

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL16-000014
File #: 14-005300

Organization name: Somerville Homeless Coalition

Description: 5K Road Race which raises funds for the Somerville Homeless Coalition

Date(s): October 1, 2016

Setup starts at (time): 6:00 am

Cleanup after the event ends at (time): ~12:30 pm

Attendees:

Max attendance at one time: 1100

Maximum attendees accommodated: ~1100

Attendee fees or suggested donations: \$25 registration fee

Social or cultural benefits:

A 5K run that raises money for the services that SHC provides to the homeless and near-homeless population of Somerville.

City Contact:

Organization mailing address:

Attn: Road Race
P.O. Box 440436
Somerville, MA 02144

Event name: 21st Annual Somerville 5K

Location: 1 Davis Square #B Parking lot behind Rite Aid located at 393 Highland Ave, Somerville, MA 02144

Rain date(s): Event takes place on 10/1/16 rain or shine

Event starts at (time): 9:00 am

Event ends at (time): ~11:00 am

Total people attending: 1000

Total Somerville residents attending: 300-400

What is your budget for this event: n/a

Financial benefits:

Numerous local businesses and restaurants sponsor this event and are recognized before/during the race.

Contact person:

Geoff Shorthose, Kathryn Benjamin
Telephone: 617-623-6111
Email: gshorthose@shcinc.org;
kbenjamin@shcinc.org

Event Information	Yes/No	If yes, Describe
Food served?	Yes	Food is donated by local restaurants
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	Yes	We work closely with Traffic & Parking during race, some roads blocked temporarily, will attached map of route. We also work with MBTA to shut down road way of bus terminal at the start of the race. For the duration of event, back side of of business parking is closed to public (other than Rite Aid employees).
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	Yes	We use Auxiliary Police to help direct runners along the route
Police Detail:	Yes	We hire a detail to assist at race
Parking (for Attendees)?	No	
Restrooms?	Yes	Port-a-Potty rentals and Handicap accessibility
Liability Insurance?	Yes	Add on to SHC policy
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	October 3, 2015; October 4, 2014

Alcohol License?

No

Approval Conditions:

Reviewer: John J. Long, City Clerk, Approved

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: CS Police, Police, Approved with Conditions

1. Please contact Sgt. Monte to address police concerns. 617 625-1600 x7205

Reviewer: CS Auxiliary Police, Auxiliary Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: CS Fire, Fire Prevention, Approved with Conditions

1. Please contact the Fire Prevention office to discuss fire details

Reviewer: Elise Collins, ISD Health, Approved with Conditions

1. Please have all food vendors apply for a Temporary Food Permit with the Health Department. 617-625-6600 x 4331

Reviewer: John J. Long, City Clerk, Complete

