




CITY OF SOMERVILLE, MASSACHUSETTS
Office of Strategic Planning and Community Development
JOSEPH A. CURTATONE, MAYOR

Office of the Executive Director

MEMORANDUM

TO: Mayor Joseph A. Curtatone

FROM: Monica R. Lamboy, Executive Director 

DATE: April 22, 2010

SUBJECT: 2009 Annual Report from the Planning Division

OSPCD staff request that you forward the 2009 Annual Report from the Planning Division to the Board of Aldermen for their review. The Annual Report outlines the accomplishments of the Division during Calendar Year 2009. The purpose of the Annual Report is to document the Planning Division's efforts and achievements in current planning (cases), long range planning (zoning changes), and organizational change.

BACKGROUND

In 2009, the Planning Division has worked to process cases for the Planning Board and the Zoning Board of Appeals (ZBA), streamline case review, and process zoning amendments. As you are aware, with the departure of Madeline Masters in May 2009, the Planning Division worked through over half of 2009 without a Planning Director. Despite this setback, the Planning staff completed significant accomplishments in 2009. The Planning Division is comprised of the Director, two Planners, one Administrative Assistant, and one Senior Draftsman.

2009 was a dynamic year: several highly anticipated development projects completed zoning review, critical changes were made to the Zoning Ordinance, and a number of clarifying changes were made to the administrative processes to the department. Details on these accomplishments are contained in the report. The Planning Division staff look forward to continuing to work with you and the Board of Aldermen to pursue the 2010 goals identified in the report.

RECOMMENDATION

We recommend that the Board of Aldermen accept this report.