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ABIGAIL CHRISTIAN MANCINI

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EDUCATION

Simmons College

Masters of Library and Information Science

Providence College

Bachelors of Arts - Major: History

Minor: Studies in Western Civilization

Dean's List all semesters, graduated cum laude

Boston, MA
August, 2003
Providence, RI
Class of 1999

EXPERIENCE

Lesley University

Sherrill Library

Reference & Instruction Librarian

(part-time)

Cambridge, MA

July 2014 – September 2014, August 2015 - present

- Collaborates with library staff and faculty to envision, develop, and maintain new instruction initiatives and programs with the goal to integrate information literacy instruction into all academic programs.
- Participates in reference services from the reference desk during library hours, helping patrons to print and electronic resources for their research. Helps with APA and MLA citation formats.
- Participates in Ask-A-Librarian service for remote patrons via e-mail, instant message, and Skype, during library hours and after hours remotely.
- Stays current with new print and online reference sources and practices.
- Creates Libguides and print materials to support student research as needs are identified.
- Develops tools for assessing the success of library programs.
- Creates online videos and other media to support student learning.
- Teaches information literacy and library research to students and faculty in classes and other training sessions. Develop instructional materials and libguides to support library instruction.

Lesley University

Sherrill Library

Reference Librarian and Instruction Coordinator

Cambridge, MA

February 2008 – July 2013

- Coordinates library instruction services. Acts as primary contact for faculty requesting library instruction for their classes. Consults with faculty to customize the experience to support specific course needs. Coordinates the internal instruction schedule, recruiting librarians and other staff to teach library sessions as needed.
- Collaborates with library staff and faculty to envision, develop, and maintain new instruction initiatives and programs with the goal to integrate information literacy instruction into all academic programs.
- Participates in reference services from the reference desk during library hours, helping patrons to print and electronic resources for their research. Helps with APA and MLA citation formats.
- Participates in Ask-A-Librarian service for remote patrons via e-mail, instant message, and Skype, during library hours and after hours remotely.
- Stays current with new print and online reference sources and practices.
- Creates Libguides and print materials to support student research as needs are identified.
- Develops tools for assessing the success of library programs.
- Creates online videos and other media to support student learning.

- Teaches information literacy and library research to students and faculty in classes and other training sessions. Develop instructional materials and libguides to support library instruction.
- Serves as Library Liaison the GSASS Division of Interdisciplinary Inquiry, including the Intercultural Relations, Environmental Studies, and the Self-Designed Master's programs.

Phillips Exeter Academy
Class of 1945 Library
Reference Librarian

Exeter, NH
 August 2003 – February 2008

- In charge of a reference collection of over 8,000 books. Assumed sole responsibility for collection development of reference print and electronic materials.
- Primary coordinator for bibliographic instruction in all subjects; taught and promoted use of all library areas including reference and circulating collection, periodicals and electronic resources.
- Provided research assistance to students, faculty and staff, participates in Library Orientation programs for students, staff and faculty.
- Worked with faculty on developing and implementing courses that entail Library use.
- Worked in a team that is responsible for content, design and maintenance of Library's webpage.
- Trained and supervises student workers.
- Proficient with OCLC, OPAC and numerous databases.
- Coordinated InterLibrary Loan operations

Harvard University
Graduate School of Education - Monroe C. Gutman Library
Research Assistant

Cambridge, MA
 December 2002 – July 2003

- Provided assistance to all university students at the undergraduate, graduate, post-graduate and doctoral level, as well as faculty and staff in bibliographic instruction, assistance with print and electronic resources, and provided web assistance.
- Oversaw weekend Reference Operations.
- Performed independent projects assisting professional staff with serials - print and electronic, assessing collection development, and developing pathfinders for new trial databases and electronic services.

University of Southern Maine
Library Assistant II – Reference Services

Gorham, ME
 December 2000 – August 2002

- Provided assistance to university students, from first year students to graduate level, as well as faculty, staff and community residents in the instruction and use of a wide variety of research resources in paper, microform and electronic formats.
- Oversaw weekend and evening Reference Operations.
- Assisted reference librarians in preparing for classes and presentations, maintained selected departmental records, including usage statistics and student work hours using computer spreadsheets and databases.
- Trained and supervised student assistants in performing clerical and technical tasks.
- Performed independent research on various academic projects, requests, and assignments from faculty, staff and student body.

AmeriCorps National Civilian Community Corps
Corps Member

Washington, DC
 Fall 1999 - Summer 2000

- Selected from over 6,000 applicants to be one of approximately 700 to participate in a ten-month

residential national service program. Performed team-based work aimed at addressing communities' most pressing needs in the areas of education, public safety, human development, environmental and disaster relief.

- Served as outdoor environmental educator, summer school technology teacher and GED tutor and teacher.
- Co-organizer and facilitator of National Youth Service Day 2000 hosted by the Kennedy Institute in Washington DC. Specific duties included coordinating over 250 volunteers, supervising over ten separate projects, collaborating with the media and community professionals, and devising a school curriculum to accompany the project.

TECHNOLOGICAL EXPERIENCE

- Proficient in Web design (Red Dot and Dreamweaver), HTML applications, Microsoft Access, Windows, Word, Work, and Internet, OCLC, Excel, Front Page, Lexus Nexus, and many other academic databases.
- Stay current with library technology, including databases and search engines, myLesley, ordering services and libguides, reference statistics software, Skype and instant messaging, e-mail and Microsoft Office, and Web 2.0 applications as appropriate.
- Use web technologies to deliver reference services to remote users via e-mail, Instant Messaging, Skype, and other technologies as they emerge.
- Use laptop, demo stations, and classroom projection technology to teach classes at all Lesley campuses.
- Train faculty, staff and students to use classroom technology in the Sherrill building.
- Help patrons to use printers, scanners, wireless network, desktop and accessibility software.

CONFERENCES

Strategic Collaborations to Promote Information Literacy Across Your Campus. December 2008
(NELIG) at Wentworth Institute of Technology, Boston MA

ACRL/NEC Annual Conference May 2009
At Holy Cross, Worcester MA

NELA Conference: Invisible Book: Libraries, People and eBooks June 2010
at Portland Public Library, Portland ME

NELIG Winter Meeting - Data Assessment at Tufts University, December 2010
Medford MA

ACHIEVEMENTS/HONORS/ACTIVITIES

Member of Phi Alpha Theta, the National Honor Society for History
Certification in seven Red Cross programs (Introduction to Disaster Relief, Mass Care, Shelter Operations, Emergency Assistance to Families I and II, Damage Assessment, First Aid and CPR).
Active in the Board of Programmers at Providence College - programmed events for a campus of 4,000.
Organized events with additional outside committees, coordinated publicity and attended leadership seminars.