of the mayor. The mayor shall cause this charter, laws, ordinances and other orders of  
332 the city government to be enforced and shall cause a record of all official acts of the executive branch of  
333 the city government to be kept. The mayor shall supervise, direct, and be responsible for the efficient  
334 administration of all city activities and functions placed under the control of the mayor by law or by this  
335 charter.

336 (b) Supervision of City Agencies - The mayor shall exercise general supervision and direction over all  
337 city agencies, unless otherwise provided by law or by this charter. Each city agency shall furnish to the  
338 mayor, ~~upon request~~, any information or materials the mayor may request and as the needs of the office of  
339 mayor and the interest of the city may require. The mayor shall be responsible for the efficient and  
340 effective coordination of the activities of all city agencies and may call together for consultation,  
341 conference and discussion, at reasonable times, all persons serving the city.

342 (c) Multiple Member Bodies - The mayor shall be, by virtue of the office, an ex officio member of every  
343 appointed multiple member body of the city. The mayor may, as an ex officio member, attend any  
344 meeting of an appointed multiple member body of the city, including executive sessions, to participate in  
345 the discussions of that body, ~~but provided, however, that they~~ shall not have the right to vote.

346 SECTION 3-5: APPOINTMENTS BY THE MAYOR

347 (a) Department Heads - The mayor shall appoint, subject to review by the city council under section 2-  
348 8(a), all department heads for whom no other method of appointment or selection is provided by this  
349 charter. Department heads serve at the discretion of the mayor subject to the limitations and requirements  
350 imposed by federal and state laws, rules, ~~and~~ or regulations.

351 (b) Multiple Member Bodies - The mayor shall appoint, subject to confirmation by the city council under  
352 section 2-8(b), all members of multiple member bodies for whom no other method of appointment or

353 selection is provided by administrative order or General Laws. All members shall serve terms as defined  
354 by administrative order or General Laws.

355 ~~(c) Civil Service Employees - The mayor may appoint, subject to confirmation, members and officers of~~  
356 ~~the police department and fire department.~~

357 ~~(ed)~~ City Employees - The method of appointment for all other city employees shall be prescribed by  
358 administrative order.

359 SECTION 3-6: APPOINTMENT OF CHIEF ADMINISTRATIVE OFFICER

360 The mayor shall appoint a chief administrative officer to coordinate and direct the operations and  
361 functions of municipal government. The chief administrative officer shall be appointed by the mayor,  
362 subject to review by the city council under section 2-8(a). The appointee shall be chosen on the basis of  
363 strong administrative and executive qualifications and shall have a combination of experience, training,  
364 ~~and~~ or education to perform the duties of the office.

365 SECTION 3-7: TEMPORARY APPOINTMENTS TO CITY OFFICES

366 Whenever a temporary or permanent vacancy occurs in a city office that is appointed under section 3-  
367 5(a), the mayor may designate a person to perform the duties of the office on a temporary basis for up to  
368 150 days until the position can be filled as provided by law or by this charter. Persons serving as  
369 temporary officers under this section shall have only those powers ~~that are~~ indispensable and essential to  
370 the performance of the duties of the office during the period of temporary appointment and no others.

371 (a) Filing of a Temporary Appointment - When the mayor designates a person under this section, the  
372 mayor shall file a certificate with the city clerk in substantially the following form:

373 "I designate ~~{[name of person]}~~ to perform the duties of the office of ~~{[office in which~~  
374 ~~vacancy exists]}~~ on a temporary basis until the office can be filled by ~~{[the regular~~  
375 ~~procedure for filling the vacancy or when the incumbent shall return]}~~. I certify that this  
376 person is qualified to perform the duties which will be required and that I make this  
377 designation solely in the interests of the City of Somerville."

**Commented [BS6]:** Approved - Special Committee on  
Charter Review 5/10; City Council 5/11

378 (b) Extension of Temporary Appointments - If an extension of a temporary appointment is necessary, the  
379 mayor may seek ~~additional~~ extensions in 60-day increments, which shall be authorized by a majority vote  
380 of the city council. If an extension is not approved, the position shall be deemed vacant.

#### 381 SECTION 3-8: TEMPORARY APPOINTMENTS TO MULTIPLE MEMBER BODIES

382 Whenever a temporary or permanent vacancy occurs on a multiple member body that is appointed under  
383 section 3-5(b), the mayor may designate a person to perform the duties of the office on a temporary basis  
384 for up to 150 days until the position can be filled as provided by law or by this charter. If an extension of  
385 a temporary appointment is necessary, the mayor may seek ~~additional~~ extensions in 60-day increments,  
386 which shall be authorized by a majority vote of the city council. If an extension is not approved, the  
387 position shall be deemed vacant, except on multiple member bodies where ~~such the~~ vacancy would  
388 prevent a quorum. In ~~such that~~ instance, a temporary appointment shall be permitted to remain until a  
389 successor is qualified, provided, however, that the authority of the temporary appointment shall be limited  
390 to matters where failure to act by the multiple member body may have adverse consequences to the City.

#### 391 SECTION 3-9: APPROVAL OF MAYOR, VETO

392 Every order, ordinance, resolution, or vote adopted or passed by the city council, except any matters  
393 relating to the internal affairs of the city council, shall be presented to the mayor for approval within 3  
394 days of ~~such~~ adoption or passage. If the mayor approves the measure, the mayor shall sign it. ~~If~~ If the  
395 mayor disapproves the measure, the mayor shall return the measure to the city council with the specific  
396 reason for ~~such~~ disapproval attached ~~to the measure~~ in writing ~~to the city council~~. The city council shall  
397 enter the objections of the mayor on its records, and reconsider the ~~same~~ measure after 14 days but before  
398 30 days from the date of its return ~~to the city council~~. If the city council, regardless of the disapproval by  
399 the mayor, shall again pass the identical measure by affirmative a 2/3 vote of 8 members of the full city  
400 council, it shall then be deemed in force. If the mayor has neither signed a measure nor returned it to the  
401 city council within 10 days following the date it was presented to the mayor, the measure shall be deemed  
402 approved and in force.

403 SECTION 3-10: COMMUNICATIONS; SPECIAL MEETINGS

404 (a) Communications to the City Council - The mayor shall, by written communication: (~~#1~~) recommend to  
405 the city council for its consideration measures as the needs of the city require; and (~~#2~~) keep the city  
406 council fully informed of the financial and administrative condition of the city and shall specifically  
407 indicate any fiscal, financial, or administrative issues facing the city.

408 (b) Special Meetings of the City Council - The mayor may call a special meeting of the city council for  
409 any purpose. Unless the mayor designates an emergency, notice of the meeting shall be delivered at least  
410 2 business days in advance of the time set and shall specify the date, time and location of the meeting and  
411 the purpose for which the meeting is to be held. A copy of the notice shall be posted immediately.

412 SECTION 3-11: TEMPORARY ABSENCE OF THE MAYOR

413 (a) Acting Mayor – Whenever the mayor is unable to perform the duties of the office, the president of the  
414 city council shall be the acting mayor. In the event that the city council president is unable to serve as  
415 acting mayor under this section, the city council shall elect a councilor to serve as acting mayor from  
416 among its membership. The city council, by the affirmative vote of ~~eight-8~~ members, shall determine  
417 whether the mayor is unable to perform the duties of the office. Notwithstanding any general or special  
418 law to the contrary, the vote shall be taken in public session by a roll call vote.

419 (b) Powers of Acting Mayor – The acting mayor shall have only those powers of the mayor ~~as that~~ are  
420 indispensable and essential to conduct the business of the city and on which action may not be delayed.  
421 The acting mayor shall have no authority to make a permanent appointment or removal from city service  
422 unless the absence of the mayor shall extend beyond 60 days, nor shall the acting mayor approve or  
423 disapprove of any measure adopted by the city council unless the time within which the mayor must act  
424 would expire before the return of the mayor. The city council president or another councilor serving as  
425 acting mayor shall not vote as a member of the city council.

426 SECTION 3-12: DELEGATION OF AUTHORITY BY MAYOR

427 The mayor may authorize and subsequently remove authorization from a subordinate officer or employee  
428 of the city to exercise or perform a power, function, or duty of the office of the mayor, provided, however,  
429 that all acts performed under any ~~such~~ delegation of authority during the period of authorization shall be  
430 and remain the acts of the mayor. Nothing in this section shall be construed to authorize the mayor to  
431 delegate the powers and duties of a school committee member, the power of appointment to city office or  
432 employment, or to sign or return measures approved by the city council unless the provisions of ~~Section~~  
433 3-11 apply.

434 SECTION 3-13: FILLING OF PERMANENT VACANCY

435 Whenever a permanent vacancy occurs in the office of mayor by death, removal, resignation, or any other  
436 reason, the process for filling of the vacancy shall be determined by the month of the mayoral term in  
437 which the vacancy occurs. Following an election to fill a mayoral vacancy, the winning candidate shall  
438 start immediately and serve the remaining unexpired term.

439 (a) If a vacancy occurs within the four months preceding a regular city election the position shall be filled  
440 by vote at that election. Otherwise, the city council shall call a special election to be held within 90 days  
441 following the date of the vacancy. Whenever a vacancy occurs during:

442 (i) ~~Months 1 through 17: The city council shall call a special election to be held within 90~~  
443 ~~days following the date of the vacancy.~~

444 (ii) ~~Months 18 through 21: A special election need not be held and the position shall be filled~~  
445 ~~by vote at the upcoming regular city election.~~

446 (iii) ~~Months 22 through 41: The city council shall call a special election to be held within 90~~  
447 ~~days following the date of the vacancy.~~

448 (iv)(i) ~~Months 42 through 46: A special election need not be held and the position shall be filled~~  
449 ~~by vote at the upcoming regular city election.~~

450 (b) The city council president shall serve as the acting mayor in all cases until the vacancy is filled.  
451 In the event that the city council president is unable to serve as the acting mayor under this  
452 section, the city council shall elect a councilor to serve as the acting mayor from among its  
453 membership. If the councilor serving as the acting mayor under this section chooses to run for  
454 mayor, they shall not be entitled to have the words “candidate for reelection” printed with that  
455 person’s name on the subsequent election ballot. Any person serving as the mayor under this  
456 section shall receive the compensation then in effect for the position of mayor and shall not vote  
457 as a member of the city council.

CHARTER REVIEW COMMITTEE DRAFT

458

ARTICLE 4

459

SCHOOL COMMITTEE

460 SECTION 4-1: COMPOSITION; TERM OF OFFICE; ELIGIBILITY

461 (a) Composition – There shall be a school committee consisting of nine-9 members. Seven members shall  
462 be nominated and elected by the municipal voters of the city, ~~one-1~~ member elected from each ward. The  
463 mayor and the president of the city council shall serve, ex officio, with the same powers and duties as  
464 other school committee members, ~~but provided, however, that~~ neither shall serve as chair.

465 (b) Term of Office – The term for the school committee shall be ~~two-2~~ years, beginning on the first  
466 business day in January following the municipal election.

467 (c) Eligibility – ~~Any statewide voter-school committee member shall be a statewide voter~~ in the ward  
468 from which election is sought shall be eligible to hold the office of school committee member. If a school  
469 committee member removes from the city during the committee member's term, that office shall  
470 immediately be deemed vacant and filled in the manner provided in section 4-6. If a school committee  
471 member removes to another ward in the city, the member may continue to serve for the balance of the  
472 ~~current term~~ term to which elected.

473 SECTION 4-2: PROHIBITIONS

474 A member of the ~~elected~~ school committee elected by ward shall not hold any other compensated city  
475 position. A former member of the ~~elected~~ school committee elected by ward shall not hold any  
476 compensated appointed city office or city employment for 1 year after termination of their service on the  
477 school committee. This section shall not prevent a city officer or other city employee who has vacated a  
478 position in order to serve as ~~an elected~~ member of the school committee elected by ward from returning to  
479 the same office or other position of city employment held at the time the position was vacated.



480 SECTION 4-3: COMPENSATION

481 Members of the school committee shall receive compensation for their services as set by ordinance by the  
482 city council. An ordinance increasing or reducing the compensation of the members of the school  
483 committee shall not be effective unless:

- 484 ~~(i)~~ it is adopted by ~~affirmative vote of 8 members of the a 2/3 vote of the full~~ city council;  
485 ~~(ii)~~ it is adopted ~~during the first 18~~ prior to the last 6 months of the school committee's term; and  
486 ~~(iii)~~ it provides that the compensation increase or reduction is to take effect upon the organization of the  
487 city government following the next regular city election.

488 SECTION 4-4: SCHOOL COMMITTEE RULES AND PROCEDURES

489 School committee officers and procedures shall be determined by the school committee.

490 SECTION 4-5: SCHOOL COMMITTEE POWERS AND DUTIES

491 The school committee shall have all powers which are conferred on school committees by the General  
492 Laws and the additional powers and duties provided by this charter, including but not limited to:

- 493 ~~(i)~~ selecting and removing a superintendent of the schools who shall be charged with the administration  
494 of the school system, and all other personnel as provided by the General Laws;  
495 ~~(ii)~~ making all policies for the management of the public school system and for conducting the business  
496 of the school committee as deemed necessary or desirable;  
497 ~~(iii)~~ adopting and overseeing the administration of an annual operating budget for the school department,  
498 subject to appropriation ~~by the city council~~;  
499 ~~(iv)~~ providing ordinary maintenance of all school buildings and grounds, unless a central municipal  
500 maintenance department, which may include maintenance of school buildings and grounds, is established;  
501 and  
502 ~~(v)~~ ~~provided further~~ at least ~~one~~ 1 member of the school committee, or a designee of the school  
503 committee, shall serve on the agency, board, or committee for the planning or construction of a new,  
504 remodeled, or renovated school building.

505 SECTION 4-6: FILLING OF VACANCIES

506 If a vacancy on the school committee occurs with 1 year or more remaining in the term, the city council  
507 shall order a special election to fill the vacancy. If a vacancy on the school committee occurs with less  
508 than 1 year before the end of the term but more than 120 days before any regular municipal election, the  
509 school committee shall appoint a replacement to serve for the remainder of the term from the qualified  
510 statewide voters of the ward. The school committee shall ~~publicly post a public~~ notice of the vacancy and  
511 solicitation of nominations, and appoint the replacement in accordance with school committee policy. -If a  
512 vacancy occurs within 120 days of a regular municipal election, the vacancy shall be filled by the regular  
513 election and the newly elected school committee member's term shall begin ~~on the first day~~ following the  
514 certification of election results. The person elected shall be sworn to office to fill the vacancy for the  
515 ~~remainder balance~~ of the unexpired term and as well as the term to which elected. The city clerk shall  
516 administer the oath of office to them on or before -the next meeting of the school committee.

517

ARTICLE 5

518

ADMINISTRATIVE ORGANIZATION

519

SECTION 5-1: ORGANIZATION OF CITY AGENCIES

520

The organization of the city into agencies to provide services and administer the government may be

521

accomplished only through an administrative order submitted to the city council by the mayor. An

522

administrative order may not originate with the city council. The mayor may, subject only to express

523

prohibitions of General Laws or this charter, propose administrative orders to establish a new agency,

524

reorganize, consolidate or abolish any agency, in whole or in part, as is deemed necessary ~~for the orderly,~~

525

~~efficient, or convenient conduct of the business of the city to conduct the business of the city in an orderly,~~

526

~~efficient or convenient manner.~~ The mayor may also propose administrative orders to establish terms of

527

office and prescribe the functions and administrative procedures to be followed by all ~~such~~ agencies.

528

These proposed administrative orders shall be accompanied by a message from the mayor which explains

529

the expected benefits and advises the city council if an administrative order shall require amendments,

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insertions, revisions, repeal, or otherwise of existing ordinances. Whenever the mayor proposes an

531

administrative order, the city council shall hold ~~one~~<sup>1</sup> or more public hearings on the proposal and post

532

notice. An organization or reorganization plan shall become effective at the expiration of 60 days from

533

filing, unless the city council has voted to disapprove the plan prior to that date. The city council may

534

vote only to approve or to disapprove the plan and may not vote to amend or to alter it.

535

SECTION 5-2: QUALIFICATIONS FOR APPOINTMENTS AND PROMOTIONS

536

All appointments and promotions of city officers and ~~other city~~ employees shall be made on the basis of

537

fitness demonstrated by examination, past performance, or by other evidence of competence and

538

suitability. Each person appointed to fill an office or position shall be a person who has the experience,

539

training, ~~and~~ or education to perform the duties of the office or position.

540 SECTION 5-3: COMPENSATION OF CITY EMPLOYEES

541 The mayor and city council shall provide ~~for~~ a review to be made of all municipal employee  
542 compensation at 5-year intervals to ~~ensure compensation is distributed equitably across all municipal~~  
543 ~~employees examine whether compensation reflects principles of equity~~ and to the greatest extent possible  
544 ~~compensation~~ is sufficient ~~for municipal employees~~ to live in the city. This review shall be made by a  
545 special committee to be established by ordinance, and the initial review shall be implemented as provided  
546 in ~~S~~section 9-7(b). The special committee shall receive a budget sufficient to hire qualified consultants  
547 and ~~or~~ any other resources necessary to undertake a thorough ~~-~~review. The special committee shall file its  
548 report with the city clerk on a date specified by ordinance. This report shall include an analysis of the  
549 current pay and compensation structure with recommendations for adjustments to that structure, taking  
550 into consideration the city's current and expected financial situation and the impact of the  
551 recommendations on the budget. The review of compensation shall be under the supervision of the chief  
552 administrative officer.

**Commented [BS7]:** Approved - Special Committee on Charter Review 5/10; City Council 5/11

553

ARTICLE 6

554

FINANCIAL PROCEDURES

555 SECTION 6-1: FISCAL YEAR

556 The fiscal year of the city shall begin on July 1 and end on June 30, unless another period is required by  
557 the General Laws.

558 SECTION 6-2: COMMUNITY AND COUNCIL BUDGET INPUT

559 The city council shall hold a ~~C~~community ~~B~~udget ~~H~~earing on or before February 15~~th~~ of each year in  
560 order to solicit public input regarding budget priorities. The city council shall post notice of the  
561 ~~C~~community ~~B~~udget ~~H~~earing 14 days in advance of the hearing. After the ~~C~~community ~~B~~udget  
562 ~~H~~earing but at least 10 days before the ~~A~~nnual ~~B~~udget ~~M~~meeting, the mayor shall solicit budget  
563 priorities from all city councilors.

564 SECTION 6-3: ANNUAL BUDGET MEETING

565 On or before April 1~~st~~ of each year, the mayor shall call a joint meeting of the city council and school  
566 committee, including the superintendent of schools, to review the financial condition of the city, revenue  
567 and expenditure forecasts for at least 3 years; and other relevant information prepared by the mayor in  
568 order to develop a coordinated budget.

569 SECTION 6-4: SUBMISSION OF OPERATING BUDGET; BUDGET MESSAGE

570 On or about June 1~~st~~, the mayor shall submit to the city council a proposed operating budget for all city  
571 agencies for the next fiscal year. The proposed operating budget shall include the school budget, as  
572 adopted by the school committee, which shall be submitted to the mayor on or about May 15~~th~~. The  
573 proposed operating budget shall be accompanied by a budget message and supporting documents. The  
574 budget message shall explain the operating budget in fiscal terms and in terms of work programs for all  
575 city agencies. It shall outline the proposed fiscal policies of the city for the next fiscal year, describe  
576 important features of the proposed operating budget and include any major variations from the current

577 operating budget, fiscal policies, revenues and expenditures together with reasons for these changes. The  
578 proposed operating budget shall provide a complete fiscal plan of all city funds and activities and shall be  
579 in the form the mayor deems desirable; provided, however, that the budget proposals relative to elected  
580 officials shall identify the cost of compensation and the cost of benefits for those officials. The mayor and  
581 the superintendent of schools shall coordinate the dates and times of the school committee's budget  
582 process under the General Laws.

583 SECTION 6-5: ACTION ON THE OPERATING BUDGET

584 (a) Public Hearing - The city council shall post a notice of the proposed operating budget as submitted by  
585 the mayor. The notice shall state: ~~(#1)~~ the times and places where copies of the entire proposed operating  
586 budget are available for inspection by the public; and ~~(#2)~~ the date, time, and place when a public hearing  
587 on the proposed operating budget shall be held by the city council, at least 7 days after posting of the  
588 notice. The city council shall not act on the budget until after the public hearing has occurred.

589 (b) Adoption of the Budget - The city council shall adopt the proposed operating budget, which may have  
590 amendments, before the end of the fiscal year. In amending the proposed operating budget, the city  
591 council may delete or decrease amounts except expenditures required by law; provided, however, that  
592 ~~except on the recommendation of the mayor,~~ the city council shall not increase any specific item or the  
593 total of the proposed operating budget ~~except on the recommendation of the mayor or~~ unless otherwise  
594 authorized by the General Laws. If the city council fails to act on an item in the proposed operating  
595 budget prior to the beginning of the fiscal year, that amount shall, without any action by the city council,  
596 become a part of the appropriations for the year and be available for the purposes specified.

597 (c) Availability of the Operating Budget – In addition to any other posting requirements ~~under law,~~  
598 immediately after the submission of the proposed budget to the city council, the mayor or their designee  
599 shall post the entire budget document on the city website; ~~Said proposed budget document where it~~ shall  
600 remain posted during the city council review process contained in this article. After the enactment of the  
601 budget; the mayor or their designee shall post the final budget ~~shall be posted~~ on the city website ~~and~~

602 ~~where it~~ shall remain ~~there~~ throughout the fiscal year for which it is in effect. The final budget shall  
603 reflect any amendments made by the city council and approved by the mayor and shall indicate that it is  
604 the final budget.

605 SECTION 6-6: CAPITAL IMPROVEMENT PROGRAM

606 (a) Submission - The mayor shall submit a capital improvement program to the city council on or about  
607 October 15 of each year. ~~The mayor shall annually revise This the~~ information ~~shall be annually revised~~  
608 ~~by the mayor~~ regarding the capital improvements still pending or in the process of being acquired,  
609 improved, or constructed.

610 The capital improvement program shall include:

- 611 ~~(#1)~~ a general summary of its contents;  
612 ~~(#2)~~ a list of all capital improvements proposed to be undertaken during the next 5 years, with supporting  
613 information as to the need for each capital improvement;  
614 ~~(#3)~~ cost estimates, methods of financing, and recommended time schedules for each improvement; and  
615 ~~(#4)~~ the estimated annual cost of operating and maintaining each facility and piece of major equipment  
616 involved.

617 (b) Public Hearing - The city council shall post a notice stating: ~~(#1)~~ the times and places where entire  
618 copies of the capital improvements program are available for the public; and, ~~(#2)~~ the date, time, and  
619 place of a public hearing on the plan to be held by the city council at least 14 days after posting of the  
620 notice.

621 (c) Adoption – Following the public hearing, but not later than December 1, the city council shall by  
622 resolution adopt the capital improvements program. The adopted program may be amended, provided that  
623 each amendment shall be voted on separately, and that an increase in the capital improvements program  
624 as submitted shall clearly identify the method of financing to accomplish the proposed increase.

625 SECTION 6-7: INDEPENDENT AUDIT

626 The city council shall annually provide for an outside audit of the books and accounts of the city to be  
627 conducted by a certified public accountant or a firm of certified public accountants, which has no personal  
628 interest, direct or indirect, in the fiscal affairs of the city or any of its officers. The mayor shall annually  
629 provide to the city council a sum of money sufficient to satisfy the estimated cost of conducting the audit  
630 as presented to the mayor, in writing, by the city council. The award of a contract to audit shall be made  
631 by the city council on or before September 15 of each year. The report of the audit shall be filed with the  
632 city council not later than March 1 in the year following its award. At least every 5 years, the city council  
633 shall conduct a competitive procurement process to retain these auditing services.

634 SECTION 6-8: EXPENDITURES IN EXCESS OF APPROPRIATIONS

635 Except as otherwise provided by law, an official of the ~~City of Somerville~~city shall not knowingly or  
636 intentionally expend in a fiscal year sums in excess of the appropriations, awards, grants or gifts duly  
637 made in accordance with law or involve the city in any contract for the future payment of money in  
638 excess of these appropriations, awards, grants or gifts. It is the intention of this section that section 31 of  
639 chapter 44 of the General Laws shall be strictly enforced. Any official who violates this section shall be  
640 personally liable to the city for any amounts so expended to the extent that the city does not recover these  
641 amounts from the person to whom the sums were paid.



642

ARTICLE 7

643

ELECTIONS

644 SECTION 7-1: ELIGIBILITY TO VOTE IN MUNICIPAL ELECTIONS

645 In addition to individuals eligible to vote ~~according pursuant~~ to the General Laws, ~~in the City of~~  
646 ~~Somerville~~ the following individuals may, upon application, have their names entered on a list of  
647 municipal voters established by the ~~B~~oard of ~~E~~lection ~~C~~ommissioners for the ~~City of Somerville~~city  
648 and may thereafter vote in any election for municipal offices and municipal ballot questions in accordance  
649 with this charter. ~~Such municipal voters shall remain eligible to vote in any election for municipal offices~~  
650 ~~and municipal ballot questions in the city for so long as they remain domiciled in the City of Somerville:~~

651 ~~(#1)~~ Any non-citizen residing in the ~~City of Somerville~~city, who is ineligible to vote due to citizenship  
652 status under federal or state law, rule, or regulation, but who is otherwise eligible to vote; and

653 ~~(#2)~~ Any 16- and 17-~~year~~ old residing in the ~~City of Somerville~~city, who is ineligible to vote due to age  
654 under federal or state law, rule, or regulation, but who is otherwise eligible to vote.

655 ~~These municipal voters shall remain eligible to vote in any election for municipal offices and municipal~~  
656 ~~ballot questions in the city for so long as they remain domiciled therein.~~

657 SECTION 7-2: PRELIMINARY ELECTIONS

658 A preliminary election to nominate candidates for mayor, councilors-~~at-large~~, ward ~~city~~ councilors, and  
659 school committee members shall be held on the third Tuesday in September in each odd-numbered year in  
660 which the candidates are to be elected. The city clerk may, with the approval of the city council,  
661 reschedule the preliminary election to the fourth Tuesday in September to avoid a conflict with any civil  
662 or religious holiday. Whenever a special election to fill a vacancy is to be held, a preliminary election  
663 shall be conducted, if necessary, 28 days before the date established for the special election. A  
664 preliminary election to fill a vacancy ~~for in the office of~~ ward councilor or school committee member  
665 shall be held only in the ward where there is a vacancy.

666 SECTION 7-3: PRELIMINARY ELECTION PROCEDURES

667 (a) Signature Requirements - The number of signatures of municipal voters required to place the name of  
668 a candidate on the official ballot to be used at a preliminary election shall be as follows:

669 ~~(#1)~~ Mayor - at least 250 certified signatures;

670 ~~(#2)~~ At-Large City Councilor - at least 100 certified signatures;

671 ~~(#3)~~ Ward City Councilor - at least 50 certified signatures, all of which shall be certified as being from  
672 the ward from which election is sought; and

673 ~~(#4)~~ School Committee Member – at least 50 certified signatures, all of which shall be certified as being  
674 from the ward from which election is sought.

675 (b) Forms - Signatures of municipal voters shall be made on a form prescribed by the ~~B~~board of

676 ~~E~~lection ~~C~~ommissioners and shall be made available not earlier than April 2 in each city election year.

677 The forms shall be submitted to the ~~B~~board of ~~E~~lection ~~C~~ommissioners for certification of the names on

678 or before the ~~14th-fourteenth~~ day preceding the date fixed for submission to the city clerk. The forms shall

679 be submitted to the city clerk on or before ~~5 o'clock in the afternoon~~ 5:00 p.m. on the ~~45th-forty-fifth~~ day

680 prior to the declared date of the preliminary election. An individual may appear on the ballot for only ~~one~~

681 1 office at any preliminary, regular or special city election.

682 (c) Ballot Position - ~~The~~ order in which names of candidates for each office appear on the ballot shall be

683 determined by a drawing conducted by the city clerk at least 40 days before the preliminary election. The

684 drawing shall be open to the public.

685 (d) Determination of Candidates -- ~~(#1)~~ Offices of Mayor, Ward Councilor, and School Committee - the

686 two candidates who receive the highest number of votes for nomination to each office at the preliminary

687 election shall, except as provided by ~~section-paragraph~~ 7-3(d)~~(#3)~~, be the candidates for that office. The

688 candidates' names shall be printed on the official ballot to be used at the regular or special city election at

689 which the office is to be voted upon and an acceptance of a nomination shall not be necessary to its

690 validity.

691 (~~ii~~2) Offices of City Councilor At-Large - the ~~eight~~8 people who receive the highest number of votes for  
692 nomination to the office shall, except as provided by section 7-3(e), be the candidates for the office. The  
693 candidates' names shall be printed on the official ballot to be used at the regular or special city election at  
694 which the office is to be voted upon and an acceptance of a nomination shall not be necessary to its  
695 validity.

696 (~~iii~~3) Tied Preliminary - If there is a tie among candidates for the last available ballot position for any  
697 given elected office, then all ~~tied~~ candidates receiving the same number of votes for the office shall be  
698 printed on the general election ballot, notwithstanding any other provisions in this charter specifying the  
699 number of candidates to be printed on the election ballot.

700 (e) Condition Making Preliminary Unnecessary - If the time for filing statements of candidates to be on  
701 the ballot for any preliminary election has expired, and the number of statements filed ~~to with~~ the city  
702 clerk for an office is not more than ~~two~~2 for the office of mayor, any ward councilor or school committee  
703 member, or ~~eight~~8 for any city councilor at-large, the candidates whose statements have been filed shall  
704 be deemed nominated to that office. Those candidates shall be voted on for ~~such the~~ office at the regular  
705 or special city election. The city clerk shall not print those names on the ballot to be used at the  
706 preliminary election and another nomination to the office shall not be made, and a preliminary election  
707 shall not be held for ~~such the~~ office or offices.

#### 708 SECTION 7-4: REGULAR CITY ELECTION

709 The regular city election shall be held on the ~~first~~ Tuesday following the first Monday in November in  
710 each odd-numbered year.

#### 711 SECTION 7-5: BALLOT POSITION, REGULAR CITY ELECTION

712 The order in which names of candidates for each office appear on the ballot shall be determined by a  
713 drawing conducted by the city clerk not later than 7 days after the certification of the preliminary election  
714 results. If there is no preliminary election in advance of the regular city election or a special election, the

715 drawing shall be conducted on the ~~sixth~~-Tuesday 6 weeks prior to the election. The drawing shall be open  
716 to the public.

717 SECTION 7-6: NON-PARTISAN ELECTIONS

718 All elections for city offices shall be non-partisan and election ballots shall be printed without any party  
719 mark, emblem or other political designation.

720 SECTION 7-7: WARDS

721 The territory of the city shall be divided into ~~seven~~-7 wards by the city clerk to consist of as nearly an  
722 equal number of inhabitants as it is possible to achieve, based on compact and contiguous territory,  
723 bounded as far as possible by the center line of known streets or ways or by other well-defined limits.  
724 Each ward shall be composed of voting precincts established under the General Laws. The city council  
725 shall review these wards to ensure uniformity in the number of inhabitants at least once every 10 years.

726 SECTION 7-8: APPLICATION OF STATE GENERAL LAWS

727 Except as otherwise expressly provided in this charter and authorized by law, all city elections shall be  
728 governed by the General Laws relating to the right to vote, the registration of voters, the nomination of  
729 candidates, voting places, the conduct of preliminary, regular and special city elections, the submission of  
730 charters, charter amendments and other propositions to the voters, the counting of votes, the recounting of  
731 votes, and the determination of results.

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ARTICLE 8

GENERAL PROVISIONS

SECTION 8-1: CHARTER CHANGES

This charter may be replaced, revised or amended in accordance with the state constitution or the General Laws.

SECTION 8-2: SPECIFIC PROVISION TO PREVAIL

To the extent that a specific provision of this charter conflicts with any provision expressed in general terms, the specific provision of this charter shall prevail.

SECTION 8-3: RULES AND REGULATIONS

A copy of all rules and regulations adopted by a city agency shall be posted to the city website. Unless an emergency exists, as determined by the mayor, a rule or regulation adopted by a city agency shall not become effective until at least 5 days following the date it is posted. This section shall not apply to internal operating protocols and policies enacted by city departments.

SECTION 8-4: PERIODIC REVIEW OF CHARTER

The mayor and city council shall provide for a review to be made of the city charter at least once every 10 years to prepare recommendations for proposed revision. The manner of the review shall be established by ordinance and incorporate community input. The recommendations shall be filed with the city clerk ~~at~~ on a date specified by ordinance.

SECTION 8-5: PERIODIC REVIEW OF ORDINANCES

The mayor and city council shall provide for a review to be made of some or all of the city ordinances at least once every 10 years to prepare recommendations for proposed revision or recodification. The manner of the review shall be established by ordinance. The review of city ordinances shall be under the supervision of the city solicitor and incorporate community input. The recommendations shall be filed with the city clerk ~~at~~ on a date specified by ordinance.

756 SECTION 8-6: PERIODIC REVIEW OF MULTIPLE MEMBER BODIES

757 ~~At least once every 10 years.~~ The mayor and the city council shall provide for a review to be made of all  
758 multiple member bodies at least once every 10 years. This review shall be made by a special committee to  
759 be determined by ordinance, and the initial review shall be implemented as provided in ~~S~~section 9-7(d).  
760 All members of the committee shall be municipal voters of the city. The special committee shall file its  
761 report with the city clerk ~~at~~ on a date specified by ordinance. The committee's report should include an  
762 assessment of the function and relevance of all multiple member bodies, and recommendations to  
763 combine, remove, or add new multiple member bodies to address redundancies or new concerns of the  
764 city. Recommendations shall not conflict with multiple member bodies required by the General Laws.

765 SECTION 8-7: UNIFORM PROCEDURES GOVERNING MULTIPLE MEMBER BODIES

766 Open ~~M~~meeting ~~L~~aw and procedures in the General Laws shall apply to the proceedings of multiple  
767 member bodies, including the following:

768 (a1) Officers – All appointed multiple member bodies shall elect a chair, a vice-chair ~~and a clerk~~ and any  
769 other officer it deems necessary.

770 (b2) Meetings - All appointed multiple member bodies of the city shall meet regularly at the times and  
771 places that the multiple member body, by the body's own rules, prescribe. Special meetings of any  
772 multiple member body shall be held at the call of the chair or by a majority of the members of the body.  
773 Notice of the meeting shall be posted as required by law. Except as may otherwise be authorized by law,  
774 all meetings of all multiple member bodies shall, ~~at all times,~~ be open to the public.

775 (c3) Meeting Documents and Submissions - Each appointed multiple member body shall determine its  
776 own rules and order of business. Each multiple member body shall provide for the keeping of agendas,  
777 minutes and related submissions of its proceedings. All ~~such~~ documents shall be a public record and  
778 certified copies shall be placed on file in the office of the city clerk within a reasonable period from the  
779 date of approval.

780 (d4) Voting - If requested by a member, a vote of an appointed multiple member body shall be taken by a  
781 roll call vote and the vote of each member shall be recorded in the minutes, ~~but provided, however, that~~ if  
782 the vote is unanimous, only that fact need be recorded.

783 (e5) Quorum - A majority of the members of an appointed multiple member body shall constitute a  
784 quorum. Unless some other provision is made by the multiple member body's own rules while a quorum  
785 is present, except on procedural matters, a majority of the full membership of the body shall be required  
786 to vote on any matter representing an exercise of the powers of the multiple member body. General Laws  
787 related to a vote to meet in executive session shall always require a majority of members of the body.

#### 788 SECTION 8-8: REFERENCES TO GENERAL LAWS

789 All references to General Laws contained in this charter refer to the Massachusetts General Laws ~~of the~~  
790 ~~Commonwealth~~ and are intended to refer to and to include any amendments or revisions to ~~such~~ chapters  
791 or sections or to the corresponding chapters and sections of any rearrangement, revision or recodification  
792 of ~~such~~ statutes enacted or adopted subsequent to the adoption of this charter.

#### 793 SECTION 8-9: COMPUTATION OF TIME

794 In computing time under this charter, the day of the act or event after which the designated time period  
795 begins to run shall not be included. The last day of the period shall be included, unless it is a Saturday,  
796 Sunday or legal holiday, in which event the period shall be extended to the next business day.

#### 797 SECTION 8-10: OATHS OR AFFIRMATIONS

798 (a) Officials Elected in Regular Elections - On the first business day in January of each even-numbered  
799 year, the city council members-elect, the school committee members-elect, and, in years immediately  
800 following a mayoral election, the mayor-elect, shall meet and take an oath or affirmation to faithfully  
801 discharge the duties of their office. The oath or affirmation shall be administered by the city clerk, the  
802 assistant city clerk, a judge of a court of record or by a justice of the peace. Each official taking the oath  
803 or affirmation shall also sign a written version, which shall be kept in a bound book maintained by the

804 city clerk. If the mayor-elect or any member-elect of the city council or school committee is absent on the  
805 day the oath is administered, the oath or affirmation may be administered at any time after to that person  
806 ~~by the city clerk, the assistant city clerk, a judge of a court of record or by a justice of the peace.~~

807 Modifications to this section may be made by ordinance.

808 (b) Other Elected Officials and Appointed Positions - Except as otherwise provided by law, every person  
809 who is elected or appointed to an office or as a member of a multiple member body shall take an oath or  
810 affirmation before performing any act under this election or appointment. A record of this oath or  
811 affirmation shall be kept by the city clerk.

812 (c) Certificate - Every person who is elected or appointed to an office or as a member of a multiple  
813 member body shall receive a certificate of that election or appointment from the city clerk.

#### 814 SECTION 8-11: LIMITATION ON OFFICE HOLDING

815 Unless otherwise allowed by law or this charter, a person shall not simultaneously hold more than 1 office  
816 or position of employment with the city. This section may be waived by the mayor by filing a notice of  
817 the waiver with an explanation and justification with the city clerk.

#### 818 SECTION 8-12: FELONY CONVICTION

819 An elected official who has been convicted of a state or federal felony while holding office shall be  
820 deemed to have vacated the office.

#### 821 SECTION 8-13: ENFORCEMENT OF CHARTER PROVISIONS

822 It shall be the duty of the mayor to see that this charter is faithfully followed and complied with by all city  
823 agencies and employees. Whenever it appears to the mayor that a city agency or employee is not  
824 following this charter, the mayor shall, in writing, cause notice to be given to that agency or employee  
825 directing compliance with this charter. Whenever it appears to the city council that the mayor is not  
826 following this charter, the city council shall, by resolution, direct the attention of the mayor to those areas  
827 in which it believes there is a failure to comply with this charter. The procedures made available in



828 chapter 231A of the General Laws may be used to determine the rights, duties, or other legal relations  
829 arising under this charter, including any question of construction or validity which may be involved in  
830 ~~such that~~ determination.

CHARTER REVIEW COMMITTEE DRAFT

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ARTICLE 9

TRANSITION PROVISIONS

SECTION 9-1: CONTINUATION OF EXISTING LAWS

All General Laws, special laws, city ordinances, city council votes, ~~and~~ rules and regulations of or pertaining to ~~Somerville the city~~ that are in force when this charter takes effect, and not specifically or by implication repealed by this charter, shall continue in full force and effect until amended or repealed, or rescinded by due course of law, or until they expire by their own limitation. In any case in which the provisions of this charter are found to be inconsistent with the provisions of any general or special law that would otherwise be applicable, the provisions of this charter shall prevail.

SECTION 9-2: CONTINUATION OF GOVERNMENT AND ADMINISTRATION

All city agencies and city officials shall continue to perform their duties until reappointed, ~~or~~ until successors to their respective positions are appointed, or until their duties have been transferred and assumed by another city agency.

SECTION 9-3: TRANSFER OF RECORDS AND PROPERTY

All records and property of any city agency, or part thereof, the powers and duties of which are assigned in whole or in part to another city agency, shall be transferred forthwith to ~~such that~~ agency.

SECTION 9-4: CONTINUATION OF PERSONNEL

All city office holders and employees shall retain the office, position, or employment they hold, and shall continue to perform the duties of ~~such the~~ office, position, or employment until their employment or position is otherwise terminated or other provisions are made. A person in full-time service of the city shall not forfeit accrued time in service of the city as a result of adoption of this charter.

SECTION 9-5: EFFECT ON OBLIGATIONS, TAXES, ETC.

All official bonds, recognizances, obligations, contracts, and other instruments entered into or executed by, with, or on the behalf of the city before the adoption of this charter, shall continue to be obligations of

855 the city; and all taxes, assessments, fines, penalties, ~~and~~ forfeitures, incurred or imposed, due or owing to  
856 the city, shall be enforced and collected; and all writs, prosecutions, actions, ~~and~~ causes of action, except  
857 as herein otherwise provided, shall continue without abatement and remain unaffected by this charter; and  
858 any legal act done by or in favor of the city shall not be rendered invalid by reason of the adoption of this  
859 charter.

860 SECTION 9-6: DISPOSITION OF CERTAIN SPECIAL ACTS

861 (a) Certain Special Acts Recognized and Retained - The following special acts are hereby especially  
862 recognized and retained: *[TO BE ADDED BY THE CITY COUNCIL]*

863 SECTION 9-7: TIME OF TAKING EFFECT

864 *[TO BE ADDED BY THE CITY COUNCIL]*

865 (a) CREATION OF PUBLIC FINANCING OF CAMPAIGNS COMMITTEE

866 Within 6 months of the adoption of this charter, the city council shall create a ~~P~~ublic ~~F~~inancing of  
867 ~~C~~ampaigns ~~C~~ommittee to study public financing mechanisms and prepare recommendations with the  
868 goal of making running for office in ~~Somerville~~ the city more accessible to potential candidates. The  
869 directive of this study committee is to consider a full range of options as practicable, provide analysis on  
870 the potential benefits and barriers of each option, and consider which are the best fit for ~~Somerville~~ the  
871 city. If the city council has already taken action consistent with this provision, no action is necessary.

872 The committee shall consist of ~~seven~~ 7 members: ~~one~~ 1 shall be the ~~Chairman~~ chair of the ~~B~~oard of  
873 ~~E~~lections ~~C~~ommissioners or their designee, ~~two~~ 2 shall be community members appointed by the city  
874 council, ~~two~~ 2 shall be community members appointed by the school committee, ~~two~~ 2 shall be  
875 community members appointed by the mayor. The committee shall elect a chair and establish the  
876 schedule of its meetings.

877 The committee shall issue recommendations to the city council within 12 months of creation. The city  
878 council shall take action on the recommendations within 90 days of receipt.

879 (b) CREATION OF THE INITIAL FIRST EQUITABLE COMPENSATION DISTRIBUTION

880 COMMITTEE

881 The mayor and the city council shall convene the initial ~~E~~equitable ~~C~~ompensation ~~D~~istribution  
882 ~~C~~ommittee, pursuant to section 5-3, within sufficient time that the committee's report can be delivered  
883 by the date of the Annual Budget Meeting in the following calendar year. If the city council has already  
884 taken action consistent with this provision, no action is necessary.

885 In addition to the subject matter required in section 5-3, the committee's initial report shall include: ~~(1)~~  
886 proposed solutions to address existing compensation disparities or related issues, including but not limited  
887 to tying mechanisms (a set ratio to determine pay of elected officials, tying the highest possible pay of an  
888 elected official to the lowest paid municipal employee); ~~(b2)~~ a proposed implementation plan to establish  
889 compensation distribution standards; ~~(e3)~~ an analysis of the proposed cost and timeline to implement  
890 ~~such those~~ standards; ~~(d4)~~ a comparative analysis of other approaches to this issue in similar  
891 municipalities; and ~~(f5)~~ an analysis of the impacts on the ~~Somerville~~ community of the city.

892 The committee shall consist of at least ~~eight~~ 8 members ~~including~~: 1 shall be the mayor or their designee,  
893 1 shall be the city council ~~P~~resident or their designee, ~~one~~ 1 shall be a member of the school committee  
894 or their designee, ~~one~~ 1 shall be a member of the ~~M~~municipal ~~C~~ompensation ~~A~~dvisory ~~B~~oard, ~~one~~ 1  
895 shall be a member of the ~~C~~harter ~~R~~eview ~~C~~ommittee, ~~one~~ 1 shall be a community member appointed  
896 by the mayor, ~~one~~ 1 shall be a community member appointed by the city council, and one shall be the  
897 ~~C~~ity ~~A~~uditor or their designee. In addition, any other representation deemed necessary by the mayor  
898 and city council may be jointly appointed. The committee shall elect a ~~C~~hair and establish the schedule  
899 of its meetings.

900 The committee shall be provided with an initial budget of at least \$50,000 for its expenses, including  
901 hiring of consultants as required to assist with the examination and analysis.

902 The committee shall submit a report to the city council and the city council shall respond to and vote on  
903 the recommendations within 90 days of receipt.

904 (c) ~~(e)~~ CREATION OF RANKED CHOICE VOTING IMPLEMENTATION COMMITTEE

905 Within 6 months of the passing of this charter, the city council shall create a ~~R~~ranked ~~C~~choice ~~V~~voting  
906 ~~C~~committee to propose a measure to adopt ranked-choice voting and submit a report on ranked-choice  
907 voting in ~~Somerville~~the city. A voting method shall be considered ranked-choice voting if the municipal  
908 voter ranks candidates in order of preference. The ~~C~~committee's report shall include: ~~(1a)~~ the elected  
909 offices to be selected by this voting method; ~~(2b)~~ a timeframe and strategy for implementation; ~~(3e)~~  
910 infrastructure and equipment requirements; ~~(4d)~~ a cost analysis; ~~(5e)~~ a comparative analysis of other  
911 voting methods; ~~(6f)~~ an analysis of potential equity concerns; and ~~(7g)~~ a community education plan. - If  
912 the city council has already taken action consistent with this provision, no action is necessary.

913 The goal of this committee is to implement ranked-choice voting in order to more accurately reflect the  
914 will of the voters, increase the number and diversity of candidates, lower barriers to candidate  
915 participation, and increase transparency of elections.

916 The committee shall consist of ~~seven~~7 members: ~~one~~1 shall be the ~~C~~chairman of the ~~B~~board of  
917 ~~E~~lections ~~C~~commissioners or their designee, ~~two~~2 shall be community members appointed by the city  
918 council, ~~two~~2 shall be community members appointed by the school committee, ~~two~~2 shall be  
919 community members appointed by the mayor. The committee shall elect a Chair and establish the  
920 schedule of its meetings.

921 The committee shall propose a measure to the city council within 18 months. The city council shall take  
922 action on the measure within 90 days of receipt.

923 (d) ~~(d)~~ INITIAL PERIODIC REVIEW OF MULTIPLE MEMBER BODIES

924 The mayor and the city council shall convene the first ~~P~~periodic ~~R~~review of ~~M~~multiple ~~M~~member  
925 ~~B~~bodies ~~C~~committee, pursuant to section 8-6, within 6 months of the passing of this charter. The  
926 committee's report should include: ~~(1a)~~ an assessment of the functions and relevancies of the city's  
927 current multiple member bodies; ~~(2b)~~ a review of activities of multiple member bodies from recent  
928 years; ~~(3e)~~ the ability of ~~The City~~the city to fill appointments to the body; and ~~(4d)~~ recommendations for

929 combining, removing or adding new multiple member bodies. If the city council has already taken action  
930 consistent with this provision, no action is necessary.

931 The committee shall consist of at least ~~eight~~ 8 members ~~including: 1 shall be~~ the mayor or their designee,  
932 ~~1 shall be~~ the city council ~~P~~resident or their designee, ~~one-1 shall be a~~ member of the school committee  
933 ~~or their designee, one-1 shall be a~~ member of the ~~M~~municipal compensation advisory board, ~~one-1 shall~~  
934 ~~be a~~ member of the ~~C~~harter ~~R~~review ~~C~~committee, ~~one-1 shall be a~~ community member appointed by the  
935 mayor, ~~one-1 shall be a~~ community member appointed by the city council, and ~~1 shall be~~ the ~~C~~ity  
936 ~~A~~uditor. In addition, any other representation deemed necessary by the mayor and the city council may  
937 be jointly appointed.

938 The committee shall elect a ~~C~~hair and establish the schedule of its meetings. The committee shall be  
939 provided with an initial budget of at least \$25,000 for its expenses, including hiring of consultants as  
940 required to assist with the examination and analysis.

941 The committee shall submit a report to the city council and they shall respond to and vote on the  
942 recommendations within 90 days of receipt.

#### 943 (e) PARTICIPATORY BUDGETING STUDY COMMITTEE

944 Within 6 months of the adoption of this charter, the city council shall create a ~~P~~participatory ~~B~~udgeting  
945 ~~C~~committee to study participatory budgeting and related participatory mechanisms and prepare  
946 recommendations with the goal of increasing resident participation in city government. The directive of  
947 this study committee is to consider a full range of options as practicable, provide analysis on the potential  
948 benefits and barriers of each option, review the results of previous participatory budgeting programs, and  
949 consider which are the best fit for ~~Somerville~~ the city. If the city council has already taken action  
950 consistent with this provision, no action is necessary.

951 The committee shall consist of ~~seven~~ 7 members: ~~one-1~~ shall be the ~~D~~irector of ~~F~~inance or their  
952 designee, ~~two-2~~ shall be community members appointed by the city council, ~~two-2~~ shall be community  
953 members appointed by the ~~mayor~~ school committee, and ~~two-2~~ shall be community members appointed by

954 the ~~school committee~~mayor. The committee shall elect a chair and establish the schedule of its meetings.  
955 The committee shall issue recommendations to the city council within 12 months of creation. The city  
956 council shall take action on the recommendations within 90 days of receipt.

CHARTER REVIEW COMMITTEE DRAFT