

Christopher Galvin

PROFESSIONAL EXPERIENCE

Somerville Fire Department – Somerville, MA

10-2015 - Present

Firefighter

- Firefighter I & II certified through The Massachusetts Fire Academy.
- Certified in Cardiopulmonary Resuscitation.
- Nationally Registered and State Certified Emergency Medical Technician.
- Hazardous Materials: Operational Level Responder Certification.

Westin Boston Waterfront Hotel - Boston, MA

8/2013 – 2/2015

Manager, Restaurants and Bars

- Coordinate and maintain employee schedules by seniority and other specific labor agreements to adhere to union requirements.
- Managing all functions of a full service restaurant, lobby bar, licensed Starbucks and 24 hour in room dining service on a nightly basis for 793 rooms.
- Monitor overtime and unnecessary payroll costs through accurate business forecasting and maintaining up to date productivity ratios for each individual department.
- Review client resume's, past business recaps and attend event meetings to accurately forecast business levels and staffing needs.
- Department committee representative for safety; ensuring each associate is up to date on training and department is free of potentially dangerous work conditions.
- Enforcing company rules and regulations according to associate handbook and issuing necessary documentation/disciplinary action for underperforming associates.
- Coordinate daily business needs/requests from other departments within the hotel to ensure guest satisfaction.
- Interviewing, hiring and training of new candidates.

The Fours Restaurant – Boston ,MA

9/2006 – 3/2020

Host – Barback – Bartender – Manager

- Coordinate staff breaks for the bar, dining room and kitchen.
- Oversight of the staff and assist during the peak hours.
- Worked every essential function in front of house.
- Ability to work various shifts and extended hours and adapt in a fast paced atmosphere.
- Responsible for preparing and serving food and beverages orders.

EDUCATION

Suffolk University, Boston MA

2006 - 2010

Sawyer School of Management

Bachelor of Science in Business Administration: Accounting