



MASSACHUSETTS CULTURAL COUNCIL

September 21, 2010

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Joseph A. Curtatone, Mayor
City of Somerville
City Hall
93 Highland Avenue
Somerville, MA 02143-1794

Dear Mayor Curtatone:

We are writing to inform you that Somerville Arts Council will be receiving a Cultural Investment Portfolio (CIP) grant (FY11-CI-PAR-0315) in the amount of \$4,500 for FY11.

This grant represents 10% less than our Cultural Investment Portfolio-calculated allocation for your organization. Your allocation was reduced because you did not meet the requirement to submit Data Profiles for your two most recently completed fiscal years to the Cultural Database Project (CDP) website (www.massculturaldata.org) by the December 4, 2009 deadline.

The enclosed Contract Package contains award instructions and reporting requirements. Please review the contract carefully since it contains new requirements that are part of the CIP, and return the required paperwork by November 12, 2010. This will help us process your award as quickly as possible. If you have questions about the contract, please contact Cyndy Gaviglio at 617/727-3668 ext. 332 or Cyndy.Gaviglio@state.ma.us.

In addition, you must meet all other CIP program requirements. To read the complete description of CIP guidelines, go to the following link:

<http://www.massculturalcouncil.org/applications/cipapp.html>.

Looking ahead, to be eligible to receive your full FY12 allocation, you must submit a Data Profile for your most recently completed fiscal year to the Cultural Database Project (CDP) (www.massculturaldata.org) by the last day of September, the month you selected in your FY10 Final Report.

If you have any questions, please contact Eric D'Alessandro at 617/727-3668 ext. 261 or Eric.DAlessandro@art.state.ma.us.

Sincerely,

Anita Walker
Executive Director

Enclosures

