

Department of Mental Health
Master Agreement- Jail/Arrest Diversion Program
Statement of Work (SOW)

Procurement: BD-18-1022-DMH08-8210B-21306 **Contract ID:** PPDMMH8220026SOMERVIL

Contractor Name: City of Somerville Police Department, Jennifer Korn, jkorn@somervillema.gov

DMH Sponsor Name: Director of Jail and Arrest Diversion Initiatives: Joanne Barros

Proposed Dates of Service (not to exceed current state fiscal year)

From: 1-Jul-25

To: 30-Jun-26

Cost Estimate

Proposed Hours: N/A

Hourly Rate: N/A

Total (not to exceed) Cost: \$301,000

Scope and Payment

Scope of Engagement

CRISIS INTERVENTION TRAINING AND TECHNICAL ASSISTANCE CENTER (CIT-TTAC):

Somerville Police Department will use grant funds to staff and run the Metro-Boston Crisis Intervention Training and Technical Assistance Center (CIT-TTAC) for Police Department and dispatch personnel in the Greater Boston Metro Region and the Northeast Area. The CIT-TTAC will operate as a multi-service training and technical assistance satellite for CIT training, certification and development, Mental Health First Aid (MHFA) training, CIT for Dispatch, Youth CIT, Advanced CIT and will assist local police departments with Co-Response training needs with referrals to the CR-TTAC. The Somerville Police Department will develop and maintain a Crisis Intervention Team, following the CIT developmental process outlined below and utilize CIT approaches going forward. The MB CIT-TTAC staff will provide training, technical assistance, and consultation support to departments interested in developing CIT programs in the greater Metro Boston and North East areas, including university police and public safety personnel in the greater Boston area. CIT trainings will be held seven or more times this fiscal year. MHFA or other specialty behavioral health trainings (such as CIT for Chiefs) will be offered 4 times in addition to CIT for Dispatch will be offered at least two times. CIT for Youth will be offered at least once, following the statewide curriculum. Eight hour CIT re-certification classes will be held at least 3 times in FY 26. Psychological First Aid will be offered up to two times. Massachusetts CIT Curriculum will be utilized for standardization, assistance in module design and training delivery. Collaboration with the Center for Police Training in Crisis Intervention is also expected as part of grant operations as well as attendance at statewide forums related to JDP. DMH funds are subject to initial state and federal fiscal appropriations and any subsequent mid-year budget revisions.

Deliverables and Payment

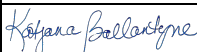
Grantee provides documentation of actual expenses corresponding to line items represented in the Attachment D Budget Sheet.


Grantee provides quarterly report data including:

1. Number of CIT, MHFA, and other behavioral health training for law enforcement held.
2. Number/Origin of police departments, law enforcement agencies, and first responders that attended CIT or other trainings provided, including Train-The Trainer MHFA for Public Safety trainings.
3. Submission of CIT certification and Practical Skills for De-Escalation data and officer-related data in database.
4. Quantity (in hours) of technical assistance provided to law enforcement developing CIT programs and/or CIT approaches and to whom provided. CIT development in 3-6 new police departments a year is expected. Specific technical assistance would include helping departments implement CIT as measured by 1) Having a CIT coordinator(s), 2) Having a CIT policy/procedures, 3) Having an appropriate amount of officers trained in CIT, 4) Having awareness within the police department's administration about CIT, 5) Having public awareness of the PD's CIT, 6) Having a mental health coordinator/community partnerships and 7) Having stakeholder meetings. Supporting police departments by having meetings on hot cases or those who are frequently involved or in crisis with the PD. Development/maintenance of a CIT program in the Somerville PD and submission into the JDP database by CIT officers on incidents.
5. CIT curriculum description, with any changes noted quarterly. CIT curriculum to follow the Massachusetts CIT standardized curriculum.
6. Number of stakeholder meetings hosted per quarter (and attendance data if requested by DMH).
7. Completes the CIT-TTAC Quarterly Report (in the web-based database starting 10/23). Invoice will not be processed until the Quarterly Report data is received.

Invoices for reimbursement for actual expenditures may be submitted at any time within the dates of service of this SOW agreement. Monthly invoicing is preferred when costs are incurred. (Quarterly invoicing may be appropriate in some cases.) Expenses within a fiscal year will be reimbursed by funds authorized for that fiscal year only. Final invoices must be submitted in adherence to the submission deadline established by the Commonwealth.

Signature and Authorization

Contractor	
Authorized Signatory Name:	Katjana Ballantyne, Mayor
Date:	08/29/2025
Signature:	

Department of Mental Health	
Authorized Signatory Name:	Sarah Hough
Date:	09/02/2025
Signature:	



The Commonwealth of Massachusetts
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Commissioner

(617) 626-8000
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TO: All FY26 JDP Grant Participants
FROM: Brooke Doyle, Commissioner *Brooke Doyle*
DATE: August 18, 2025
RE: DMH Jail Diversion Grants for FY2026

Greetings Jail Diversion Grantees,

We are reaching out with an update to our June 18, 2025 operational guidance memo.

The final budget signed by Governor Healey in July 2025 appropriated additional funding to the Department of Mental Health for Fiscal Year 2026 to continue vital Jail/Arrest Diversion Grant programs.

We are pleased to inform you that the administration expedited our agency allocation of the new funding which will allow us to offer all grantees who were initially funded short-term awards (75 days) for FY26, amended terms and conditions to provide continued support for the entire fiscal year. Our grant management staff will be reaching out to you shortly to coordinate the contract updates.

We apologize again for any inconvenience grantees may experience because of these extra contracting steps. We appreciate the work of our grantees and are eager to maintain our local community partnerships and our shared goals of supporting safer communities.

As is the case with all state appropriated funding, appropriation levels may still be subject to emergency spending controls if the Commonwealth's overall fiscal conditions cannot be sustained due to unforeseen circumstances, so we pledge to keep you all informed if there are any changes.

We thank you again for your participation and understanding. We value your trusted partnership with us on this important initiative.