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**PUBLIC EVENT PERMIT APPLICATION**  
City of Somerville, Commonwealth of Massachusetts

Event name Great Urban Camp out  
Description Families are invited to stay over night on Lincoln Park field  
Location (attach a map if applicable) Lincoln Park soccer field

Is this location on or abutting a public park? N  Y Name of Park Lincoln Park  
Date(s) 7/25 to 7/26 Rain date(s) 7/26-7/27

Event starts at (time) Noon 7/25 Event ends at (time) Noon 7/26  
Setup starts at (time) Noon 7/25 Breakdown ends at (time) Noon 7/26

Has this event occurred before? N  Y When was the most recent occurrence last summer  
Estimated maximum attendance at any one time 100  
Maximum number of attendees you will accommodate (if applicable) 150  
Estimated total number of different people attending 100  
Estimated total number of Somerville residents attending 100  
Attendee fees or suggested donations N/A

Will food be served? Y  N If yes, describe Potluck grill  
Will alcohol be served? Y  N If yes, describe \_\_\_\_\_  
Will a grill or open-flame device be used?  Y N If yes, describe Grill and chimney for cooking only  
Will any streets be blocked? Y  N If yes, describe \_\_\_\_\_

Will any sidewalks be blocked? Y  N If yes, describe \_\_\_\_\_

Describe any social/cultural benefits of this event for Somerville residents 5th year.  
Fun and community-building, promotes neighborhood safety.  
Describe any financial benefits of this event for Somerville businesses or organizations N/A

What is your budget for this event? N/A

Organization name Recreation Dpt and parent volunteers  
Mailing address (to mail the license) 17 Fremont Ave, 02143  
Contact person Stephanie Hirsch  
Telephone 617-512-4847 Email shirsch@sprynet.com

Event name (taken from page 1) Urban Campout

Have you made arrangements for:

- Auxiliary Police?  Yes  No If yes, describe \_\_\_\_\_
- Police Detail(s)?  Yes  No If yes, describe will request directed patrol
- Parking (for Attendees)?  Yes  No If yes, describe \_\_\_\_\_
- Restrooms?  Yes  No If yes, describe will request port-a-potty
- Liability Insurance?  Yes  No If yes, describe \_\_\_\_\_
- Alcohol License?  Yes  No If yes, describe \_\_\_\_\_

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for any street/sidewalk closures or detours described in this application or conditions.
2. All street closures or detours must be created with devices specified by the Traffic and Parking Department. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.
3. All items placed on any street must be movable by city employees or firefighters at all times. Vehicles must not be used to block streets.
4. The applicant must not make permanent markings on the street or sidewalk using paint or other indelible materials, or else the applicant will be held liable for the cost of removing those markings. The use of chalk is acceptable for street or sidewalk markings.
5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, any city officials, and the Board of Aldermen.
7. If any streets are closed, the applicant will contact the MBTA so they can review and adjust their bus routes as needed (jhegarty@mbta.com).
8. If any streets are closed, the applicant will provide written notice to each resident and business that abuts the area to notify them of the date and time of the event, and provide contact information for the event organizer(s) in case they have questions.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above, as well as any conditions set forth by City Officials and by the Board of Aldermen.

Applicant signature Stephanie Hirsch Date 6/18/14  
 Print name Stephanie Hirsch  
 Telephone 617-512-4847 Email shirsch@sprynet.com

Event name (taken from page 1) GREAT URBAN CAMPOUT

**FOR CITY HALL USE ONLY:**

<p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>6-18-14</u> Signed: <u>[Signature]</u> Police Chief or Designee Added Conditions: _____ _____</p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____ _____</p>
<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____</p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____</p>
<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____</p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Dept: _____ Added Conditions: _____ _____</p>

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<p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>6/9/14</u></p> <p>Signed: <u>[Signature]</u></p> <p>Traffic and Parking Director or Designee</p> <p>Added Conditions: _____</p> <p>_____</p> <p>_____</p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p>DPW Commissioner or Designee</p> <p>Added Conditions: _____</p> <p>_____</p> <p>_____</p>
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