

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL16-000109
File #: 16-007682

Organization name: Groundwork

Description: Fundraising event with music/food - all profits go to organization

Date(s): June 18

Setup starts at (time): 4 PM

Cleanup after the event ends at (time): 12 Midnight

Attendees:

Max attendance at one time: 100

Maximum attendees accommodated: 170

Attendee fees or suggested donations: \$10

Social or cultural benefits:

This event is to fundraise money for Groundwork- a non-profit organization in charge of the farms/gardens in Somerville

City Contact:

Organization mailing address:

24 Park Street, #7
 Somerville, MA 02143

Event name: Groundwork presents: Summah Solstice

Location: 138 South ST 138 South Street
 It is the garden/farm plot across the street from a large parking lot

Rain date(s): June 19

Event starts at (time): 5 PM

Event ends at (time): 11 PM

Total people attending: 150

Total Somerville residents attending: 100

What is your budget for this event: 1000

Financial benefits:

All proceeds go to organization

Contact person:

Evan Berube
 Telephone: 508-320-7375
 Email: evanberube@gmail.com

Event Information	Yes/No	If yes, Describe
Food served?	Yes	BBQ/Grill
Alcohol served?	Yes	Beer/wine. Peddlers permit acquired and approved
Grill/open-flame device used?	Yes	grill
Streets blocked?	No	
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	Yes	Yes
Police Detail:	Yes	Yes
Parking (for Attendees)?	No	
Restrooms?	Yes	Porta potties and business partners nearby
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	No	
Alcohol License?	Yes	Peddlers Permit

Approval Conditions:

Reviewer: Elise Collins, ISD Health, Approved with Conditions

1. All food vendors must apply for a Temporary Food Permit with Health Dept. 617-625-6600x4335

Reviewer: John J. Long, City Clerk,

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: CS Fire, Fire Prevention, Approved with Conditions

1. Alcohol requires a temporary alcohol license and with that a fire detail. Please contact the fire prevention office to set up this detail. The fire detail will also be required when using a grill in a public venue.

Reviewer: Lori Batzek, City Clerk, Approved

Reviewer: David Monte, Police, Approved
