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PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Date 8/4/10

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name BRIAN HIGGINS ROAD RACE

Description 3RD ANNUAL "HALFWAY TO ST PATRICK'S DAY" ROAD
RACE TO BENEFIT THE BRIAN HIGGINS FOUNDATION.

Location THE PUB, BALL SQ., AND AREA STREETS -
BROADWAY - MEDFORD ST - WALNUT ST - HIGHLAND AVE - COLLEGE AVE - BROADWAY.

Date and time SUNDAY, SEPT. 19, 2010 9 AM - 3 PM

Rain date and time (if applicable) —

Estimated maximum attendance at any one time 200

Attendee fees or suggested donations \$20 ENTRY FEE

Organization name BRIAN HIGGINS FOUNDATION INC.

Mailing address C/O BRUCE DESMOND, 220A SUMMER ST 02143

Telephone 617 666-1757 (BRUCE DESMOND)

Have you made any arrangements for:

Auxiliary Police? Yes No If yes, describe IN PROCESS
Security? Yes X No If yes, describe _____
Parking? Yes X No If yes, describe _____
Food? Yes X No If yes, describe _____
Restrooms? X Yes No If yes, describe THE PUB
Liability Insurance? Yes X No If yes, describe _____

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a carning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature _____ Date 8/5/10
Applicant name (print) BRUCE BESMONA Applicant phone 617 666-1757
Event name (taken from page 1) BRIAN HIGGINS ROAD RACE

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

| | |
|--|--|
| <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>8/19/2010</u> <u>[Signature]</u> Police Chief or Designee Conditions: _____ _____ | <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Chief Fire Engineer or Designee Conditions: _____ _____ |
| <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Traffic and Parking Director or Designee Conditions: _____ _____ | <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ DPW Commissioner or Designee Conditions: _____ _____ |

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

| |
|---|
| <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Health Inspector or Designee Conditions: _____ _____ |
|---|

Once signed, the Department should:

- ☐ Contact the applicant at the phone number above to arrange for pick-up.
- ☐ Fax the application (no cover page) to the following fax number: _____
- ☒ Fax the application to the City Clerk at 617 625-4239.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
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 Applicant name (print) BRUCE DESMOND Applicant phone 617 666-1757
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| Approved _____ Denied _____ Date _____ Police Chief or Designee Conditions: _____ _____ _____ | <input checked="" type="checkbox"/> Approved _____ Denied _____ Date <u>8-10-10</u> <u>[Signature]</u> Chief Fire Engineer or Designee Conditions: _____ _____ _____ |
| Approved _____ Denied _____ Date _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____ | Approved _____ Denied _____ Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____ |

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| <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>8-6-10</u> Traffic and Parking Director or Designee Conditions: <u>NO Parking Requirements</u> _____ | <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ DPW Commissioner or Designee Conditions: _____ _____ |

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John Long

From: Bruce Desmond [brucemdesmond@yahoo.com]
Sent: Thursday, August 05, 2010 3:12 PM
To: John Long
Subject: Higgins road race

John,

The Brian Higgins Foundation Inc. is the sponsor.

Entry Fee \$20

The course is as follows:

Begins at 682 Broadway and proceeds down Broadway, turning onto Cedar St, Franey Rd, Ryan Rd, back to Broadway turning onto Medford St, to Walnut St, up Walnut St to Highland Ave turning on College Ave to Powderhouse Rotary and returning to Broadway and ending at 682 Broadway.

We have already sent a communication to the Auxilliary Police.

Please let me know if there is anything else that is needed.

Thanks

Bruce D.

John Long

From: Bruce Desmond [brucemdesmond@yahoo.com]
Sent: Tuesday, August 03, 2010 9:26 AM
To: John Long
Cc: Joanne OLeary; Debby Higgins
Subject: RE: Road Race to Benefit the Brian Higgins Foundation

John,

Please see my responses

Thanks

Bruce

1. A route map. *I will get one ASAP*
2. What time will setup in Ball Sq. begin? What time will knock-down be completed? *Setup begins at 9:00AM and knock-down will be completed at 3:00PM*
3. How many racers are anticipated? *200*
4. What's the suggested donation? *I will provide ASAP*
5. What organization is running the race? Please get me a contact name, phone number, and address. *I will provide ASAP*
6. Make sure the Auxiliary Police are contacted. *I will do ASAP, who is in charge now and where are they located*

Debby or Joann

Can you fill in some of these questions for me?

Thank you

Bruce D.

--- On Mon, 8/2/10, John Long <JLong@somervillema.gov> wrote:

From: John Long <JLong@somervillema.gov>
Subject: RE: Road Race to Benefit the Brian Higgins Foundation
To: "Bruce Desmond" <BruceMDesmond@Yahoo.com>
Date: Monday, August 2, 2010, 2:05 PM

I need a couple of things:

1. A route map.
2. What time will setup in Ball Sq. begin? What time will knock-down be completed?
3. How many racers are anticipated?
4. What's the suggested donation?
5. What organization is running the race? Please get me a contact name, phone number, and address.
6. Make sure the Auxiliary Police are contacted.

Thanks.

-John

-----Original Message-----

From: Bruce Desmond [mailto:brucemdesmond@yahoo.com]

Sent: Monday, August 02, 2010 2:36 PM

To: John Long

Subject: Road Race to Benefit the Brian Higgins Foundation

John

I need to start the permit process for the Brian Higgins Road Race.

The info is below. What else do I need to get you?

Bruce D.

3rd Annual Half Way to St. Patrick's Day

Road Race to Benefit the Brian Higgins Foundation

4 Mile Road Race and Kids Fun Run

Hosted by The Pub, Ball Square Somerville

Sunday, September 19, 2009

Walkers start at 10:00am

Runners at 10:30am

John Long

From: Bruce Desmond [brucemdesmond@yahoo.com]
Sent: Monday, August 02, 2010 2:36 PM
To: John Long
Subject: Road Race to Benefit the Brian Higgins Foundation

John

I need to start the permit process for the Brian Higgins Road Race.
The info is below. What else do I need to get you?

Bruce D.

3rd Annual Half Way to St. Patrick's Day

Road Race to Benefit the Brian Higgins Foundation

4 Mile Road Race and Kids Fun Run

Hosted by The Pub, Ball Square Somerville

Sunday, September 19, 2009

Walkers start at 10:00am

Runners at 10:30am