

# PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL23-000146

File #: 23-014605

**Application for:** Public Event

**Organization name:** Somerville Parks and Recreation

**Description:** Music, games, bouncy houses and other activities for Somerville Residents.

**Date(s):** September 23, 2023

**Setup starts at (time):** 10:00 am

**Cleanup after the event ends at (time):** 5:00 pm

**Entertainment:** Music, Face painting, Magician, Bouncy houses/obstacle course, pumpkin decorating and carving

**Attendees:**

Max attendance at one time: 500

Maximum attendees accommodated: 1500

**Attendee fees or suggested donations:** 0

**Social or cultural benefits:**

Fall Festival

**Event Contact:** Alicia Querusio

**Event name:** Fall Festival

**Location:** Trum field fall festival. with bouncy houses, games, and music

**Rain date(s):** N/A

**Event starts at (time):** 12:00 pm

**Event ends at (time):** 4:00 pm

**Temporary Structures:** bouncy houses and obstacle courses

Total people attending: 1500

Total Somerville residents attending: 1500

**What is your budget for this event:** 8,000

**Financial benefits:**

N/A

**Event Contact Phone:** 781-823-9454

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| Event Information   | Yes/No | If yes, Describe                       |
|---|--------|--|
| Open to the public?   | Yes    | facebook, instagram, flyers and emails |
| Food served?  | Yes    | popcorn, candy                         |
| Caterer used?   | No     |  |
| Alcohol served?   | No     |  |
| Grill/open-flame device used?   | No     |  |
| Streets blocked?  | No     |  |
| Sidewalks blocked?  | No     |  |
| Describe any accessibility features available to attendees/participants |        | N/A                                    |
| <b>Arrangements:</b>  |        |  |
| Police Detail:  | No     |  |
| Parking (for Attendees)?  | No     |  |
| Restrooms?  | Yes    | bathrooms located under the pavilion   |
| Liability Insurance?  | Yes    | city insurance                         |
| Will any public parks be used?  | Yes    | Trum Field                             |
| Has the event occurred in the last two years?                           | Yes    | September 2022                         |

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**Approval Conditions:**

**Approved By:**

**CS Mayor, Approved**

**Albert Bargoot, Approved**

**Maureen Lee, Approved with Conditions**

Applicant to provide coordinators checklist and vendor HTF application if applicable.

**Susan Yerkes, Approved**

**Kevin Roche, Approved**

**Charles Breen, Approved**

**CS Traffic and Parking, Approved**

**Timothy Mitsakis, Approved**

**Eric Weisman, Approved with Conditions**

Need to walk site with Ben Waldrip prior to staking.

**Andrea Torres, Approved**