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**PUBLIC EVENT PERMIT APPLICATION**  
City of Somerville, Commonwealth of Massachusetts

Date \_\_\_\_\_

**To the Honorable, the Board of Aldermen of the City of Somerville:**

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name The Davis Flea

Description Open Air Flea Market

Location Municipal Parking Lot, Corner of Buena Vista St  
and Holland Ave.

Date and time Sundays June 3 - October 28

Rain date and time (if applicable) —

Estimated maximum attendance at any one time 250

Attendee fees or suggested donations —

Organization name The Davis Flea

Mailing address 10 Ibbetson St. #3 Somerville, MA 02143

Telephone (617) 875-8283

Have you made any arrangements for:

Auxiliary Police? Yes  No  If yes, describe \_\_\_\_\_

Security? Yes  No  If yes, describe \_\_\_\_\_

Parking? Yes  No  If yes, describe \_\_\_\_\_

Food? Yes  No  If yes, describe \_\_\_\_\_

Restrooms? Yes  No  If yes, describe \_\_\_\_\_

Liability Insurance?  Yes  No If yes, describe UPON PERMIT APPROVAL

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

- 3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
- 4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
- 5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature [Signature] Date 2-23-12  
 Applicant name (print) ERIGORIO D. GIACCI Applicant phone 617-875-8283  
 Event name (taken from page 1) THE DAVIS FLEA

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

|   |  |
|---|--|
| <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>2/23/12</u><br><u>[Signature]</u><br>Police Chief or Designee<br>Conditions: <u>Police Detail (Paid)</u><br><u>8:30 AM - 4:30 PM (8 hours)</u> | <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____<br>_____<br>Chief Fire Engineer or Designee<br>Conditions: _____<br>_____ |
| <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____<br>_____<br>Traffic and Parking Director or Designee<br>Conditions: _____<br>_____   | <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____<br>_____<br>DPW Commissioner or Designee<br>Conditions: _____<br>_____    |

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

|   |
|---|
| <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____<br>_____<br>Health Inspector or Designee<br>Conditions: _____<br>_____ |
|---|

Once signed, the Department should:

- Contact the applicant at the phone number above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number: \_\_\_\_\_
- Fax the application to the City Clerk at 617 625-4239.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
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Applicant signature *[Signature]* Date \_\_\_\_\_  
 Applicant name (print) GREGORY STAZ Applicant phone 617-875-8283  
 Event name (taken from page 1) The Davis Flea

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

|   |  |
|---|--|
| <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____<br>Police Chief or Designee<br>Conditions: _____<br>_____  | <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>2/14/12</u><br><u>L.R. MacLaughlin</u><br>Chief Fire Engineer or Designee<br>Conditions: _____<br>_____ |
| <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>2/28/12</u><br>Traffic and Parking Director or Designee<br>Conditions: <u>[Signature]</u><br>_____ | <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____<br>DPW Commissioner or Designee<br>Conditions: _____<br>_____   |

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

|  |
|--|
| <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>2/14/12</u><br><u>[Signature]</u><br>Health Inspector or Designee<br>Conditions: <u>Temporary food permit may be required. Call x4327.</u><br>_____ |
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*Provided vendor applies + receives permit to bag/sign meters/lot for no parking. Permit must be received prior to 1st event taking place. Contact Susan Zinfelt*

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Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant name (print) \_\_\_\_\_ Applicant phone \_\_\_\_\_

Event name (taken from page 1) \_\_\_\_\_

*Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.*

|  |  |
|--|--|
| _____<br>Approved _____ Denied _____ Date _____<br>Police Chief or Designee<br>Conditions: _____<br>_____<br>_____                 | ✓ Approved _____ Denied _____ Date <u>2/14/12</u><br><u>R. MacLaughlan</u><br>Chief Fire Engineer or Designee<br>Conditions: _____<br>_____<br>_____ |
| _____<br>Approved _____ Denied _____ Date _____<br>Traffic and Parking Director or Designee<br>Conditions: _____<br>_____<br>_____ | ✓ Approved _____ Denied _____ Date <u>2-17-12</u><br><u>[Signature]</u><br>DPW Commissioner or Designee<br>Conditions: _____<br>_____<br>_____       |

*Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.*

|  |
|--|
| ✓ Approved _____ Denied _____ Date <u>2/14/12</u><br><u>[Signature]</u><br>Health Inspector or Designee<br>Conditions: <u>temporary food</u><br><u>permit may be required.</u><br><u>Call x4327.</u> |
|--|

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