

PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL22-000174

File #: 22-019508

Application for: Public Event

Organization name: Mayor's Office

Description: Kids will be able to safely trick o' treat on the concourse. City Hall Departments will have information tables along with treats to hand out to kids. DPW will host their Let's Get Trucking program. Parks and Rec will bring lawn games and activities for the kids.

Date(s): Thursday October 27th, 2022

Setup starts at (time): 4PM

Cleanup after the event ends at (time): 8PM

Entertainment: None

Attendees:

Max attendance at one time: 200

Maximum attendees accommodated: 350

Attendee fees or suggested donations: N/A

Social or cultural benefits:

Annual Halloween event bringing families together for a free night of Halloween fun and giveaways. This year will include DPW Let's Get Trucking Program

Event Contact: Luz Lopez

Event name: Truck O' Treat

Location: Somerville High School Concourse (we will only be using ONE side of the concourse, the city hall side will remain open)

Rain date(s): N/A - We will relocate indoors if need be

Event starts at (time): 5PM

Event ends at (time): 7PM

Temporary Structures: None

Total people attending: 350

Total Somerville residents attending: 350

What is your budget for this event: 1,000

Financial benefits:

N/A

Event Contact Phone: 781-808-6777

Event Information	Yes/No	If yes, Describe
Open to the public?	Yes	Social Media ; Facebook, Instagram, Twitter, Somerville Newsletters
Food served?	No	
Caterer used?		
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	No	
Sidewalks blocked?	No	
Arrangements:		
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	Yes	First Floor of City Hall
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	Annually the Thur before Halloween

Approval Conditions:

Approved By:

CS Mayor, Approved

Kevin Roche, Approved

Dennis Sullivan, Approved

CS Traffic and Parking, Approved

Sean Sylvester, Approved

Eric Weisman, Approved

Kimberly M. Wells, Approved