



CITY OF SOMERVILLE, MASSACHUSETTS

CITY CLERK'S OFFICE

JOSEPH A. CURTATONE

MAYOR

JOHN J. LONG

City Clerk

September 19, 2012

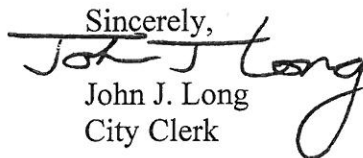
To Whom It May Concern:

Banks Publications/Somerville Scout Magazine has requested permission to conduct a "King of the 'Ville" scavenger hunt/discover Somerville event at defined locations citywide, from 9:00 AM to 8:00 PM, on Saturday, September 22, 2012.

The Police, Fire, Traffic and Parking, and Public Works Departments have all signed off on the appropriate documents, which are now at City Hall awaiting the next meeting of the Board of Aldermen.

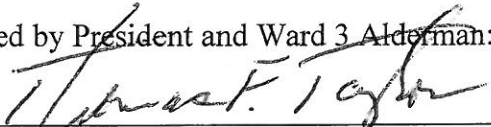
The Signatures below will indicate interim approval by the Board of Aldermen.

Sincerely,



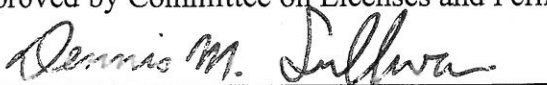
John J. Long  
City Clerk

Approved by President and Ward 3 Alderman:



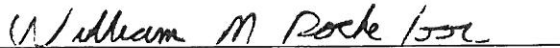
President Thomas F. Taylor

Approved by Committee on Licenses and Permits:



Chairman Dennis M. Sullivan

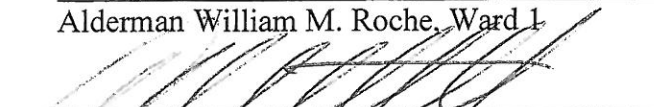
Approved by Ward Aldermen:



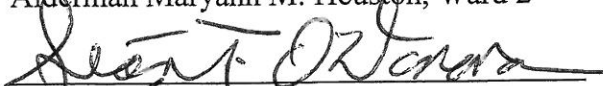
Alderman William M. Roche, Ward 1



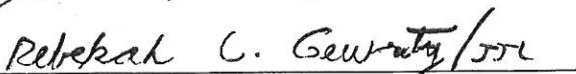
Alderman Maryann M. Heuston, Ward 2



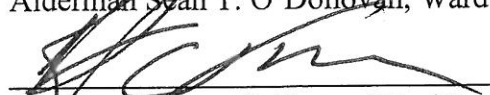
Alderman Toby Lafuente, Ward 4



Alderman Sean T. O'Donovan, Ward 5



Alderman Rebekah L. Gewirtz, Ward 6



Alderman Robert C. Trane, Ward 7



**PUBLIC EVENT PERMIT APPLICATION**  
**City of Somerville, Commonwealth of Massachusetts**

Event name King of the 'Ville

Description An "Amazing Race" type of scavenger hunt/discover Somerville event for six teams. Proposed to start at Sally O'Brien's in Union Square and end at Mike's in Davis Square, with various events/challenges along the route

Location (attach a route if applicable) See attached route map

Date(s) September 22, 2012 Rain date(s) \_\_\_\_\_

Start time (include setup) 9 am End time (include breakdown) 8 pm

Estimated maximum attendance at any one time 500

Attendee fees or suggested donations no

Will food be served?  Yes  No If yes, describe \_\_\_\_\_

Will alcohol be served?  Yes  No If yes, describe \_\_\_\_\_

Will a grill/open-flame device be used?  Yes  No If yes, describe \_\_\_\_\_

Will streets or sidewalks be blocked?  Yes  No If yes, describe Part of sidewalk in front of Patsi Pias on Beacon. One lane of traffic, Broadway in front of Ly

Organization name Banks Publications/Somerville Scout Magazine

Mailing address (to mail the license) 235e Highland Ave

Contact person Holli Banks

Telephone 646-436-6270 Email holli@somervillescout.com

Have you made arrangements for:

Auxiliary Police?  Yes  No If yes, describe \_\_\_\_\_

Police Detail?  Yes  No If yes, describe Meeting with Dept 9/10/12, expect 1 detail in Ball Square

Parking (for Attendees)?  Yes  No If yes, describe \_\_\_\_\_

Restrooms?  Yes  No If yes, describe \_\_\_\_\_

Liability Insurance?  Yes  No If yes, describe Event Liability, \$1m per occurrence, \$2m Aggregate

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.
3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature \_\_\_\_\_ Date 9/7/12  
 Print name Holli Banks Phone 646-436-6270 Email holli@somervillescout.com  
 Event name (taken from page 1) King of the Ville

*Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.*

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>9/18/12</u> Signed: _____ Police Chief or Designee Added Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____ _____ _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____ _____

*Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.*

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____ _____
--

Once signed, the Department should:

- Contact the applicant at the phone number/email address above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number: \_\_\_\_\_.
- Fax the application to the City Clerk at 617 625-4239.

- 4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
- 5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
- 6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature \_\_\_\_\_ Date 9/7/12

Print name Holli Banks Phone 646-436-6270 Email holli@somervillescout.com

Event name (taken from page 1) King of the Ville

*Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.*

<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p style="text-align: center;">Police Chief or Designee</p> <p>Added Conditions: _____</p> <p>_____</p>	<p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>9-18-12</u></p> <p>Signed: <u>[Signature]</u></p> <p style="text-align: center;">Chief Fire Engineer or Designee</p> <p>Added Conditions: _____</p> <p>_____</p>
<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p style="text-align: center;">Traffic and Parking Director or Designee</p> <p>Added Conditions: _____</p> <p>_____</p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p style="text-align: center;">DPW Commissioner or Designee</p> <p>Added Conditions: _____</p> <p>_____</p>

*Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.*

Approved  Denied Date \_\_\_\_\_

Signed: \_\_\_\_\_

Health Inspector or Designee

Added Conditions: \_\_\_\_\_

\_\_\_\_\_

Once signed, the Department should:

- Contact the applicant at the phone number/email address above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number: \_\_\_\_\_
- Fax the application to the City Clerk at 617 625-4239.

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

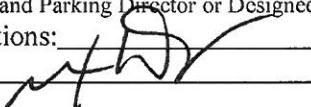
The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature \_\_\_\_\_ Date 9/7/12

Print name Holli Banks Phone 646-436-6270 Email holli@somervillescout.com

Event name (taken from page 1) King of the 'Ville

*Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.*

<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p style="text-align: center;">Police Chief or Designee</p> <p>Added Conditions: _____</p> <p>_____</p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p style="text-align: center;">Chief Fire Engineer or Designee</p> <p>Added Conditions: _____</p> <p>_____</p>
<p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>9/18/12</u></p> <p>Signed: _____</p> <p style="text-align: center;">Traffic and Parking Director or Designee</p> <p>Added Conditions: _____</p> <p style="text-align: center;"></p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p style="text-align: center;">DPW Commissioner or Designee</p> <p>Added Conditions: _____</p> <p>_____</p>

*Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.*

Approved  Denied Date \_\_\_\_\_

Signed: \_\_\_\_\_

Health Inspector or Designee

Added Conditions: \_\_\_\_\_

\_\_\_\_\_

Once signed, the Department should:

- Contact the applicant at the phone number/email address above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number: \_\_\_\_\_.
- Fax the application to the City Clerk at 617 625-4239.

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature \_\_\_\_\_ Date 9/7/12  
 Print name Holli Banks Phone 646-436-6270 Email holli@somervillescout.com  
 Event name (taken from page 1) King of the 'Ville

*Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.*

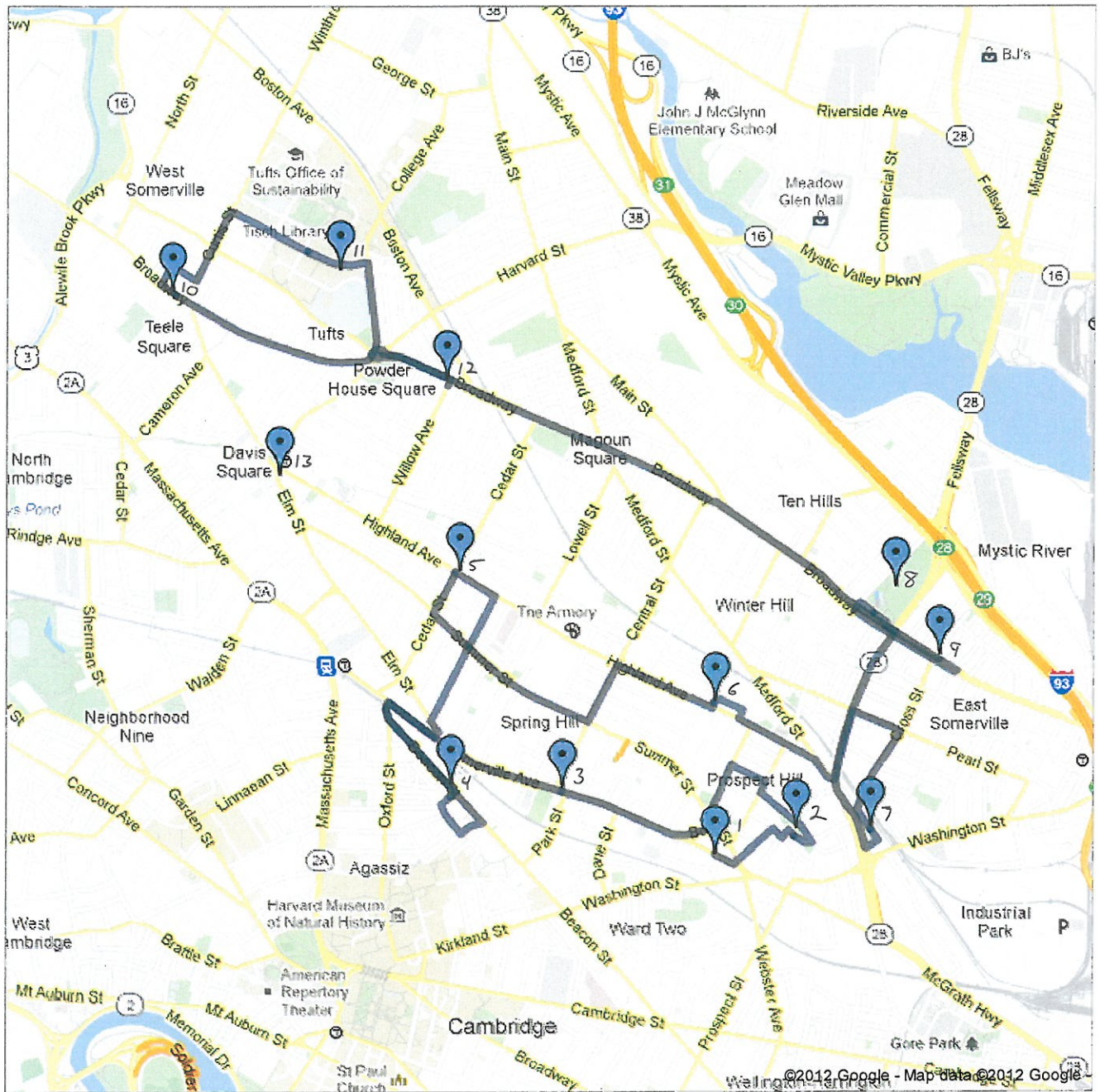
<u>  </u> Approved <u>  </u> Denied Date _____ Signed: _____ Police Chief or Designee Added Conditions: _____ _____ _____	<u>  </u> Approved <u>  </u> Denied Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____ _____ _____
<u>  </u> Approved <u>  </u> Denied Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____ _____	<u>X</u> Approved <u>  </u> Denied Date <u>9-18-12</u> Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____ _____

*Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.*

<u>  </u> Approved <u>X</u> Denied Date <u>9/18/12</u> Signed: _____ Health Inspector or Designee Added Conditions: _____ <u>PLEASE CONTACT OFFICE RE:</u> <u>TEMP. FOOD PERMITS.</u>
--

Once signed, the Department should:

- Contact the applicant at the phone number/email address above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number: \_\_\_\_\_.
- Fax the application to the City Clerk at 617 625-4239.














### King of the 'Ville Route

Proposed Route

Unlisted · 4 Collaborators · 2 views

Created on Aug 9 · By · Updated < 1 minute ago

- 1 Sally O'Brien's Starting Point  
335 Somerville Ave  
Somerville, MA 02143
- 2 Prospect Hill stop 2

- 3  The UPS Store  
Stop 3  
519 Somerville Avenue  
Somerville, MA 02143
- 4  Petsi Pies  
Stop 4  
285 Beacon Street  
Somerville, MA 02143
- 5  East Cambridge Savings Bank  
Stop 5  
East Cambridge Savings Bank  
285 Highland Avenue  
Somerville, MA 02143
- 6  City Hall  
Transportation Exchange  
93 Highland Ave,  
Somerville, MA 02143
- 7  Flagraphics Inc  
Stop 6  
30 Alston Street  
Somerville, MA 02143
- 8  Foss Park  
Stop 7  
Broadway & McGrath  
Somerville, MA 02145
- 9  Cross Street Center  
Stop 8  
Broadway at Cross St.  
Somerville, MA 02145
- 10  soul.train. A Mind & Body Fitness Studio  
Stop 9  
1180 Broadway  
Somerville, MA 02144
- 11  Tufts Campus  
Stop 10  
Somerville, MA
- 12  Lyndell's Bakery  
Stop 11  
720 Broadway  
Somerville, MA 02144
- 13  Mike's Food & Spirits  
Final Destination  
9 Davis Square  
Somerville, MA 02144

 Route



For Saturday's event, here is a detailed list of events and provisions:

- **Sally O'Briens:** Indoors.
- **Prospect Hill Tower:** search for clues (non-intrusive for residents)
- **UPS Store, Somerville Ave:** Indoors.
- **Petsi Pies:** contestants eat tiny pies, just outside of store.
  - 2 parking spaces suggested to be blocked for ease of pedestrian/contestant flow.
- **East Cambridge Savings Bank (Cedar Street/Highland Ave):** Indoors/at teller.
- **City Hall:** switching from bikes to cars (non-intrusive)
- **Flagraphics (Alston St):** Indoors.
  - Parking spaces requested for Zip Cars.
- **Cross Street Senior Center:** Taste test with 4 local restaurants.
  - Staffed by City employee (volunteer)
  - Permits in-process thru ISD
- **Soul. Train. (Teele Square):** indoors.
  - 2 parking spaces requested, may be canceled.
- **Tufts:** on-campus event
- **Lyndell's:** 10 sheet cakes will be combined to form one giant (anniversary) cake. Contestants will search thru cake (not eat) for hidden items.
  - Plastic tarp to be laid to avoid larger mess
  - Parking spots (2) requested in front of business. T&P will create temp. bike lane.
  - Somerville Auxiliary Police to be stationed to assist with pedestrian flow.
  - No ISD permit necessary
  - (Local businesses notified, and sponsoring)
- **Mike's Pizza:** contestants to work with pizza dough, etc. On site, no ISD permit needed.

NOTE: Teams are comprised of 3 contestants each, and will proceed between "challenges" on foot, bike, bus, and Zip Car. Not all teams will arrive in each location at the same time. Each location to be staffed accordingly. ISD, T&P, SPD all notified and proper permits acquired.