



# City of Somerville, Massachusetts

## Finance Committee

### Meeting Minutes Dispositions

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Wednesday, June 21, 2023

6:30 PM

City Council Chamber and Remote  
Participation

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#### Committee of the Whole

The meeting took place in the Council Chamber and virtually via Zoom and was called to order at 6:30 PM by Chair Wilson and adjourned at 8:43 PM.

Others present:

Katjana Ballantyne – Mayor, Nikki Spenser – Chief of Staff, Michael Mastrobuoni – Budget Director, Ed Beab – Director of Finance, Michael Potere – Assistant Clerk of Committees, Peter Forcellese – Legislative Clerk.

The meeting was recessed at 8:25 PM and reconvened at 8:38 PM

#### Roll Call

**Present:** Chairperson Jake Wilson, Vice Chair Jefferson Thomas (J.T.) Scott, Charlotte Kelly, Jesse Clingan, Ben Ewen-Campen, Lance L. Davis, Willie Burnley Jr., Matthew McLaughlin, Judy Pineda Neufeld, Beatriz Gomez Mouakad and Kristen Strezo

1. Review of the FY 2024 Budget
2. Councilor Kelly moved to reduce line 0112151 of the Executive Office - Administration Personal Services budget to \$0.
3. Councilor Kelly moved to reduce line 0112152 of the Executive Office - Administration Ordinary Maintenance budget to \$0.

Laid on the table

#### Budget Related Items

4. Requesting revocation of the provisions of Chapter 44, Section 53F 1/2 of the Massachusetts General Laws, ceasing the Veterans Memorial Ice Rink as an Enterprise Fund, effective fiscal year 2024. [23-0857](#)

Recommended to be discharged with no recommendation

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| <p>5. Requesting the appropriation of \$248,419.50 from the Facility Renovation Stabilization Fund for continuing building design services.</p> <p>Recommended to be discharged with no recommendation</p>  | <p><a href="#"><u>23-0904</u></a></p> |
| <p>6. Requesting the appropriation of \$817,137.42 from the Facility Renovation Stabilization Fund for continuing building design services.</p> <p>Recommended to be discharged with no recommendation</p>  | <p><a href="#"><u>23-0906</u></a></p> |
| <p>7. Requesting the appropriation of \$151,252.50 from the Street Reconstruction Stabilization Fund for continuing street, sidewalk, and pavement condition assessment and design services.</p> <p>Recommended to be discharged with no recommendation</p> | <p><a href="#"><u>23-0907</u></a></p> |
| <p>8. Requesting the appropriation of \$69,184.64 from the Facility Renovation Stabilization Fund for continuing asset management program and planning services.</p> <p>Recommended to be discharged with no recommendation</p>                             | <p><a href="#"><u>23-0908</u></a></p> |
| <p>9. Requesting the appropriation of \$319,923,766 to fund the FY 2024 General Fund Operating Budget.</p> <p>Recommended to be discharged with no recommendation</p>   | <p><a href="#"><u>23-0924</u></a></p> |
| <p>10. Requesting the rescission of \$13,232,471 of authorized but un-issued borrowings.</p> <p>Recommended to be discharged with no recommendation</p>   | <p><a href="#"><u>23-0926</u></a></p> |
| <p>11. Requesting the appropriation of \$2,383,367 from the Unreserved Fund Balance ("Free Cash") to the Rainy Day Stabilization Fund.</p> <p>Recommended to be discharged with no recommendation</p>   | <p><a href="#"><u>23-0927</u></a></p> |
| <p>12. Requesting the appropriation of \$2,000,000 from the Unreserved Fund Balance ("Free Cash") to the Salary &amp; Wage Stabilization Fund.</p> <p>Recommended to be discharged with no recommendation</p>   | <p><a href="#"><u>23-0928</u></a></p> |
| <p>13. Requesting the appropriation of \$1,000,000 from the Unreserved Fund Balance ("Free Cash") to the Compensated Absence Liability Fund.</p> <p>Recommended to be discharged with no recommendation</p>   | <p><a href="#"><u>23-0929</u></a></p> |
| <p>14. Requesting the appropriation of \$4,676,448 from the Unreserved Fund Balance ("Free Cash") to the Street Reconstruction and Renovation Stabilization Fund to support the FY 2023 5-Year Capital Investment Plan.</p>                                 | <p><a href="#"><u>23-0931</u></a></p> |
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- Recommended to be discharged with no recommendation
15. Requesting approval of the expenditure limitations for departmental Revolving Funds for FY 2024. [23-0932](#)
- Recommended to be discharged with no recommendation
16. Requesting the appropriation or reserve of \$3,283,713 in estimated FY 2024 Community Preservation Act (CPA) revenue for CPA projects and expenses. [23-0934](#)
- Recommended to be discharged with no recommendation
17. Requesting the appropriation of \$638,218 to fund the FY 2024 Kennedy School Pool Enterprise Fund budget. [23-0935](#)
- Recommended to be discharged with no recommendation
18. Requesting the appropriation of \$221,481 from the Kennedy School Pool Enterprise Fund Retained Earnings Account to the FY 2024 Kennedy School Pool Enterprise Fund budget. [23-0936](#)
- Recommended to be discharged with no recommendation
19. Requesting the appropriation of \$40,000 from the Dilboy Field Enterprise Fund Retained Earnings Account to the FY 2024 Dilboy Field Enterprise Fund budget. [23-0938](#)
- Recommended to be discharged with no recommendation
20. Requesting the appropriation of \$1,600,000 from the Unreserved Fund Balance ("Free Cash") to the Sewer Stabilization Fund to support the Water-Sewer Capital Investment Plan. [23-0939](#)
- Recommended to be discharged with no recommendation
21. Requesting the appropriation of \$400,000 from the Unreserved Fund Balance ("Free Cash") to the Water Stabilization Fund to support the Water-Sewer Capital Investment Plan. [23-0941](#)
- Recommended to be discharged with no recommendation
22. Requesting the appropriation of \$1,636,836 from the Unreserved Fund Balance ("Free Cash") to the Parks Stabilization Fund to support the FY 2023 5-Year Capital Investment Plan. [23-0942](#)
- Recommended to be discharged with no recommendation
23. Requesting the appropriation of \$5,890,276 from the Unreserved Fund Balance ("Free Cash") to the Capital Projects Stabilization Fund to support the FY 2023 5-Year Capital Investment Plan. [23-0943](#)
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- Recommended to be discharged with no recommendation
24. Requesting the appropriation of \$271,200 to fund the FY 2024 Dilboy Fields Enterprise Fund budget. [23-0945](#)
- Recommended to be discharged with no recommendation
25. Superintendent of Schools conveying the School Department budget, approved by the School Committee's Finance and Facilities Subcommittee, meeting as a Committee of the Whole on May 16, 2023. [23-0946](#)
- Recommended to be discharged with no recommendation
26. Requesting the appropriation of \$33,863,918 to fund the FY 2024 Sewer Enterprise Fund budget. [23-0948](#)
- Recommended to be discharged with no recommendation
27. Requesting the appropriation of \$18,996,902 to fund the FY 2024 Water Enterprise Fund budget. [23-0949](#)
- Recommended to be discharged with no recommendation
28. Requesting the appropriation of \$259,382 from the Unreserved Fund Balance ("Free Cash") to the Energy Stabilization Fund for projects that reduce carbon emissions and energy costs. [23-0966](#)
- Recommended to be discharged with no recommendation
29. Requesting the appropriation of \$500,000 from the Unreserved Fund Balance ("Free Cash") to the Open Space Acquisition Stabilization Fund to acquire new publicly accessible open space. [23-0967](#)
- Recommended to be discharged with no recommendation
30. Requesting the appropriation of \$3,000,000 from the Unreserved Fund Balance ("Free Cash") to the Affordable Housing Trust Fund to support flexible rental assistance programs. [23-0968](#)
- Recommended to be discharged with no recommendation
31. Requesting the appropriation of \$1,500,000 from the Unreserved Fund Balance ("Free Cash") to the Other Post Employment Benefits (OPEB) Trust Fund. [23-0969](#)
- Recommended to be discharged with no recommendation
32. Requesting the appropriation of \$170,000 from the Unreserved Fund Balance ("Free Cash") to the Capital Stabilization Fund for additional monies for site preparation, construction, and furnishing of a safe consumption site. [23-0971](#)
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Recommended to be discharged with no recommendation

33. Requesting the appropriation of \$300,000 from the Unreserved Fund Balance ("Free Cash") to fund the Emergency Response Stabilization Fund. [23-0973](#)

Recommended to be discharged with no recommendation

34. Requesting approval to create the Emergency Response Stabilization Fund for maintaining, distributing, and providing food, temporary shelter, and other common necessities of life for residents displaced by public exigency, emergency, or distress, as codified in the Massachusetts General Laws Chapter 40, Section 19. [23-0974](#)

Recommended to be discharged with no recommendation

35. Requesting approval of a transfer of \$1,750,036 from the Salary Contingency Account-Salaries to the Salary & Wage Stabilization Fund. [23-0980](#)

Recommended to be discharged with no recommendation

36. Requesting the appropriation of \$1,300,000 from the Sewer Enterprise Retained Earnings Account to the Sewer Capital Stabilization Fund to build reserves for the Water-Sewer Capital Improvement Program. [23-0982](#)

Recommended to be discharged with no recommendation

37. Requesting the appropriation of \$200,000 from the Water Enterprise Retained Earnings Account to the Water Stabilization Fund to support the Water-Sewer Capital Investment Plan. [23-0983](#)

Recommended to be discharged with no recommendation

38. City Clerk submitting recommendations for adjustments to certain fees charged by the City Clerk's Office, effective July 1, 2023. [23-0824](#)

Recommended to be discharged with no recommendation

#### Non-budgetary Items

Recommended to be discharged with no recommendation

39. Requesting approval of a transfer of \$550 from the Engineering Personal Services Account to the Infrastructure & Asset Management (IAM) Personal Services Account to fund IAM Somerville Municipal Employees Association (SMEA) staff holiday and longevity pay. [23-0852](#)

40. Requesting approval of a transfer of \$25,000 from the Parks and Recreation Professional & Technical Services Account to the Parks & Recreation Salaries & Wages Temp Account for school staff coaching of intramural [23-0853](#)

sports.

Recommended to be discharged with no recommendation

41. Requesting approval of a transfer of \$18,000 from the Parks & Recreation Fields Personal Services Account to the Parks & Recreation Rec/Youth Program Personal Services Account to cover the remainder of the fiscal year for teen spaces. [23-0854](#)

Recommended to be discharged with no recommendation

42. Requesting approval of a transfer of \$248,419.50 from the Infrastructure and Asset Management (IAM)-Capital Projects Engineering & Architecture Account to the Facility Renovation Stabilization Fund for continuing building design services. [23-0878](#)

Recommended to be discharged with no recommendation

43. Requesting approval of a transfer of \$817,137.42 from the Infrastructure and Asset Management (IAM)-Capital Projects Professional & Technical Account to the Facility Renovation Stabilization Fund for continuing building design services. [23-0879](#)

Recommended to be discharged with no recommendation

44. Requesting approval of a transfer of \$151,252.50 from the Infrastructure and Asset Management (IAM)-Engineering & Architecture Account to the Street Reconstruction Stabilization Fund for continuing street, sidewalk, and pavement condition assessment and design services. [23-0880](#)

Recommended to be discharged with no recommendation

45. Requesting approval of a transfer of \$69,184.64 from the Infrastructure and Asset Management (IAM) Professional & Technical Account to the Facility Renovation Stabilization Fund for continuing asset management program and planning services. [23-0881](#)

Recommended to be discharged with no recommendation

46. Requesting approval of a transfer of \$12,800 from the Unemployment Compensation Account to the Recreation/Youth Program Salaries & Wages Temporary Account to provide additional staff support for the displaced Winter Hill Community Innovation School students. [23-0975](#)

Recommended to be discharged with no recommendation

#### DPW Invoices

47. Requesting approval to pay prior year invoices totaling \$3,592.59 using available funds in the Department of Public Works Buildings Elevator R&M [23-0877](#)

Account for elevator service.

Recommended to be discharged with no recommendation

- 48.** Requesting approval to pay prior year invoices totaling \$646.08 using available funds in the Department of Public Works Buildings Plumbing R&M Account for asbestos sampling. [23-0903](#)

Recommended to be discharged with no recommendation

- 49.** Requesting approval to pay prior year invoices totaling \$20,284.55 using available funds in the Department of Public Works Hazardous Waste Removal Account for removal services. [23-0952](#)

Recommended to be discharged with no recommendation

- 50.** Requesting approval to pay prior year invoices totaling \$1,042.75 using available funds in the Department of Public Works Buildings Fire Alarm R&M Account for fire extinguisher maintenance services. [23-0953](#)

Recommended to be discharged with no recommendation

- 51.** Requesting approval to pay prior year invoices totaling \$800 using available funds in the Department of Public Works Rubbish Removal Account for removal of concrete debris. [23-0954](#)

Recommended to be discharged with no recommendation

- 52.** Requesting approval to pay prior year invoices totaling \$2,536.63 using available funds in the Department of Public Works Buildings Natural Gas Account for gas in city buildings. [23-0955](#)

Recommended to be discharged with no recommendation

#### Other Items

- 53.** Requesting approval to execute the Second Amendment to the lease agreement with Dana Family Series, LLC, for the Grove Street parking lot, through June 30, 2024. [23-0829](#)

Recommended to be discharged with no recommendation

#### Referenced Documents:

- Finance - 2023-06-21 EM Advisors\_Somerville Invoice01\_06172023 Redacted
- Finance - 2023-06-21 Deputy Director of Emergency Management \_DRAFT-JD
- Finance - 2023-06-21 WHCIS Timeline
- Finance - 2023-06-21 StockPotMalden-InvoiceSomervilleEmergRespWinterHill
- Finance - 2023-06-21 FY-24 Budget Comments