

PUBLIC EVENT PERMIT APPLICATION

City of Somerville, Commonwealth of Massachusetts

Date 2/17/11

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name Race For Rwanda (5K)

Description 3.1 mile run for charity sponsored by Tufts Hillel

Location (see attached map)

Date and time Sunday April 10, 2011

Rain date and time (if applicable) n/a

Estimated maximum attendance at any one time 300

Attendee fees or suggested donations race entry fee = \$10 for Tufts students, \$25 for general public, \$15 day of

Organization name Tufts Hillel

Mailing address 220 Packard Ave Medford, MA 02155

Telephone 617-627-3242

Have you made any arrangements for:

Auxiliary Police?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe
Security?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe <u>coordinated with TUPD</u>
Parking?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe
Food?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe
Restrooms?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe
Liability Insurance?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe <u>through Tufts University</u>

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a carning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Talia Lieber Date 2/17/11
 Applicant name (print) Talia Lieber Applicant phone 240 447 4244 (cell phone)
 Event name (taken from page 1) Race for Rwanda

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<u>Approved</u> <u>Denied</u> Date _____ Police Chief or Designee Conditions: <u>See Conditions</u>	<u>Approved</u> <u>Denied</u> Date _____ Chief Fire Engineer or Designee Conditions: _____
<u>Approved</u> <u>Denied</u> Date _____ Traffic and Parking Director or Designee Conditions: _____	<u>Approved</u> <u>Denied</u> Date _____ DPW Commissioner or Designee Conditions: _____

Obtain the signatures below if the applicant will be providing food to animals. Not needed for block parties.

<u>Approved</u> <u>Denied</u> Date _____ Health Inspector or Designee Conditions: _____

Once signed, the Department should:

- ☐ Contact the applicant at the phone number above to arrange for pick-up.
- ☐ Fax the application (no cover page) to the following fax number: _____
- ☐ Fax the application to the City Clerk at 617 625-4239.

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__Approved __Denied Date _____ Traffic and Parking Director or Designee Conditions: _____ _____	__Approved __Denied Date _____ DPW Commissioner or Designee Conditions: _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

__Approved __Denied Date _____ Health Inspector or Designee Conditions: _____ _____
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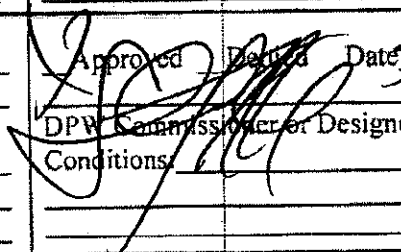
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City of Somerville
Police Department
220 Washington Street
Somerville, MA 02143-1307
(617) 625-1600
www.somervillema.gov



Thomas Pasquarello
Chief of Police

To: Chief Thomas Pasquarello
Fr: Lieutenant James Stanford
Date: March 2, 2011
Re: Race for Rwanda

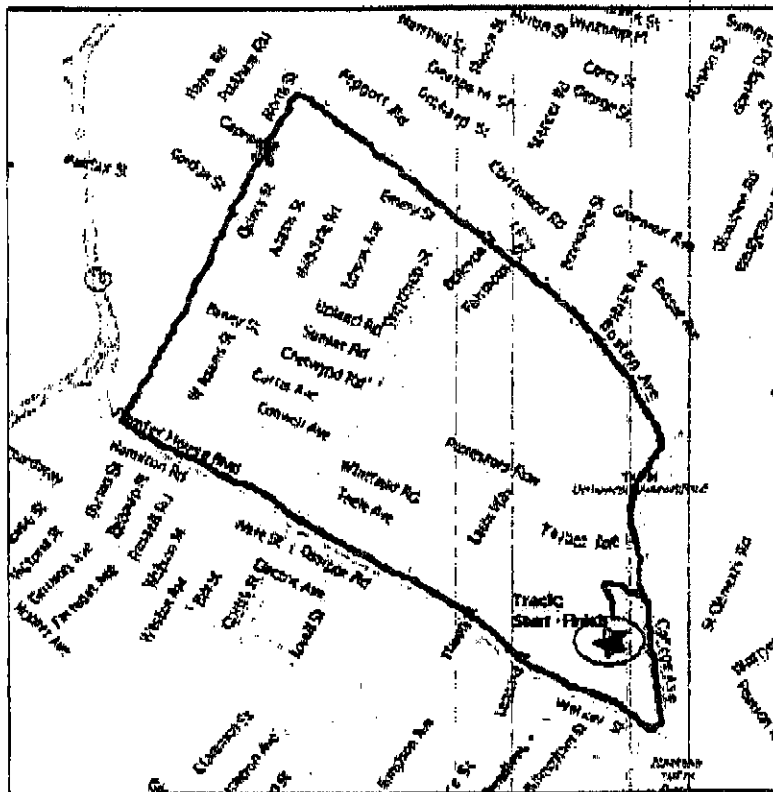
Sir,

I have reviewed the Public Event Permit Application for the Race for Rwanda you forwarded to my attention. The permit does not list a start time for the race nor does it request the assistance of the Somerville Police Department or the Somerville Auxiliary Police Unit. It appears from the permit application that the Tufts Police Department will be providing all necessary traffic control and security for the event. I recommend that you reject this permit until the sponsor can provide a specific start time for the event and written assurance from Tufts PD that they will be providing the necessary resources for the event.

The Somerville Police Auxiliary Unit already has a road race scheduled for April 10, 2011. If you would like them to assist with this event, they would need a definitive start time before they could determine if they have the necessary resources.

Respectfully,

Lieutenant James Stanford
Somerville Police Department
Special Operations Division
617-625-1600 X7285
jstanford@police.somerville.ma.us



Start:

- 1 lap around track
- College Ave
- Powder House Blvd
- North Street
- Boston Ave
- College Ave
- 1 lap around track

~~X~~ Water

Race 4 Rwanda Route