

**PUBLIC EVENT PERMIT APPLICATION**  
**City of Somerville, Commonwealth of Massachusetts**  
**Application #: PEL15-000045**  
**File #: 15-003483**

**Organization name:** Somerville Arts Council

**Description:** Write a poem, tell a story, get something off your chest!

What will you type, tack up, or take with you from FREE VERSE? A haiku? A love letter? A confession? Write a poem, tell a story, or just get something off your chest. Four typewriters, three days of typing, two weeks to post, and one place to share: Union Square.

**Date(s):** Saturday May 2,  
Saturday May 9,  
Sunday May 17

**Setup starts at (time):** 1:30

**Cleanup after the event ends at (time):** 8:30

**Attendees:**

Max attendance at one time: 100

Maximum attendees accommodated: 300

**Attendee fees or suggested donations:** Free

**Social or cultural benefits:**  
public art program

**City Contact:**

**Organization mailing address:**  
50 Evergreen Ave. Somerville, MA

**Event name:** ArtsUnion Free Verse

**Location:** 90 Union Square Union Square plaza area near trees/SCAT

**Rain date(s):** Sun., May 3, 10  
Sat May 23,

**Event starts at (time):** 2 pm

**Event ends at (time):** 8 pm

Total people attending: 300

Total Somerville residents attending: 300

**What is your budget for this event:** 800

**Financial benefits:**  
Attracting folks to square and businesses.

**Contact person:**  
Gregory Jenkins  
Telephone: ext. 2985  
Email: gjenkins@somervillema.gov

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Event Information	Yes/No	If yes, Describe
Food served?	No	
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	No	
Sidewalks blocked?	Yes	areas of plaza and tree/plaza
<b>Arrangements:</b>		
Auxiliary Police?	No	
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	No	
Alcohol License?	No	

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**Approval Conditions:**

**Reviewer:** John J. Long, City Clerk, Complete

**Reviewer:** CS Mayor, Mayor's Office, Approved

**Reviewer:** CS Police, Police, Approved

**Reviewer:** CS Traffic and Parking, Traffic and Parking, Approved

**Reviewer:** Christine Morin, Public Works, Approved

**Reviewer:** John J. Long, City Clerk, Complete

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