

**PUBLIC EVENT PERMIT APPLICATION**  
City of Somerville, Commonwealth of Massachusetts

Date 1/30/12

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name 17<sup>th</sup> Annual Somerville Homeless Coalition Road Race  
Description seeking clearance to hang banner two months before event to promote race. • Registration/Brunch • Award Ceremony  
Location Sign: (Davis Sq - Plaza in front of JP Licks), • 5K Road Race.  
Registration/Ceremony: Seven Hills Park, Road Race: See  
Date and time 10/6/12 7:00 am - 1:00 pm Attached  
Rain date and time (if applicable) NONE  
Estimated maximum attendance at any one time 1200  
Attendee fees or suggested donations \$25

Organization name Somerville Homeless Coalition Inc - Road Race  
Mailing address One Davis Square, Somerville MA 02144  
Telephone 617-623-6111

Have you made any arrangements for:

Auxiliary Police? ☒ Yes ☐ No If yes, describe Only for Race  
Security? ☒ Yes ☐ No If yes, describe Volunteers  
Parking? ☐ Yes ☒ No If yes, describe N/A  
Food? ☒ Yes ☐ No If yes, describe Donated from local Restaurants  
Restrooms? ☒ Yes ☐ No If yes, describe Subon, Johnny D's, Harvard Van  
Liability Insurance? ☒ Yes ☐ No If yes, describe Add on to SHC Policy Guard

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a carning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature: [Signature] Date: 4/30/12  
 Applicant name (print): Mark Alston-Fellansbee Applicant phone: 617-623-6111  
 Event name (taken from page 1): 17th Annual Somerville Homeless Coalition Road Race

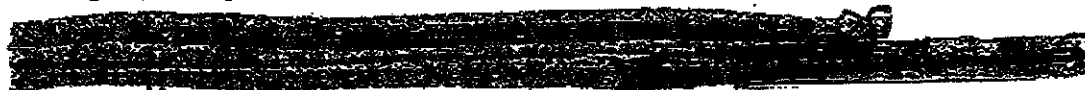
Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>4/12/12</u> Police Chief or Designee Conditions: _____ _____ _____	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>4/20/12</u> Chief Fire Engineer or Designee Conditions: _____ _____ _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Health Inspector or Designee Conditions: _____ _____ _____
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Once signed, the Department should:



\_\_\_ Fax the application to the City Clerk at 617 625-4239.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
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Applicant signature Mark Alston Date 4/30/12  
 Applicant name (print) Mark Alston - Follansbee Applicant phone 617-623-6111  
 Event name (taken from page 1) 17th Annual Somerville Homeless Coalition Road Race

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Police Chief or Designee Conditions: _____</p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Chief Fire Engineer or Designee Conditions: _____</p>
<p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>4/15/12</u></p> <p>Traffic and Parking Director or Designee Conditions: <u>[Signature]</u></p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>DPW Commissioner or Designee Conditions: _____</p>

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Health Inspector or Designee Conditions: _____</p>
---

No Line Painting on City Streets - w/out approval from T+P.

Once signed, the Department should:

☒ Contact the applicant to ensure the event is on the calendar.  
☒ Fax the application (overseas) to the following: \_\_\_\_\_

☐ Fax the application to the City Clerk at 617 625-4239.

See Suzanne Rinfret for Non-Permitting Signs

- The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

to adhere to the conditions described above and as set forth in the attached rules.

Applicant signature: Mark Alston Date: 1/30/12

Applicant name (print): Mark Alston - Follansbee Applicant phone: 607-623-6111

Event name (taken from page 1): 17th Annual Somerville Homeless Coalition Road Race

Obtain the signatures below before submitting this form to the City Clerk for construction by _____	
<u>  Approved  </u> <u>  Denied  </u> Date <u>                </u>	<u>  Approved  </u> <u>  Denied  </u> Date <u>                </u>
Police Chief or Designee Conditions: <u>                                    </u> <u>                                    </u> <u>                                    </u>	Chief Fire Engineer or Designee Conditions: <u>                                    </u> <u>                                    </u> <u>                                    </u>
<u>  Approved  </u> <u>  Denied  </u> Date <u>                </u>	<u>  Approved  </u> <u>  Denied  </u> Date <u>2-6-10</u>
Traffic and Parking Director or Designee Conditions: <u>                                    </u> <u>                                    </u> <u>                                    </u>	DPM Commissioner or Designee Conditions: <u>                                    </u> <u>                                    </u> <u>                                    </u>

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_

Health Inspector or Designee \_\_\_\_\_

Conditions: \_\_\_\_\_

CONFIDENTIAL

\_\_\_ Fax the application to the City Clerk at 617 625-4239.

