



# City of Somerville, Massachusetts

## Finance Committee

### Meeting Minutes Dispositions

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**Tuesday, March 7, 2023**

**6:00 PM**

**Virtual**

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This meeting was held via GoToWebinar and was called to order by Chair Wilson at 6:00 p.m. and adjourned at 9:09 p.m. on a Roll Call Vote: 5 in favor (Councilors Pineda Neufeld, Clingan, Kelly, Scott, Wilson), 0 opposed, 0 absent.

A recess was taken at 7:58 p.m. and reconvened at 8:03 p.m. on a Roll Call Vote: 5 in favor (Councilors Pineda Neufeld, Clingan, Kelly, Scott, Wilson), 0 opposed, 0 absent.

Others present: Michael Potere – Assistant Clerk of Committees; Edward Bean – Finance Director; Michael Mastrobuoni – Budget Director; Brian Postlewaite – Director of Engineering; Ellen Shachter – Director of the Office of Housing Stability; James M. Donovan – Police Captain; Michael Richards – IAM Director of Finance Administration; David Shapiro – Deputy City Solicitor; Patricia Contente – SPD Director of Community Outreach, Help & Recovery.

#### Roll Call

**Present:** Chairperson Jake Wilson, Vice Chair Jefferson Thomas (J.T.) Scott, Charlotte Kelly, Jesse Clingan and Judy Pineda Neufeld

1. Approval of the Minutes of the Finance Committee Meeting of February 21, 2023. [23-0265](#)

Accepted

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

#### Free Cash

2. That the Director of Finance and the Budget Director update this Council on the progress of the free cash certification and any anticipated plans for additional free cash use. [22-1517](#)

**Sponsors:** Councilor Kelly, Councilor Burnley Jr. and Councilor Wilson

Recommended to be marked work completed

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

3. That the Director of Finance provide a written report detailing all Stabilization Funds and the current balance in each fund. [23-0280](#)

**Sponsors:** Councilor Kelly

Recommended to be marked work completed

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

4. Requesting the appropriation of \$805,000 from the Unreserved Fund Balance ("Free Cash") to the Capital Projects Stabilization Fund to purchase and install prefabricated standalone public toilets. [23-0258](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

5. Requesting the appropriation of \$1,847,374 from the Unreserved Fund Balance ("Free Cash") to the Affordable Housing Trust Fund Account for supplemental funding for the Municipal Voucher Program. [23-0272](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

6. Requesting the appropriation of \$702,500 from the Unreserved Fund Balance ("Free Cash") to the Law Department's Damages to Persons and Property Account to fund the settlement of Kathryn McDaid v. City of Somerville, et al. [23-0285](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

7. Requesting the appropriation of \$137,500 from the Unreserved Fund Balance ("Free Cash") to the Law Department's Damages to Persons and Property Account to fund the settlement of Carlos Melo v. City of Somerville. [23-0284](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Executive Sessions

8. City Solicitor requesting to appear in Executive Session with attorneys from Brody, Hardoon, Perkins & Kesten, LLP, to discuss Kathryn McDaid v. City of Somerville, et al. [23-0270](#)

Recommended to be approved

9. City Solicitor requesting to appear in Executive Session with attorneys from Brody, Hardoon, Perkins & Kesten, LLP, to discuss Carlos Melo v. City of Somerville. [23-0269](#)

Recommended to be approved

### Communications

10. Director of Infrastructure & Asset Management presenting the FY2023 Capital Investment Plan update. [23-0271](#)

Recommended to be discharged with no recommendation

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

### Appropriations

11. Requesting the appropriation of \$805,675 from the Capital Stabilization Fund for the purchase and installation of outdoor prefabricated toilet facilities. [23-0282](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

12. Requesting the appropriation of \$300,000 from the Community Preservation Act Fund to the Elizabeth Peabody House for historic building window restoration. [23-0178](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

13. Requesting the appropriation of \$15,000 from the Community Preservation Act Fund to Mudflat Pottery School, Inc. for a Facade Restoration Study. [23-0181](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

#### Lease Agreements

14. Requesting approval of a multi-year lease agreement with Hanhal Realty for a West Somerville Police Substation. [23-0165](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

#### Grant Acceptances

15. Requesting approval to accept and expend a \$75,000 grant with no new match required, from the MA Department of Elementary & Secondary Education to the Health and Human Services SomerPromise Division for LGBTQIA Out-of-School Time Youth Programming. [23-0213](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

16. Requesting approval to accept and expend a \$20,000 grant with no new match required, from the Fenway Community Health Center to the Police Department for staffing costs related to the post overdose support team program. [23-0251](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

#### Requisitions

17. Requesting approval to use available funds in the Health and Human Services Salaries Account in the amount of \$21,982 to fund an additional Case Manager position. [23-0162](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

#### Contracts and Easements

18. Requesting approval of a time-only extension to the contract with Context Architecture Incorporated for Architectural & Engineering Services on the Public Safety Facility project. [23-0233](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

19. Requesting approval of a time-only extension to the contract with Consigli Construction Co. Incorporated for Construction Manager At-Risk Services on the Public Safety Facility project. [23-0232](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

20. Requesting approval of a time-only extension to the contract with Colliers Project Leaders USA NE LLC for Owner's Project Manager Services on the Public Safety Facility project. [23-0231](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

Referenced Documents:

- Finance - 2023-03-07 2023\_03 Free Cash Policy (with 22-1517)
- Finance - 2023-03-07 Stabilization Fund Balances (with 23-0280)
- Finance - 2023-03-07 CPA Recommendation Memorandum (with 23-0178, 23-0181)
- Finance - 2023-03-07 LGBTQIA Grant Memo (with 23-0213)
- Finance - 2023-03-07 DESE 75000.00 Earmark Funding HHS - Somerpromise (with 23-0213)
- Finance - 2023-03-07 RequestCaseManager (with 23-0162)
- Finance - 2023-03-07 PSB Contract Extensions (with 23-0231, 23-0232, 23-0233)