



City of Somerville, Massachusetts

Finance Committee

Meeting Minutes Dispositions

Tuesday, October 22, 2024

6:00 PM

Virtual

This meeting was held via Zoom and was called to order by Chair Wilson at 6:05pm and adjourned at 9:54pm with a roll call vote of 3 in favor (Councilors Clingan, Burnley, Wilson), none opposed, and 2 absent (Councilors Davis, Scott).

Others present: Cindy Amara – City Solicitor, Elyse Belarge – Sustainability and Resiliency Planner, Office of Sustainability and Environment, Kirstina Burgquist – Director of Youth Services, Kathy Cole – Financial Analyst, Office of Sustainability and Environment, Tom Galligani – Director of Economic Development, Kate Hartke – Director of Grants & External Funds, ARPA A&F, Kimberley Hutter – Legislative Liaison, Alan Inacio – Director of Finance and Administration Office of Strategic Planning and Community Development, Jill Lathan – Commissioner of Department of Public Works, Cathy Lester Salchert – Assistant City Solicitor, Anoop Malik – Finance Manager, Erica Satin-Hernandez – ARPA Director, David Slonina – Deputy Director of Information Technology, Julie Spurr-Knight – Finance Director of Department of Public Works, Mohammed Uddin – Financial Analyst, Natasha Frazier – Assistant Clerk of Committees.

Councilor Scott was unable to attend due to a conflict. Councilor Clingan arrived at 6:34pm. Councilor Davis left after the roll call vote for agenda item 15.

Roll Call

Present: City Councilor At Large Jake Wilson, City Councilor At Large Willie Burnley Jr. and Lance L. Davis

Absent: Ward Two City Councilor Jefferson Thomas (J.T.) Scott and Ward Four City Councilor Jesse Clingan

1. Approval of the Minutes of the Finance Committee Meeting of September 24, 2024.

[24-1387](#)

Accepted

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

Prior Year Invoices

2. Requesting approval to pay prior year invoices totaling \$45.97 using available funds in the City Clerk Maintenance Contract Account for

[24-1417](#)

printer/copier service.

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr.
and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

3. Requesting approval to pay prior year invoices totaling \$24,802.06 using available funds in the Information Technology Cellular & Paging Services and Leased - Photocopier Equipment Accounts for cellular and copier services. [24-1429](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr.
and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

4. Requesting approval to pay prior year invoices totaling \$160 using available funds in the Department of Public Works Administration License Reimbursement Account for commercial license employee expense. [24-1378](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr.
and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

5. Requesting approval to pay prior year invoices totaling \$15 using available funds in the Department of Public Works Highway Rubbish Removal Account for disposal of break out material. [24-1381](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr.
and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

6. Requesting approval to pay prior year invoices totaling \$60 using available funds in the Department of Public Works License Reimbursement Account for employee reimbursement for hoisting licensing. [24-1444](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr.
and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

7. Requesting approval to pay prior year invoices totaling \$22,633.58 using available funds in the Department of Public Works Buildings Natural Gas [24-1379](#)

Account for prior year balances on bills.

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr.
and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

8. Requesting approval to pay prior year invoices totaling \$4,675 using available funds in the Department of Public Works Highway Rubbish Removal Account for Recycling Services. [24-1380](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr.
and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

9. Requesting approval to pay prior year invoices totaling \$48,930.22 using available funds in the Department of Public Works Electricity Account for solar net metering. [24-1443](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr.
and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

Grant and Gift Acceptances

10. Requesting approval to accept a donation of equipment valued at \$15,000 with no new match required, from the City of Boston Department of Emergency Management to the Department of Public Works for two trailers. [24-1445](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr.
and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

11. Requesting approval to accept and expend a \$33,940.50 grant from Metro North Regional Employment Board to the Health and Human Services Department for the Mayor's Summer Jobs Program. [24-1410](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr.
and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

12. Requesting approval to accept and expend a \$310,100 grant with no new [24-1434](#)

match required, from the Executive Office of Energy and Environmental Affairs to the Office of Sustainability and Environment for resilience hubs.

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

13. Requesting approval to accept and expend a \$250,000 grant with no new match required, from MA Department of Transportation to the Mobility Division for an East Somerville soundwall feasibility study. [24-1377](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

Contracts and Easements

14. Requesting the approval of a time-only contract extension for three years with a new expiration date of 9/1/2027, for the Somerville Hispanic Association for community development for restoration of 59 Cross Street. [24-1374](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

15. Requesting acceptance of an easement for a pedestrian bridge over the Massachusetts Bay Transportation Authority (MBTA) Green Line. [24-1477](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr., Ward Four City Councilor Clingan and Davis

Absent: Ward Two City Councilor Scott

Appropriations

16. Requesting approval to appropriate \$100,000 from the Encore Artist and Cultural Support Stabilization Fund to support Local Cultural Council grants to artists, organizations, and schools. [24-1332](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

17. Requesting the appropriation of \$220,120.80 from the Receipts Reserved-Transportation Network Company Revenue Fund to the Transportation Network Company Special Revenue Fund for Vision Zero Safety efforts. [24-1333](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

18. Requesting approval to appropriate \$262,000 from the Prospect Street Traffic Conditions Stabilization Fund to implement the conditions of Planning Board case PB 2019-04. [24-1335](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

19. Requesting the appropriation of \$542,675 from the Community Preservation Act (CPA) Open Space Reserve Fund for the development of the ArtFarm park improvement project. [24-1430](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

Transfers

20. Requesting the transfer of \$174,776 from the Community Preservation Act (CPA) Fund Undesignated Fund Balance to the Open Space Reserve. [24-1431](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

Absent: Ward Two City Councilor Scott and Davis

Funds and Accounts

21. Requesting approval to create the Prospect Street Traffic Conditions Stabilization Fund and accept a payment to the fund of \$262,000 from the Union Square RELP Master Developer LLC to satisfy special permit conditions. [24-1334](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan
Absent: Ward Two City Councilor Scott and Davis

Orders and Resolutions

22. That the Director of Grants Development and External Funds and the American Rescue Plan Act (ARPA) Director update this Council on ARPA grant encumbrances ahead of the obligation deadline of December 31, 2024.

[24-1300](#)

Sponsors: Councilor Wilson and Councilor Pineda Neufeld

Recommended to be marked work completed

Referenced Documents:

- Finance -2024-10-22 ARPA (with 24-1300)
- Finance - 2024-10-22 Arts Council (with 24-1332)
- Finance - 2024-10-22 MBTA Pedestrian Crossing Easement Agreement (with 24-1477)