

Carl and Ruth Shapiro Family Foundation

TRUSTEES

CARL J. SHAPIRO
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May 9, 2011

Mr. Gregory Jenkins
Executive Director
Somerville Arts Council
City Hall Annex
50 Evergreen Avenue
Somerville, MA 02145

Dear Mr. Jenkins:

We are pleased to inform you that the Trustees of the Carl and Ruth Shapiro Family Foundation have approved a Youth in the Arts Initiative grant of \$9,000 to your organization. A check in the amount of the grant is enclosed. The purpose of the grant is to support your Books of Hope Program.

The grant period for this grant is May 1, 2011 through April 30, 2012. Please provide us with a final report on this grant by May 1, 2012. The report should include a narrative describing progress towards the specific outcomes identified in your proposal, as well as a complete financial accounting of the use of the grant funds. One month before your report is due we will send an email reminder along with a financial report template for your use. For the narrative portion of your report, the submission of Associated Grant Maker's Common Report Form is also acceptable. The form is available on their web site: www.agmconnect.org. In addition, the Foundation will be in contact with you during the grant year to schedule a phone conversation for the purpose of checking in on the progress of your program.

It is our understanding that Somerville Arts Council has been recognized by the Internal Revenue Service as a tax-exempt organization described in section 501 (c) (3) of the Internal Revenue Code. If there is any change in this status, it is your responsibility to notify us at once.

Please acknowledge your receipt of the grant check and your agreement with the terms of this letter by signing and returning the enclosed Letter of Acceptance within ten days. Any public acknowledgement of this grant should indicate that it was received from the Youth in the Arts Initiative of the Carl and Ruth Shapiro Family Foundation.