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PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Event name Race to the Row 5K

Description A 5K road race w/in Assembly Square and some adjacent roads presented by Somerville Road Runners and benefiting ESMS. Post-race party as well.

Location (attach a route if applicable) Assembly Square, Somerville, MA

Date(s) Sunday, August 18, 2013 Rain date(s) _____

Start time (include setup) 7:00am End time (include breakdown) 5:00pm

Estimated maximum attendance at any one time 800

Attendee fees or suggested donations Runners pay \$25 with majority of profits going to ESMS

Will food be served? XY N If yes, describe Food provided by Burger Dive & Federal Realty

Will alcohol be served? XY N If yes, describe Beer garden on Federal Realty property

Will a grill/open-flame device be used? XY N If yes, describe Not sure if Burger Dive will need it

Will streets or sidewalks be blocked? XY N If yes, describe see race course map

Organization name Somerville Road Runners

Mailing address (to mail the license) PO Box 442048, W Somerville, MA 02144-0018

Contact person Scott Abrams

Telephone 617.233.3758 Email sabrams@gmail.com

Have you made arrangements for:

Auxiliary Police? Yes No If yes, describe TBD

Police Detail? Yes No If yes, describe TBD

Parking (for Attendees)? ✓ Yes No If yes, describe on FRT property

Restrooms? ✓ Yes No If yes, describe on FRT property

Liability Insurance? X Yes No If yes, describe Via SRP Policy w/ Road Runners Club of America

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.
3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature [Signature] Date 5/1/13
 Print name Scott Abrams Phone 617.233.3758 Email sabrams@gmail.com
 Event name (taken from page 1) Race to the Row SK

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

Approved ☒ Denied ☐ Date <u>5/2/13</u> Signed: <u>[Signature]</u> Police Chief or Designee Added Conditions: _____	Approved ☐ Denied ☐ Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____
Approved ☐ Denied ☐ Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____	Approved ☒ Denied ☐ Date <u>5/2/13</u> Signed: <u>[Signature]</u> DFW Commissioner or Designee Added Conditions: <u>Subject to Police Chief's Concerns</u> <u>being defined</u>

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

Approved ☐ Denied ☐ Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____
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* Note *

Once signed, the Department should:

- ☐ Contact the applicant at the phone number/email address above to arrange for pick-up.
- ☐ Fax the application (no cover page) to the following fax number: _____
- ☐ Fax the application to the City Clerk at 617 625-4239.

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Applicant signature [Signature] Date 5/1/13
 Print name Scott Adams Phone 617.233.3758 Email sadams@gmail.com
 Event name (taken from page 1) Race to the Row SK

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Approved ☐ Denied ☐ Date _____ Signed: _____ Police Chief or Designee Added Conditions: _____	X Approved ☒ Denied ☐ Date <u>5-17-13</u> Signed: <u>[Signature]</u> Chief Fire Engineer or Designee Added Conditions: <u>NEED TO KNOW</u> <u>IF open flame/grill will be used</u> <u>may require Fire Dept Permit</u>
Approved ☒ Denied ☐ Date <u>7/2/13</u> Signed: <u>[Signature]</u> Traffic and Parking Director or Designee Added Conditions: <u>SPD must be contacted</u>	Approved ☐ Denied ☐ Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

Approved ☐ Denied ☐ Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____
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*A Any conflict w/ the
 horse show beginning
 in August?*

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